**YOUR CAPSTONE TITLE**

**YOUR NAME**

Your Graduation Date (month, year)

**Abstract**

**ABSTRACT:** The abstract should be 300 words or less, single-spaced and spaced on this page with title, name and graduation year.

The abstract should provide a brief summary of the focus of the capstone, brief description of relevance, a summary of the literature, findings and conclusions. The complete abstract needs to fit onto the title page and should not break over onto page 2. You may move the title higher on the page if your abstract is longer.

**PAGE NUMBERS:** **There should be no page number on your Title pageINTRODUCTION / LITERATURE REVIEW**

**INTRODUCTION:** You can separate out the introduction if you would like into its own section on the first page if you want stating the purpose of the paper as discussion or you can start with the Lit Review and make the first page (or two) your intro. This is your choice.

**LITERATURE REVIEW:** This is the Literature Review section which should provide sufficient background for the reader to understand the importance of your Capstone, followed by a detailed presentation of the topic you chose using discussion of primary papers and discussing the published data available. Use sub-headings where appropriate. This section should contain figures and/or tables as appropriate, which should be accompanied by legends.

This section is commonly 10-12 pages, double-spaced and should contain most if not all of your references.

**STYLES:** The style of headings within your capstone can be your choice (e.g. upper case or centered) but must be 12 point. Subheadingsif used, can be your choice as well (e.g. italicized, lowercase, underlined, but must be consistent)

**REFERENCES**: Every statement that is based on somebody else’s work – with the exemption of common knowledge – needs to be referenced! Really, you need to put in these citations! Each time! It’s okay to cite the same source multiple times.

For the in-text citations in the main text, follow these examples

Single author publications: (Gulp, MP, 2017)

Two author publications: (Water, J and Melon, M, 2005)

Multi-author publications: (Macbeth, JR et al., 2015)

**PAGE NUMBERS:** This should be your first numbered page and start at # 2 . They can be to the right (top) or centered at the bottom of each page

**QUOTES:** There are no quotes in scientific writing. You really need to rewrite everything in your own words and be concise rather than saying “A study by Smith and his colleagues published in the Journal of Dental Research in England in 2019 showed …. You can just say Smith et al (2019) reported …. and rewrite the findings in your words succinctly and factually.

**FIGURES/TABLES:** All figures and tables should be referred to in the text prior to appearing in the paper. The figure/table should appear following the paragraph where they are discussed. Each figure/table must have a title, descriptive legend and a citation. Figure legends go **BELOW** the figure, Table legends go **ABOVE** the table. Legends should be single spaced.

**DISCUSSION**

This section should include your evaluation of the studies described in the Literature Review section. This section should not just be a summary of the previous section. Instead, you should discuss strengths and weaknesses in study design and scope, your evaluation of the author’s interpretation of their results, arising or remaining questions in the field, future directions, etc. This section is commonly 3-5 pages long, double-spaced and can contain additional (new) references.

**REFERENCES**

This list should contain all references in alphabetical order. For each reference, provide the complete author list, publication year, title, source and page numbers. If you viewed it online you should include the URL, doi…. The references should be single spaced with a double space between each. I have indicated several different types of citations.

The biggest error made is listing the title of a web article and not the name of the website as the author when there are no authors (the last example). For this one you would write ADEA, n.d. in the text following the statement where you discussed this paper not the title (“My View: What Can We Do for Dental Education?”)

**REFERENCE LIST EXAMPLES:**

**REGULAR CITATION**

Gulp, P. (2017) Dental floss in primary care. Journal of Biological Chemistry 9:45-48.

**REGULAR CITATION but includes doi for easy electronic access**

Nicholson S, Vujicic M, Wanchek M, Ziebert A and Menezes A. (2015) The Effect of Education Debt on Dentists’ Career Decisions. The Journal of the American Dental Association 146, no. 11: 800–807. <https://doi.org/10.1016/j.adaj.2015.05.015>.

**CITATION FOR AN ARTICLE OBTAINED FROM A WEBSITE WITH AUTHORS (date included)**

Gupta N, Yarbrough C, Vujicic M, Blatz A, Harrison B. (2017). Medicaid fee-for-service reimbursement rates for child and adult dental care services for all states, 2016. Health Policy Institute Research Brief. American Dental Association. Available from: <http://www.ada.org/~/media/ADA/Science%20and%20Research/HPI/Files/HPIBrief_0417_1.pdf>

**CITATION FROM A WEBSITE BUT WITHOUT AUTHORS (or specific date)**

American Dental Education Association (n.d.) My View: What Can We Do for Dental Education?” Accessed April 17, 2020 from <https://www.aa.org/en/publications/ada-news/viewpoint/my-view/2019/june/what-can-we-do-for-dental-education>