

GMS Registrar Office
72 East Concord Street, L 309
Boston, Massachusetts 02118-2526

March 17, 2022

Dear GMS Master's students,

Fall 2022 registration begins on Sunday, March 27, 2022. **(REVISED)**

Our [GMS Student Website](#) contains all the pertinent information, links, and forms to successfully complete registration process. The deadline for continuing students to submit full payment and avoid late fees for the Fall 2022 semester is August 5, 2022.

Registration:

1. To register online, all students must contact their Advisor/Program Director to discuss course selection and to obtain the required Academic Advising Access Code.
 - MA & MS Students are encouraged to familiarize themselves with their degree requirements and track their degree progress each semester. Degree requirements for each degree program are outlined in the [GMS Bulletin](#).
 - **Degree Advice** is a web-based academic advising tool available for some degree programs. Degree Advice is personalized for each student and incorporates degree requirements, transfer credit, waivers, and current registration information to update a student's progress seamlessly through their degree program.
 - Students can access **Degree Advice** and a student guide via the **Student Link: Academics >Academic Advising >Degree Advice**.
2. All students are required to register continuously until completion of all degree requirements.
3. Some GMS courses are restricted from Online Registration. For these courses, students will need to submit a Class Adjustment Form (add/drop) via [GMS Forms](#).
4. Any adjustments to course loads may alter the tuition due for the semester. Contact the GMS Registrar office (GMSRegistrar@bu.edu) regarding tuition adjustments.
5. Continuing MA/MS degree students who will **not be** registering for full-time course load due to the completion of other degree requirements, such as research, may submit a **Certified Full-Time (CFT) Form** if registering for less than 12 credits of course work. Submit a CFT form via the [GMS Student Forms Page](#). Students should indicate the type of independent work and total hours per week during the specific semester or the form may be denied. Visa regulations require that most International students register as full-time students either by course registration or by certification. (additional fees may apply)
6. **Students may not register for courses such as (PDP classes, BT courses, undergraduate courses or unapproved graduate level courses at other BU schools and colleges).**
7. Students may only take up to two semesters of Leave of Absence.
8. For a complete list of all GMS courses and the current Fall 2022 course schedule, visit the [GMS website](#) and student link.
9. Additional Fall Registration information can be found on the [Fall MA & MS Registration](#) webpage.

Course Adjustments and Withdrawal Deadlines: Absence from class or non-payment does not constitute an official withdrawal or dropped course. If your plans change and you are unable to attend a course for which you have registered, you must officially drop/withdraw from the class. Failure to do so within the add/drop deadlines for that course will result in your being held responsible for all tuition and fees associated with the course(s) in question.

- **Fall 22 - 100% Tuition Refund: Leave of Absence or Withdrawal form must be submitted prior to September 5, 2022**
 - **September 19, 2022: Last Day to ADD Standard Courses**
 - **October 11, 2022: Last day to DROP Standard Course (without a “W” grade)**
 - **November 14, 2022: Last Day to DROP Standard Courses (with a “W” grade)**
 - **November 29, 2022: Last day to Officially take a Leave of Absence or Withdraw from the University**
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- **Transcripts for GMS students** are produced by the Office of the University Registrar:
Click here [Ordering a Transcript](#)

Students Completing Degree Requirements for August 2022 Graduation:

- Do not register for Fall 2022 courses if you plan to graduate in August 2022.
- Diploma applications for the **August 2022 graduation are due May 1, 2022**. There will be **no exceptions** made. Please follow the [GMS Graduation Calendar](#) for all upcoming deadlines.

Students Completing Degree Requirements for January 2023 Graduation:

- Diploma applications for the **January 2023 graduation are due September 30, 2022 or prior**.

For additional information click on any of the following:

[GMS STUDENT](#) / [GMS REGISTRATION](#) / [GMS STUDENT FORMS](#) / [ALL CALENDARS](#)

Please contact the GMS Registrar (GMSRegistrar@bu.edu) for any additional information.