

# Boston Medical Center HEALTH SYSTEM

We're committed to the wellbeing of our residents and fellows throughout their training. We know residency and fellowship can be exciting, exhilarating, and at times very demanding and BMCHS is here to support you. I hope that you will take advantage of the resources and support outlined in this guide.

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# Support Available to Residents and Fellows

## EMPLOYEE RESILIENCE TEAM (RESILIENCE@BMG.ORG)

The Employee Resilience Team provide direct care and support for employees across BMCHS.

- Short Term Individual Support for work-related stress and resilience.
- Care Navigation to BMCHS Behavioral Health Benefits for longterm counseling and Social Support Resources such as housing, food, and family issues.
- Crisis Intervention and Emotional Debriefs for Adverse Events pager: 8010.

They can be reached by email: resilience@bmc.org, phone: 617.414.4357 or pager: 8010.

## BMCHS EMPLOYEE ASISTANCE PROGAM (EAP) (888.628.4824)

When in doubt, come here; we're here to help you. Don't hesitate. The EAP provides employees and their families with confidential short-term counseling and referral services. They cover a wide range of concerns including mental health, alcohol/substance use disorders, smoking cessation, depression, and anxiety. They also provide addiction and mental health assessments and are available 24/7. More information, as well as addiction and mental health assessments, are available online at <a href="mailto:guidanceresources.com">guidanceresources.com</a>. (Username: LFGSupport, Password: LFGSupport1).

#### **DEI FELLOWS**

Trained and available to be the first point of contact, if desired, by a resident or fellow, to be a sounding board for concerns; a trusted colleague to support and assist in the moment and to navigate the process for raising concerns. Email: **GMEDIFellowSupport@bmc.org.** 

#### **HEADSPACE**

Headspace provides access to on-demand guided meditation videos and educational content that can be used as a personal guide towards less stress, more focus, and better sleep. With guided exercises and structured courses, Headspace will help you start your day motivated and end your day grounded. To sign up, visit <a href="https://work.headspace.com/bmc/member-enroll">https://work.headspace.com/bmc/member-enroll</a>.

#### **DAYLIGHT**

Daylight is a digital therapy program designed to help you build your resiliency so you can feel better when facing life's tough challenges. It was created with evidence-based research and uses Cognitive Behavioral Therapy (CBT) to teach you ways to manage your daily stress, worries and anxiety, based on your specific needs. Register at www.trydaylight.com/bmc.

#### **SLEEPIO**

Research shows people who suffer from chronic sleep problems have more difficulty managing emotions, are at double the risk of developing depression and respond less to treatment for mental health disorders. Sleepio can help you get the best sleep possible. This six-week personalized sleep program uses Cognitive Behavioral Therapy (CBT) to teach you techniques to get your sleep schedule into shape. Discover your Sleep Score and how to improve it at <a href="https://www.sleepio.com/bmc">www.sleepio.com/bmc</a>.

#### **RESTORE RESILIENCE**

This program provides digital and 1:1 coaching support to build a strong foundation of overall health, improving diet and creating an exercise/movement commitment. It helps guide employees through healthy routines, with a focus on managing stress and improving sleep. Visit my.restorehealth.com/signup/rh\_resilience/bmc\_resilience/.

#### PAUSE FOR A MOMENT (PAM)

PAM provides healthcare workers with free and completly confidential personalized tools to help with stress and stress injury symptoms. More information is available in this video at https://youtu.be/vclHsW-O3\_Q. Access PAM on a desktop computer, tablet, or smartphone anytime. To get started, visit https://pam.stanford.edu/ and register with code 719 (BMCHS) or code 951 (BUMG).

#### **BMC DOMESTIC VIOLENCE PROGRAM**

This program provides support and resources for employees and patients with suspected or known domestic violence situations. Contact Joanne Timmons at **617.414.5457** or visit <a href="https://www.bmc.org/domestic-violence-program">www.bmc.org/domestic-violence-program</a> for more information.

#### MEDITATION AND MINDFUL MOMENT

The practice of mindfulness is a purposeful way to approach your day-to-day tasks: this mindset can help reduce stress and enhance the joy experienced in daily life. Brighten up your inbox with this weekly email for a dose of mindfulness and positivity, which may include links to a virtual meditation practice, an inspiring poem or quote, or a peaceful photograph to bring calmness into your life. Employees can sign up at <a href="https://tinyurl.com/mindful-moment-sign-up">https://tinyurl.com/mindful-moment-sign-up</a>. To learn more, email mindfulness@bmc.org.

