



How To Log In to INSPIR II

Type “https://inspir.bu.edu” in the web browser’s address bar and click “Enter”; or click on this link: https://inspir.bu.edu. This will bring you to this INSPIR II log-in page

Log In

- You can Login using your BU username (e.g. “jdoe” if your BU email is “jdoe@bu.edu”) along with your BU Kerberos password

OR

- You can Login using your BMC username (first 2 letters of your first name followed by the first 5 or 6 letters of your last name, same one you use in EPIC) along with your BMC password.

Type in your username and password and then click on “Log In”.

BOSTON UNIVERSITY **BOSTON MEDICAL CENTER**
EXCEPTIONAL CARE. WITHOUT EXCEPTION.

INSPIR II

Integrated Network for Subject Protection In Research

Username (not email):

Password:

Log In

[System/Browser Requirements](#)



It is a violation of Institutional policy to log in using someone else’s username and password or to give your username and password to someone else

Logging in brings you to your personal HOME Page

If you still have the “Display Study Assistant Tutorial at login” box checked, you will get the tutorial popup below.

The screenshot shows the Boston University Medical Campus Study Assistant interface. At the top left, the Boston University Medical Campus logo is visible. The user's name, Khaled Khattar, BA, and their last login time, 11/13/2023 10:16 PM EST, are displayed. Navigation links for Announcements, Help, Tutorial, My Profile, and Log out are at the top right. The main content area shows a sidebar with options like 'My Workspaces' and 'Study Assistant'. A central popup window titled 'Study Assistant Tutorial List' is open, displaying a list of tutorials. A blue arrow points to the 'Study Assistant UI Overview' link, with a text box stating 'You can watch the tutorial by clicking on a tutorial's link'. Another blue arrow points to the 'Close Tutorial Selection' button, with a text box stating 'Or close tutorial by clicking on this button'. At the bottom of the popup, there is a checkbox labeled 'Display Study Assistant tutorial at login' which is checked.

Hello Khaled Khattar, BA
your last login was
11/13/2023 10:16 PM EST

Announcements 7 Help Tutorial My Profile Log out

My Workspaces Study Assistant

Study Assistant Tutorial List

Welcome to Study Assistant Tutorial List
Select the tutorial for the Study Assistant module.

Select	List of Tutorials
<input type="checkbox"/>	Study Assistant UI Overview
<input type="checkbox"/>	How to Submit a New Study Application?
<input type="checkbox"/>	How do I find the latest Approved Versions of my Study documents (Application, Consents, etc)?

Display Study Assistant tutorial at login

Close Tutorial Selection

You can watch the tutorial by clicking on a tutorial's link

Or close tutorial by clicking on this button

This is how your HOME Page will look like when the tutorial popup is closed

The screenshot displays the user interface of the Boston University Medical Campus HOME Page. At the top left, the Boston University Medical Campus logo is visible, along with the user's name, 'Hello Khaled Khattar, BA', and their last login time, '10/11/2022 08:16 AM EDT'. The navigation bar includes 'My Workspaces', 'Study Assistant', 'Announcements', 'Help', 'Tutorial', 'My Profile', and 'Log out'. A green arrow points to the 'Study Assistant' tab, and a red arrow points to the 'My Profile' dropdown menu. Below the navigation bar, there are two main sections: 'Featured Study Operations' and 'By the Numbers'. The 'Featured Study Operations' section contains four buttons: 'Create a New Study', 'Start a Submission Form for one of My Studies', 'View the Current Approvals for one of My Studies', and 'View the Submission History for one of My Studies'. The 'By the Numbers' section displays a table of statistics:

By the Numbers			
Submissions in Process	Forms Pending Submission	Pending My Response	High
54	53	4	>

Below this, the 'Tasks' section shows two rows of task counts:

Tasks	
All Tasks	35
Study Tasks	33

On your homepage, you will have “My Profile” dropdown (red arrow) where you can update your account information. You should also have the “Study Assistant” tab on your Home page (green arrow).

If you don't see “Study Assistant”, submit the ticket in the link below and provide us with your department and institution information:

<https://www.bumc.bu.edu/irb/inspir-ii-help-desk-request/>