October 17, 2022

Dear GMS Students,

The GMS website contains all of the pertinent information to complete registration process. Refer to the webpages: Students | Registration | Calendar | Tuition & Financial Aid | GMS Student Forms.

Important Deadlines:
* Spring 2023 Registration Opens on October 23, 2022!
* Tuition Payment Deadline is December 15, 2022 Student Accounting Services page.
* May 2023 tentative graduates must submit a Diploma Application PRIOR the January 2, 2023 deadline.

Additional Information:
- MA and MS degree students are encouraged to familiarize themselves with their degree requirements and track their degree progress each semester. Degree requirements for each degree program are outlined in the GMS Bulletin
- Degree Advice is a web-based academic advising tool available for some degree programs. Degree Advice is customized per student degree and program requirements, transfer credit, waivers, and current registration information to update a student’s progress seamlessly through his or her degree program. Students can access Degree Advice and a student guide via the Student Link: Academics >Academic Advising >Degree Advice.
- Prior to registering for any classes, all students must first meet with their Advisor/Program Director to discuss course selections and to obtain the required “Academic Advising Access Code” for On-line Registration via the Student Link.
- Advising codes will not be release to any students who are missing official transcripts.
- MAMS students advising codes will be provided to advisors after October 31st,
- All GMS courses offered for Spring 2023 semester can be accessed through the Student Link.
- For courses are restricted from on-line registrations, students must submit an Add/Drop via GMS Student Forms online submission (linked above).
- Students may ADD a course via student link up to the official add deadline.
- Students may DROP a course via student link up to the official drop deadline without a “W” grade.
- Students may NOT register or audit courses in other colleges at the University including GMS BT undergraduate courses.
- All students are required to register each semester until completion of all degree requirements.
- Students may only take up to two semesters of Leave of Absence.
- **Certified Full-time Form:** Students continuing in a program and not required to register for full-time course load due to the completion of other degree requirements, such as research, may submit **CFT form prior to December 15th**, via the [GMS Student Forms webpage](https://www.gms.bu.edu/forms). *Students should list supervisor, type of independent work and total hours per week during the specific semester or form will be denied.*

- Visa regulations require that most **International students** register as full–time students either by course registration or by submitting a Certified Full-Time form if applicable.

- Students may not register or use federal financial aid towards courses that will not count towards their degree (*PDP classes, undergraduate BT courses or undergraduate courses or unapproved graduate level courses at other BU schools and colleges)*.

- Any adjustments to course loads may increase or decrease the tuition due for the semester. Contact the GMS Registrar’s Office [GMSRegistrar@bu.edu](mailto:GMSRegistrar@bu.edu) regarding tuition adjustments.

- **Masters students planning to graduate for the May 2023** graduation must submit a diploma application prior to the **January 2, 2023 deadline**.

- **Student planning on complete degree requirements for the August 2023** graduation and who would like to be included on the sign-up email to attend May 2023 Commencement Ceremony must submit a **diploma application prior to January 13, 2023**.

- **Students will not be allowed to submit Thesis or attend May 2023 GMS Commencement Ceremony, if a Diploma Application is not submitted by the deadline.**

For any additional information or questions, feel free to contact GMS Registrar’s Office via [GMSRegistrar@bu.edu](mailto:GMSRegistrar@bu.edu)