#### SPIRITUAL CARE

Chaplains have an appreciation for the reality of human fragility and understand the feelings of uncertainty and anxiety that you may be experiencing. As members of the hospital's interdisciplinary team, they are trained to respond to your spiritual, emotional and religious needs. The chaplains are available for immediate support and pastoral counseling. Contact Jennie Gould (pager 4578).

#### **SMOKING CESSATION**

The Tobacco Treatment Center has developed a special program just for employees. This program takes an individualized approach with a Tobacco Treatment Specialist who will work with you to create a quit plan and help you on your tobacco-free journey. There will be confidential and personalized 1-on-1 sessions that can be scheduled at a time convenient to you. Your participation in this free program will not be documented in EPIC and will be kept confidential. Call **617.638.7665** (SMOK) to sign up.

#### SAFE DISPOSAL OF UNUSED MEDICATION

To prevent unused medication from getting into the wrong hands or harming the environment, it is important to safely dispose of them. At BMC, unused medications may be disposed of in the medication disposal receptacles located in the Shapiro, Crosstown, and Yawkey Pharmacy patient waiting areas. Additional information is available at <a href="https://www.fda.gov/drugs/disposal-unused-medicines-what-you-should-know/drug-disposal-drug-take-back-locations">www.fda.gov/drugs/disposal-unused-medicines-what-you-should-know/drug-disposal-drug-take-back-locations</a>.



# Support if You Are Enrolled in a BMCHS Medical Plan

#### **HEALTH PLANS, INC. (844.926.2262)**

Regardless of which BMC health plan you're enrolled in, HPI members may visit any mental health/substance use disorder provider that is part of the Optum Behavioral Health network through HPI. Referrals are not required. To find a provider, visit <a href="www.healthplansinc.com/bmc">www.healthplansinc.com/bmc</a> or call HPI directly. If you're having difficulty finding a provider that meets your needs, you may contact BMCHS Employee Resilience Program at <a href="mailto:resilience@bmc.org">resilience@bmc.org</a> for Navigation Assistance.

#### LYRA HEALTH

Lyra Health provides expanded access to mental health coaching, therapy, and medication management via live video, messaging, phone, or in-person care. Additional mental health care through self-guided exercises are also available. The regular copays apply to provider visits. To get started, visit <a href="mailto:bmc.lyrahealth.com">bmc.lyrahealth.com</a> and use Learning Code "#bmchs123".

BMCHS Employee SH/Resilience Providers	On-Site?	Free for Employees?	Insurance Claims?	Epic?
Employee Resilience Team	X	X		
Isidore Berenbaum, MD	Х		X	
Roopa Mathur, DO	Х	Depends	Х	Х
Alex Chang, MD	Х	Depends	X	X
Doctor on Demand		\$7 copay	X	
Employee Assistance Program		X		
Local In-Network Providers	Depends	Copay	X	Depends
Lyra Health		Copay	Х	

#### **DOCTOR ON DEMAND**

HPI plan members can receive convenient and confidential behavioral health visits through online video chat with licensed practitioners. Conditions treated include depression, anxiety, addiction, trauma and loss.

You can select a mental health appointment with a psychologist or a masters level therapist for talk therapy for 25 or 50 minute sessions. You may also schedule an appointment with a psychiatrist for an initial assessment and medication management including prescribing/renewing prescriptions (45 minutes). Subsequent 15-minute follow-up sessions are available for ongoing medication management. Medications that the psychiatrist prescribes can be called in to a local pharmacy, including BMCHS.

To get started, download the app on your phone or tablet, or visit doctorondemand.com/health-plans-inc. Create your account and enter insurance ("Health Plans, Inc.") and complete the necessary information. The cost of each visit is just \$7.

Prescriptions?	Longterm?	Crisis Management?	Virtual?	Group Training?	Trainees?
		X	X	Х	Х
X	Depends		Depends	Х	Х
Χ	Depends		X	X	X
X	Depends	Depends	X	X	Х
X	X		X		X
		X	X	Х	X
Х	Х		Depends		Х
Х	Х		Х		Х

#### LIFE AND HEALTH COACHING

If you are living with high levels of stress, you are putting your entire wellbeing at risk. Stress affects your emotional equilibrium as well as your physical health. While you cannot avoid all sources of stress in your life, you can develop healthier ways of responding to them. With this program, a Health Coach will help you identify the causes of stress in your life and work with you to develop effective techniques to manage it so you can relieve the pressure and regain control. You may enroll at enroll.trestletree.com. For information, call **866.234.4635**.

