

## Boston University Chobanian & Avedisian School of Medicine

Graduate Medical Sciences  
Medical Campus  
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Boston, Massachusetts 02218-2526  
T 617- 358-9506 | [gmsregistrar@bu.edu](mailto:gmsregistrar@bu.edu)



April 1, 2025

Dear GMS Master Students,

**GMS Website** contains all the pertinent information to complete the registration process. Refer to the webpages: [Students](#) | [Registration](#) | [Academic Calendar](#) | [Tuition & Financial Aid](#) | [GMS Student Forms](#)

**Fall 2025 Registration will open on April 5, 2025.** It's time to plan your term! You can access registration on [MyBU](#) after reviewing the instructions and meeting with your advisor.

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### ADVISING

#### Degree Requirements

- MA and MS degree students are encouraged to familiarize themselves with their degree requirements and track their degree progress each term in the [GMS Bulletin](#).
- **Meet with Advisor/Program Director**
  - ☐ **Prior to registering for any classes**, all students must first meet with their Advisor/Program Director to discuss course selections.
  - ☐ **Program Advising Holds** some students will not be able to self-register until the program advisor has approved the release of your advising hold and the hold has been removed.

#### Registration Requirements

- ☐ All students are required to register continuously each term until completion of all degree requirements.
- GMS courses offered for the fall 2025 semester can be accessed through MyBU.
- **Add** a course via MyBU by the official deadlines [Here](#)
- **Drop** a course without a "W" and with a "W" grade deadlines [Here](#)
- **Any adjustments to course loads may increase or decrease the tuition due for the term.** Contact the GMS Registrar's Office at [GMSRegistrar@bu.edu](mailto:GMSRegistrar@bu.edu) regarding tuition adjustments.

#### Restricted Courses:

- For courses *restricted from online registration*, students must submit an online GMS Add/Drop Form via [GMS Student Forms](#).
- **To View** courses that students **MAY NOT Register** for and will not count towards a degree: [GMS General Registration Page](#)

#### Tuition Charges

**If your academic load is listed as full time in MyBU and you are registering for less than 12 course units you must choose one of the following options:**

1. Email [GMSRegistrar@bu.edu](mailto:GMSRegistrar@bu.edu) to have your academic Load changed to part time.

2. Students registering for less than 12 units may submit a CFT form if eligible [Certified Full-Time Policy](#) **Certified Full Time form by August 1, 2025**, Submit via the [GMS Student Forms webpage](#) .
3. Students are not required to submit a CFT form unless applying for financial aid loans, deferring or ISSO requires them. Visa regulations require that most international students register as full-time students either by course registration or by certification.

**Tuition Payment deadlines are available on the [Student Accounting Services](#).**

#### **Leave of Absence/Withdrawal**

- Information on Boston University's withdrawal and refund schedule can be found here: [Withdrawal and Tuition Refund Schedule](#)

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#### **Graduation Requirements**

- **August 2025**
  - ☐ *Do not* register for fall 2025 courses if you plan to graduate in August 2025.
  - ☐ Please follow the [GMS Graduation Calendar](#) for other specific deadlines.
- **January 2026**
  - ☐ **Students planning to graduate for the January 2026** graduation must submit a diploma application via GMS Student Form prior to **September 16, 2025**.
  - ☐ [2026 Graduation calendar MA MS](#).
  - ☐ **May 2026 tentative graduates must submit a Diploma Application PRIOR to the December 1, 2025.**
- **Transcripts for GMS students** are produced by the Office of the University Registrar:
  - ☐ Click here to [Order a Transcript](#).

For any additional information or questions, feel free to contact [GMSRegistrar@bu.edu](mailto:GMSRegistrar@bu.edu)