How to get the “Study Assistant” tab if I don’t see one when I log in into INSPIR II
When you login into INSPIR II, the system will take you to your Home page. If you don’t have the “Study Assistant” tab on the left (red circle), then your INSPIR account needs to be associated with a department to get access to the “Study Assistant” tab.

If there is no “Study Assistant” tab under your name (in the red circle above), you need to submit a ticket at: http://wwwapp1.bumc.bu.edu/irb/helpdesk/

When you submit a ticket, please state which department you’re in. The Administrator will associate that department to your account. After this takes place, you should be able to see the “Study Assistant” tab the next time you login into INSPIR II (similar to the next screen shot).
These are the two lists of options under the “Study Assistant”