## ACUPUNCTURE TREATMENT FOR ADDICTION/SMOKING CESSATION

As part of your BMCHS medical plan coverage, a BMCHS Family Medicine acupuncturist can help treat your addiction through the NADA (National Acupuncture Detoxification Association) protocol. NADA involves the placement of up to 5 needles into specific sites on each ear for 30-45 minutes. To schedule an appointment or to learn more about the NADA protocol, call **617.414.6264**.

#### NALOXONE NASAL SPRAY RESCUE KIT

Naloxone (the generic name for Narcan) can prevent an opioid overdose fatality. Kits are available without a prescription to all BMCHS employees. If you are enrolled in our group medical plan through Health Plans Inc., Naloxone is processed through the insurance for a zero dollar copay at a BMCHS pharmacy. Naloxone can be carried in case you encounter a potential overdose situation. To request a kit, fill out the online form: <a href="https://www.nub.bmc.org/departments/pharmacy/outpatient-and-retail-pharmacy-services/resources-employees">https://www.nub.bmc.org/departments/pharmacy/outpatient-and-retail-pharmacy-services/resources-employees</a>. Upon receiving the kit, a pharmacist is available to provide a demonstration for proper administration.

# Support if You Have a PCP at BMC

#### **BMC PRIMARY CARE**

If you have a behavioral health concern, your primary care provider can be your first step in receiving care. Additionally, many BMC Primary Care Providers have a subspecialty in Addiction Medicine. As part of the OBAT program, they can provide treatment for addiction during regular office visits. For a listing of these providers, visit hub.bmc.org/employee-center/employee-wellbeing/mental-health-sud-support or contact the OBAT Care Coordinator at 617.414.4123 for navigation support.

## BMC DEPARTMENT OF OUTPATIENT PSYCHIATRY

Psychiatrists, Nurse Practitioners and Clinical Social Workers are available for services including therapy, counseling, psychotherapy support groups, and psychopharmacological treatment for adults, adolescents and children. To schedule an appointment, call **617.414.4238**.

#### **BRIDGE CLINIC**

The Bridge Clinic is an urgent psychiatric clinic located within Adult Outpatient Psychiatry. Bridge Clinic providers are able to provide urgent mental health evaluation, urgent psychopharmacology support as well as urgent therapy support, while also helping patients transition their ongoing behavioral health care to the most appropriate service for their needs. For more information, call **617.414.5470** or visit www.bmc.org/programs/bridge-clinic.

#### **GRAYKEN CENTER FOR ADDICTION**

The Grayken Center for Addiction at BMC offers multiple programs to support addiction treatment. For a full listing visit <a href="www.bmc.org/addiction">www.bmc.org/addiction</a>, or call **617.638.5500** to schedule an appointment with an addiction specialist.

#### **Referral Programs**

**Rapid ACCESS:** Connects patients with substance use disorders to available treatment at BMC and in the community. Their team consists of recovery coaches, licensed social workers, and recovery support navigators.

**Faster Paths:** Triages patients into the right inpatient or outpatient medical care; provides medical and psychiatric examinations to match patients with the right level of care; and ensures access to prescribed medications.

#### **Treatment/Support Programs**

**SOFAR:** The Supporting Our Families through Addiction and Recovery program is based in the pediatric primary care clinic and provides ongoing support for families to enhance child development, as well as support for recovery, with access to specialty care and social services.

**CATALYST:** This primary care based program is for adolescents and young adults. Treatment plans may include medications, psychotherapy, assessment for co-occurring psychiatric disorders, monitoring with urine drug testing, contingency management and assistance with navigating the school and employment systems.

**Project RESPECT:** An OBGYN program that provides treatment for pregnant women and their newborns with substance use disorder.

Partnership for Drug-Free Kids (844.319.5999): Parents in MA can receive personalized help from parent support specialists whose own families have experienced addiction. The support provides strategies to increase chances of recovery and lead to better outcomes for those struggling with substance use. Visit graykenaddictionsupport.org.

# How to Take Time Off for Treatment/Care

#### **LEAVE OF ABSENCE**

Checklist

You qualify for protected time off from work. Depending upon the circumstances, this may be in the form of taking a Leave of Absence. The first step is deciding if taking Leave of Absence is the right for you.

