

2024 DoM Diversity, Equity, Inclusion and Accessibility (DEIA) Week Showcase

March 18, 2024 - March 22, 2024

[Showcase Submissions will open on Friday, January 5, 11:59pm](#)

Submissions are due by Friday **February 2nd by 11:59pm EST**

DEIA Showcase Goals and Background:

This year marks the first DoM DEIA Week. One of the goals of DEIA Week is *to disseminate and celebrate current DEIA related initiatives occurring in DoM*. To this end, we are hosting a DEIA Showcase to illustrate the ongoing work by faculty, staff, and trainees in the Department of Medicine in the areas of research, education, programming, patient care, and beyond.

While the impetus for the DEIA Showcase was to model the Evan's Days Poster Session, we hope to include visual displays of a wide variety of work from a diversity of DoM faculty, trainees, and staff.

All submissions should have a clear basis in building, improving, and/or enhancing diversity, equity, inclusion, and accessibility efforts. They can be professional development focused, trainee focused, patient focused, public health or community focused, or have a focus in another related space (e.g. research). You are encouraged to submit completed projects and those in process with results and conclusions to date.

Abstract Submission Guidelines:

Instructions for Completing the Online Abstracts Form

1. In order to submit an abstract, we request some information about you. Please provide the following.
 1. Your name
 2. Section/Department
 3. Preferred email and phone number
 4. Include a brief bio of yourself (where did you go to school, research interest, etc.)
 5. What type of DEIA project is this?
 1. Research
 2. Education
 3. Professional Development
 4. Patient Care

5. Other _____

2. Evaluation of submissions will be based on how the project has contributed to the BU/BMC or larger community in its DEIA efforts. As there will be a variety of types of submissions, we have provided general guidelines for submission, but any format (such as research abstracts etc.) can be submitted for consideration.
 1. **Title:** Provide an informative title or name on what the project was
 2. **Authors:** Authors or collaborators and their institutions
 3. **Purpose:** What problems or issues have you identified and addressed?
 4. **Approach or Methods:** What did you do? What was your approach?
 5. **Results or Outcomes (to date):** What did you find? (Can be descriptive or informative)
 6. **Conclusions or Significance (to date):** What are your take-aways? What might the next step be?

The total character limit for all submissions is 1500. You may include one image (not necessary for acceptance).

The deadline **February 2nd by 11:59pm EST** will remain firm, and any submissions received after the deadline will not be accepted. We anticipate notification of acceptance at least 4 weeks prior to the showcase.

Submission Rules

1. Submission portal will open on January 5th, and will close after February 2nd at 11:59 PM, EST.
2. Character Count: Limited to 1500 characters, not including spaces. Image size should be no larger than 2in high x 4in wide for publication purposes.
3. We encourage you to make submissions as informative as possible. They must be submitted in English.
4. All DoM faculty, fellows, residents, postdocs, graduate and medical students, and staff may submit abstracts.
5. Upon completion of your submission, you will receive an email confirmation.
6. Please be prepared to submit a poster/visual in PDF or Powerpoint format to accompany your abstract. We will reach out to you if your submission is accepted with more information on how to prepare your poster.