

# BUSM - GRADUATE MEDICAL SCIENCES 2020 GRADUATION CALENDAR

## PHD DEGREE CANDIDATES

*Students may not submit dissertation or attend the May Commencement Ceremony, unless a [diploma application](#) has been submitted by the appropriate deadline! September 2021 tentative graduates may not attend the May 2021 commencement ceremony*

**NOTE: click on links**

1. A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester.
2. Candidates must adhere to the guidelines as stipulated in the [Guide for Writers of Thesis and Dissertations](#), published by the Mugar Memorial Library. Additional Information on the GMS website: [Research, Thesis, Capstone and Dissertation Information](#).
3. **Submit a Special Service Appointment Form along with reader c.v., for any reader not listed on the: [GMS FACULTY PAGE](#).**
4. The following information and deadlines apply to students who anticipate receiving PhD degree at one of the following graduation cycles. Department/programs may impose additional deadlines.
5. The diploma application is valid only for the graduation date specified; a new application must be submitted if the student does not graduate as planned.

***ALL FORMS can be found on the [GMS Student Forms](#) - GMS website***

	<u>January 2020 Award</u>	<u>May 2020 Award</u>	<u>September 2020 Award</u>
<b>Dissertation Prospectus Outline</b> (Dates are flexible over a two week period)	April 11, 2019	October 2, 2019	February 6, 2020
<b>*Diploma Application</b>	October 3, 2019	January 6, 2020	May 22, 2020
<b>Dissertation Abstract (max. 350 words)</b> (Meet with GMS Registrar prior to submitting)	At least three weeks	At least three weeks	At least three weeks
<b>Schedule of Final Oral Examination</b> (to be arranged by Department/Program)	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam
<b>Last date to hold Final Oral Exam.</b>	December 2, 2019	March 31, 2020	August 3, 2020
<b>Dissertation Format Reviewed</b> (Email will be sent with actual dates)	TBA	TBA	TBA
<b>**Format approved and signed Dissertation</b>	<b>December 4, 2019</b>	<b>April 2, 2020</b>	<b>August 5, 2020</b>

All Ph.D. degree requirements are complete only when the final paper work of the dissertation have been certified as meeting the standards of GMS and the Mugar Memorial Library.

### ***M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE ENTERING BUSM III IN SUMMER 2020***

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations may vary from the above schedule of deadlines. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in 2019-2020 academic year and anticipate entering BUSM III in the Fall 2020, should follow these rules:

**Oral Exam** should be scheduled prior to returning to the third year of medical school. The **Transition form** is due prior to the scheduling of the **Final Oral Exam**. Students must stop by the GMS office L 309 to meet with the Registrar regarding completion of degree requirements.

Students should submit the **Ph.D. Dissertation Abstract 3 weeks** prior to the Oral Exam. **Oral Exam** should be scheduled **2 weeks** in advance. Once your Abstract has been approved and you have scheduled your defense date, you will then need to submit a **Final Oral Examination Schedule**. Online form submission: [GMS Student Forms](#)

**Submit Final dissertation paperwork after format review has been done:** no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the GMS Office.