- Are you planning to take more than five days off?
- Are you planning to take parental leave?
- Is this for your own physical or mental health condition?
- Is this for you to care for a family member or dependent's physical or mental health condition?

For information on BMCHS Leave of Absence Policies, visit <a href="https://hub.bmc.org/departments/graduate-medical-education/resident-leave-absence-resource-page">https://hub.bmc.org/departments/graduate-medical-education/resident-leave-absence-resource-page</a>.

# To help you decide, reach out for support to any of the following: Program Director Employee Resilience Team Your Medical or Mental Health Provider If you decide that a Leave of Absence is right for you, apply at https://hub.bmc.org/departments/graduate-medical-education/resident-leave-absence-resource-page/apply-leave-absence. You will receive a notice from Absence Management and be assigned a checklist in New Innovations which will identify the next steps. If you have any questions, schedule a meeting with your GME HR Business Partner. After you complete your checklist, take your leave. Please notify your program administrator of your last date.

If you need to update your leave dates (i.e. extension and/or

earlier return), contact your program administrator.

#### **RELATED BMCHS POLICIES**

- To learn more about related BMCHS GME Policies, go to https://hub.bmc.org/departments/graduate-medicaleducation/policies-and-forms/policies (i.e. FMLA, Reasonable Accommodations).
- To learn more about related HR policies that address BMCH's expectations for employee workplace behavior, go to https:// hub.bmc.org/employee-center/hr-policies-and-procedures (i.e. Employee Conduct, Drug and Alcohol).
- If you have a Substance Use Disorder, we encourage you to inform your Program Director and/or HR Business Partner.
  To learn more about how BMCHS can support Residents and Fellows with Substance Use Disorders, please review the resources outlined in this guide.



# Getting Ready for Your First Therapy Visit

It's common to feel anxious about seeing a therapist for the first time. Knowing what to expect ahead of time may help you feel more prepared for your first visit.

#### How do I know if therapy is right for me?

You don't need to have a diagnosed condition to benefit from speaking with a therapist. Sometimes experiencing a specific event such as the loss of a loved one or a traumatic encounter can prompt a desire to seek therapy. Other times you may just notice that you're feeling different than you normally feel.

#### How long does each therapy session last?

Sessions typically last 50 minutes to 1 hour. Providers may offer sessions in person, by phone, and/or virtually.

### How many sessions should I have/how often will I be going? This varies from person to person. Discuss this with your therapist.

#### How do I prepare and what should I expect during my first visit?

On the first visit, the therapist will gather information about your personal and mental health history and answer any questions you may have. You will work together to clarify why you're seeking therapy and what you'd like to get out of it - this is called goal-setting.

#### How do I get to know a therapist/What questions can I ask?

Before you meet with a therapist consider reading their bio online. They will usually list specialties, types of therapy they use, as well as general information about their approach and style.

#### What should look for in a therapist?

Take some time to find a therapist who you feel you connect with - the more comfortable you feel, the more likely you are to get the most out of your time together.

# Community Resources and Support Programs

#### PHYSICIAN HEALTH SERVICES (PHS)

Physician Health Services (PHS) is a non-profit corporation founded by the Massachusetts Medical Society that provides confidential consultation and support to physicians, residents, and medical students facing concerns related to:

- Substance Use Disorder,
- Behavioral or mental health issues, and/or
- Physical illness.

While anyone may contact PHS, including physicians who refer themselves, most referrals come from colleagues, hospitals, and the Massachusetts Board of Registration in Medicine. PHS services and programs are designed to assist physicians and help assure the safe practice of medicine. Contact PHS at **781.34.7404**.

#### **GROUP SUPPORT PROGRAMS**

Available community resources and support programs include Alcoholics Anonymous (www.aa.org), Al-Anon Family Groups (al-anon.alateen.org), Narcotics Anonymous (www.nerna.org) and SMART Recovery (www.smartrecovery.org). A comprehensive list of resources is available on the Hub at hub.bmc.org/departments/nursing/substance-use-disorder-council/resources.

## EMPOWERING LOVED ONES OF PEOPLE WITH ADDICTION

This is a free educational program for family members, partners, and friends of people who use substances problematically. This drop-in group offers is taught by professionals in addiction medicine who have been personally impacted by a loved one's substance use. Class meetings via Zoom are on the 2nd and 4th Wednesday of every month from 7:00 - 8:30 PM ET. To sign up, email **EmpoweringFamilies@bmc.** org or text FAMILYGROUP to 22828.

