

## **MACCP Thesis Readers Policy**

*As of October 12th, 2016*

Each student in the M.S. Program in Medical Anthropology & Cross-Cultural Practice will have three readers for their M.S. Thesis.

### First Reader

- 1) As the instructor of record for the year-long Thesis Writing course, Program Director Dr. Linda Barnes is the First Reader on all MACCP M.S. Theses.

### Second Reader

- 2) Following each student's admission to the program, the Core Faculty assign a Faculty Adviser or advisers according to the student's area of interest and career goals, and the adviser's/advisers' area(s) of expertise.
- 3) The student's Faculty Adviser will also serve as the Second Reader on the student's Thesis Committee.
- 4) In the event that Dr. Barnes is the student's Faculty Adviser, or that the student is shared between two Faculty Advisers, the MACCP Faculty as a whole will determine which program faculty member will serve as the Second Reader.

### Third Reader

- 5) The Third Reader should be an expert in the content area of the student's thesis, or lend a methodological, theoretical, or other area of insight that complements the training and expertise of the MACCP faculty (unless the student specifically prefers to ask another MACCP faculty member to serve as the Third Reader).
- 6) To serve as a Third Reader, an individual must:
  - a) have a doctoral-level degree;
  - b) have expertise in the student's thesis topic, or in an approach that complements the expertise of the MACCP faculty;
  - c) be available to give conceptual feedback on an abstract of a final version of each of the seven thesis chapters during the period from October through April, while the student is writing the thesis. Third readers *may* read full chapter drafts, per agreement with the student.
  - d) be able to attend the student's Thesis Defense Meeting in March, either in person or by Skype.

- 7) All MACCP students should submit the Third Reader Proposal Form (below) to the MACCP faculty by the end of October of their second year (or of the year during which they are writing their thesis, if doing the program part time).
- 8) The MACCP faculty will review the proposal at the first possible Teaching Team meeting.

#### Petitioning to Change a Second Reader

- 9) It is possible, at some point during their program, that a student may find that their research direction, methodological, or theoretical approach has changed from the one(s) with which they started. Should the change be to an extent that the student wishes to request reassignment to a different Second Reader from within the program faculty, the student should first discuss the idea with their assigned Faculty Adviser or Advisers.
- 10) The student must then submit a written proposal to the MACCP core faculty, petitioning to change their Second Reader. The proposal should provide the reasons for proposing the change. The proposal will be reviewed at the first possible Teaching Team meeting.

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#### **Third Reader Proposal Form - Submit to MACCP Faculty by end of October**

- 1) Potential Third Reader NAME: \_\_\_\_\_
- 2) Potential Third Reader Title and Affiliation: \_\_\_\_\_
- 3) Credentials: \_\_\_\_\_
- 4) URL (faculty profile, Academia.edu page, etc.): \_\_\_\_\_
- 5) Reason to include in thesis development (connection to topic): \_\_\_\_\_
- 6) Contact history so far (emails sent, meetings, and so on): \_\_\_\_\_
- 7) Indication of individual's willingness to be available to review the student's ongoing thesis work & attend the defense

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