



April 1, 2025

Dear GMS Ph.D. Students,

GMS website contains all of the pertinent information to complete registration process. Refer to these webpages: [Students](#) | [Registration](#) | [Calendars](#) | [Tuition & Financial Aid](#) | [GMS Student Forms MyBU](#).

Fall 2025 Registration Opens on April 5, 2025. It's time to plan your term! You can access registration on [MyBU](#) after reviewing the instructions and meeting with your advisor.

Degree Requirements:

- PhD Students are encouraged to familiarize themselves with their degree requirements and track their degree progress each term. Degree requirements for each degree program are outlined in the [GMS Bulletin](#)

Advising

- **Meet with Advisor/Program Director:**
 - ☐ **Prior to registering for any classes**, all students must first meet with their Advisor/Program Director to discuss course selections.
 - ☐ **Program Advising Holds** some students will not be able to self-register until the program advisor has approved the release of your advising hold and the hold has been removed.
 - ☐ 1st year PiBS students must submit a program change form before registering for fall 2025 to formally request a change in their academic program.

Registration Requirements

- ☐ All students are required to register each term until completion of all degree requirements.
- GMS courses offered for the fall 2025 term can be accessed through the MYBU.
- **Add** a course via MyBU by the official deadlines [Here](#)
- **Drop** a course without a "W" and with a "W" grade deadlines [Here](#)

Restricted Courses

- For courses *restricted from online registration*, students must submit an online GMS Add/Drop form via [GMS Student Forms](#).
- PhD students may not audit courses at SPH.
- PhD students must maintain full-time enrollment status by enrollment of 12 units or more per term. Students must register for even number of research units.

Leave of Absence/Withdrawal

- Information on Boston University's withdrawal and refund schedule can be found here [Withdrawal and Tuition Refund Schedule](#)

Graduation Requirements

- **August 2025**
 - ☐ *Do not* register for fall 2025 courses if you plan to graduate in August 2025.
 - ☐ Please follow the [GMS Graduation Calendar](#) for other specific deadlines.
- **January 2026**
 - ☐ **Students planning to graduate for the January 2026** graduation must submit a diploma application via GMS Student Forms prior to the **September 16, 2025, deadline.**
 - ☐ **May 2026 tentative graduates must submit a Diploma Application PRIOR to December 1, 2025.**
- **Transcripts for GMS students** are produced by the Office of the University Registrar:
 - ☐ Click here to [Order a Transcript](#).
- **Tuition Payment deadlines are available on the [Student Accounting Services](#) page.**

For any additional information or questions, feel free to contact the Registrar's Office
GMSRegistrar@bu.edu.