## POLICE ASSISTED ADDICTION RECOVERY INITIATIVE

Participating police departments have created a simple, stigma-free entry point to addiction treatment when people need help. Their objective is to ease access to treatment and recovery programs to prevent and reduce overdose deaths. Visit their website to see if your town participates: paariusa.org/our-partners.

#### **SUICIDE PREVENTION LIFELINE (988)**

The Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals. Visit suicidepreventionlifeline.org.

## MASSACHUSETTS SUBSTANCE USE HOTLINE (800.327.5050)

The Helpline is a public resource for finding substance use treatment in Massachusetts. Helpline services are free and confidential. Their trained Specialists will help you understand the treatment system and your options. Visit <a href="https://helplinema.org">https://helplinema.org</a> for more information.

#### RIZE MASSACHUSETTS

RIZE Massachusetts is a nonprofit foundation working to end the opioid epidemic and reduce its devastating impact on people, communities, and our economy. RIZEMA created a toolkit with information about the rights and available resources related to recovery pathways, housing, education, employment, and more. Visit www.rizema.org.

#### **INSIGHT TIMER MEDITATION APP**

The Insight Timer app provides free access to more than 70,000 guided meditation sessions, programs to improve your sleep, yoga techniques, and even content for kids. Visit the App store (iPhones) or Google Play (Andriods) and search for "Insight Timer" to download the app and get started.

#### **SCREENING TOOLS**

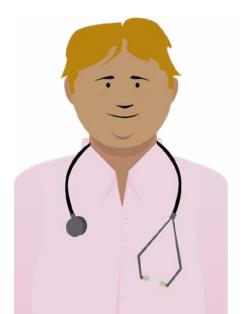
Screening tools are a quick and easy way to determine whether you are experiencing symptoms of a mental health or substance use disorder.

#### Mental Health

• www.mentalhealthamerica.net/mental-health-screening-tools

#### Alcohol/Substance Use Disorder

- https://auditscreen.org/check-your-drinking
- www.drugabuse.gov/ast/s2bi
- alcoholtreatment.niaaa.nih.gov/FAQs-searching-alcoholtreatment#topic-what-is-alcohol-use-disorder-and-itssymptoms
- www.bmc.org/research/alcohol-treatment-research/ signs-problems



# Wellbeing Fast Facts

#### CHILDCARE/ELDERCARE

BMC offers employees last minute care for children, adults, and elders so you can get to work. You can use up to 10 backup care days/year. Call **855.781.1303**, visit bmc.care.com, or download the "Care@Work" app. Care.com can be used to find routine childcare or eldercare.

#### **CIRCLES: PERSONAL ASSISTANCE**

Circles is a concierge and personal assistance program that can help with planning and coordinating requests and projects. Place a request by calling **877.231.0456**, emailing **bmcsupport@circles.com**, or going to **my.circles.com** (use code "circlesBMC").

#### **BURNALONG**

Employees have free access to Burnalong, an online fitness and wellness platform and can invite up to four friends and family members for free. Get started at join.burnalong.com/bmc.

#### FINANCIAL PLANNERS & PUBLIC ACCOUNTS

The EAP has Certified Financial Planners and Certified Public Accounts who can assist with a wide range of financial topics, including retirement planning, estate planning, and more. Phone consultations are free and unlimited. Call 888.628.4824.

#### **LAUREL ROAD**

Employees and their families are eligible for rate reductions on student loan refinancing. A special repayment program is also available for your loans while you are completing your residency. Apply online at <a href="https://www.laurelroad.com/bmc">www.laurelroad.com/bmc</a>.

#### The Importance of Employee Patient Privacy

At Boston Medical Center Health System, we place the highest priority on a patient's right to privacy, and this extends to our employees who receive their care at BMC. We are committed to providing our employees and patients with exceptional care and forming a relationship that is built on trust. This means that we respect an employees and patient's right to privacy and will endeavor to protect the confidentiality of the health information shared with us. We have detailed policies and procedures in place to safeguard employee and patient rights to privacy. Our Privacy Office, Information Security team and Health Information Department is available to provide information on how we protect employee and patient information. Please email PrivacyOfficer@bmc. org or call our anonymous Compliance Hotline 800.586.2627 with any questions.

#### Contact Us:

Human Resources Service Center

Phone: 617.638.8585

Email: HRConnect@bmc.org

Web: internal.bmc.org/employee-center

Boston Medical Center **HEALTH SYSTEM**