

## Faculty Appointments and Promotion Documents – Unmodified Titles

Instructor	Assistant Professor	Associate Professor	Professor	Affiliate/Volunteer
<p><b>Initial Appointment:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Log Sheet</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> <li><input type="checkbox"/> Offer Letter</li> <li><input type="checkbox"/> Affirmative Action</li> </ul> <p><b>BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Salary Letter</li> <li><input type="checkbox"/> Practice Agreement</li> </ul>	<p><b>Promotion:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover Page</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> </ul> <p><b>BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1 Letter of Recommendation</li> <li><input type="checkbox"/> Solicitation Letter</li> </ul> <p><b>Non-BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 3 Letters of Recommendation</li> <li><input type="checkbox"/> Evaluators List</li> <li><input type="checkbox"/> Solicitation Letter</li> </ul> <p><b>Initial Appointment (Additional Required Documents):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Offer Letter</li> <li><input type="checkbox"/> Affirmative Action</li> </ul> <p><b>BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Salary Letter</li> <li><input type="checkbox"/> Practice Agreement</li> </ul>	<p><b>Promotion:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover Page</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> <li><input type="checkbox"/> 6 Letters of Recommendation</li> <li><input type="checkbox"/> Solicitation Letter</li> <li><input type="checkbox"/> Evaluators List</li> </ul> <p><b>Initial Appointment (Additional Required Documents):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Offer Letter</li> <li><input type="checkbox"/> Affirmative Action</li> </ul> <p><b>BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Salary Letter</li> <li><input type="checkbox"/> Practice Agreement</li> </ul>	<p><b>Promotion:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover Page</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> <li><input type="checkbox"/> 6 Letters of Recommendation</li> <li><input type="checkbox"/> Solicitation Letter</li> <li><input type="checkbox"/> Evaluators List</li> </ul> <p><b>Initial Appointment (Additional Required Documents):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Offer Letter</li> <li><input type="checkbox"/> Affirmative Action</li> </ul> <p><b>BUMG Candidates:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Salary Letter</li> <li><input type="checkbox"/> Practice Agreement</li> </ul>	<p><b>Non-Comp Faculty do not require Offer Letter and AA Documents</b></p> <p><b>Instructor:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Log Sheet</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> </ul> <p><b>Assistant Professor:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover Page</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> <li><input type="checkbox"/> 3 Letters of Recommendation*</li> </ul> <p><b>Associate Professor &amp; Professor:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover Page</li> <li><input type="checkbox"/> Chair’s Cover Letter</li> <li><input type="checkbox"/> CV (BU Format)</li> <li><input type="checkbox"/> Personal Statement</li> <li><input type="checkbox"/> 6 Letters of Recommendation</li> <li><input type="checkbox"/> Solicitation Letter</li> <li><input type="checkbox"/> Evaluators List</li> </ul> <p><i>*For voluntary ASTP coming from BMC or VA, only 1 LoR is required</i></p>