

Graduate Medical Sciences
Medical Campus
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Boston, Massachusetts 02218-2526
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March 20, 2023

Dear GMS Master's Students,

Fall 2023 registration begins on Sunday, April 2, 2023.

Our [GMS Student Website](#) contains all the pertinent information, links, and forms to successfully complete registration process. The deadline for continuing students to submit full payment and avoid late fees for the Fall 2023 semester is August 5, 2023.

Registration:

1. To register online, all students must contact their Advisor/Program Director to discuss course selection and to obtain the required Academic Advising Access Code.
 - MA & MS Students are encouraged to familiarize themselves with their degree requirements and track their degree progress each semester. Degree requirements for each degree program are outlined in the [GMS Bulletin](#).
 - **Degree Advice** is a web-based academic advising tool available for some degree programs. Degree Advice is personalized for each student and incorporates degree requirements, transfer credit, waivers, and current registration information to update a student's progress seamlessly through their degree program.
 - Students can access **Degree Advice** and a student guide via the **Student Link: Academics >Academic Advising >Degree Advice**.
2. All students are required to register continuously until completion of all degree requirements.
3. Some GMS courses are restricted from Online Registration. For these courses, students will need to submit a Class Adjustment Form (add/drop) via [GMS Forms](#).
4. Any adjustments to course loads may alter the tuition due for the semester. Contact the GMS Registrar's office (GMSRegistrar@bu.edu) regarding tuition adjustments.
5. **CERTIFIED FULL-TIME FORM - MUST BE SUBMITTED by JUNE 1, 2023, FOR THE FALL 2023 SEMESTER:** Continuing MA/MS degree students who will **not be** registering for a full-time course load due to the completion of other degree requirements, such as research, may submit a **Certified Full-Time (CFT) Form**, if registering for less than 12 credits of course work. Submit a CFT form via the [GMS Student Forms Page](#). Students should indicate the type of independent work and total hours per week during the specific semester or the form may be denied. Visa regulations require that most international students register as full-time students either by course registration or by certification. (additional fees may apply) **Certified Full-Time Policy Update can be [found here](#)**.
6. **Students may not register for courses such as PDP classes, BT courses, undergraduate courses or unapproved graduate level courses at other BU schools and colleges.**
7. Students may only take up to **two semesters** of Leave of Absence.
8. For a complete list of all GMS courses and the current Fall 2023 course schedule, visit the [GMS website](#) and Student Link.
9. Additional Fall Registration information can be found on the [Fall MA & MS Registration](#) webpage.

Course Adjustments and Withdrawal Deadlines: Absence from class or non-payment does not constitute an official withdrawal or dropped course. If your plans change and you are unable to attend a course for which you have registered, you must officially drop/withdraw from the class. Failure to do so within the add/drop deadlines for that course will result in your being held responsible for all tuition and fees associated with the course(s) in question. Additional information regarding withdrawals and tuition refunds may be found [here](#).

Important Add/Drop Dates for Fall 2023

- **Withdrawal - 100% Tuition Refund: Leave of Absence or Withdrawal form must be submitted on or before September 4, 2023**
- **September 18, 2023: Last Day to ADD Standard Courses**
- **October 10, 2023: Last day to DROP Standard Course (without a “W” grade)**
- **November 13, 2023: Last Day to DROP Standard Courses (with a “W” grade)**
- **November 28, 2023: Last day to Officially take a Leave of Absence or Withdraw from the University**

Transcripts for GMS students are produced by the Office of the University Registrar:

- Click here to [Order a Transcript](#)

Students Completing Degree Requirements for August 2023 Graduation:

- *Do not* register for Fall 2023 courses if you plan to graduate in August 2023.
- Please follow the [GMS Graduation Calendar](#) for specific deadlines.

Students Completing Degree Requirements for January 2024 Graduation

- A **Diploma Application form** must be submitted by **September 18, 2023**.
- Click on this link: [GMS Graduation Calendar](#).

For additional information click on any of the following:

[GMS STUDENT](#) / [GMS REGISTRATION](#) / [GMS STUDENT FORMS](#) / [ALL CALENDARS](#)

Please contact the GMS Registrar (GMSRegistrar@bu.edu) for any additional information.