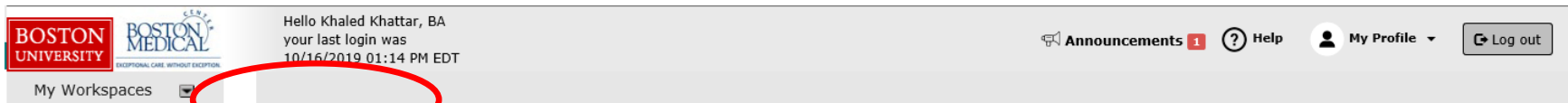


How to get the “Study Assistant”
tab if I don’t see one when I log
in into INSPIR II

When you login into INSPIR II, the system will take you to your Home page. If you don't have the "Study Assistant" tab on the left (red circle), then your INSPIR account needs to be associated with a department to get access to the "Study Assistant" tab.



Study Tasks Outstanding Completed

Search for RB Number, Title, Alias Search

If there is no "Study Assistant" tab under your name (in the red circle above), you need to submit a ticket at:

<http://wwwapp1.bumc.bu.edu/irb/helpdesk/>

When you submit a ticket, please state which department you're in. The Administrator will associate that department to your account. After this takes place, you should be able to see the "Study Assistant" tab the next time you login into INSPIR II (similar to the next screen shot).



Featured Study Operations

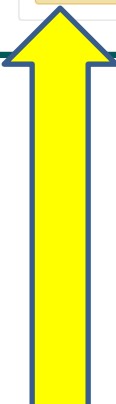
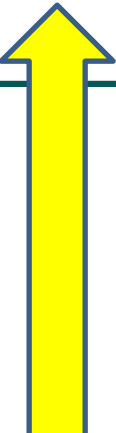
- Create a New Study
- Start a Submission Form for one of My Studies
- View the Current Approvals for one of My Studies
- View the Submission History for one of My Studies
- View and Manage My Studies

By the Numbers

Submissions in Process	Forms Pending Submission	Pending My Response	High
54	53	4	>

Tasks

All Tasks	35
Study Tasks	33



These are the two lists of options under the "Study Assistant"