

Capstone submission checklist

Check if yes

Capstone Proposal form submitted

Capstone Mentor Review form submitted

Abstract written using the Capstone Abstract template, single page, correctly formatted, 300 words max, 12 pt font, correct graduation date, contains no citations

Abstract submitted to mentor, edited and approved prior to this submission

Annotated Bibliography includes at least 15 peer-reviewed references in APA format (including DOI links if available) & 3-5 key bullet points for each reference

Annotated Bibliography submitted to mentor and approved

Presentation: ~10-15 slides in length and formatted in MS PowerPoint

Presentation slides formatted according to guidelines, all fonts ≥ 18 pts, all figures, tables, and graphs are cited

Presentation slides include all required sections including a reference slide with references in APA format and include DOI links if available

Presentation slides reviewed and approved by mentor, all feedback addressed following practice presentation(s)

Successfully gave Capstone Presentation and addressed any revisions given by faculty

Attended at least one additional session as a peer audience member- **Provide date**

Capstone Abstract and Annotated Bibliography uploaded to Turnitin and full pdf reports for both documents downloaded and submitted to mentor for review

Final Capstone Abstract and Annotated Bibliography Turnitin reports show less than 20% similarity and approved by mentor

Abstract, Annotated Bibliography, AI Disclosure, Presentation slides, and Capstone Checklist files are named following the guidelines (Last Name_First Name_###.####)

Abstract Turnitin similarity score: %

Annotated Bibliography Turnitin similarity score: %