

**DIVISION OF GRADUATE MEDICAL SCIENCES
BOSTON UNIVERSITY SCHOOL OF MEDICINE**

2017 GRADUATION CALENDAR

PHD DEGREE CANDIDATES

Students may not submit dissertation, unless a diploma application has been submitted by the appropriate deadline!

NOTE:

1. A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester.
2. Candidates should adhere to the guidelines as stipulated in the *Guide for Writers of Thesis and Dissertations*, published by the Mugar Memorial Library and available on the GMS website.
3. Students may not submit their dissertation unless a diploma application has been submitted to the GMS Registrar (L 309) by the appropriate deadline.

ALL FORMS can be found on the GMS Student Forms - GMS website

	<u><i>January 2017 Award</i></u>	<u><i>May 2017 Award</i></u>	<u><i>September 2017 Award</i></u>
Dissertation Prospectus Outline Dates are flexible.	April 14, 2016	October 1, 2016	February 8, 2017
*Diploma Application	October 3, 2016	January 4, 2017	May 29, 2017
Dissertation Abstract (max. 350 words) (Submit with Abstract Approval Form)	At least three weeks prior to Final Oral Defense	At least three weeks prior to Final Oral Defense	At least three weeks prior to Final Oral Defense
Schedule of Final Oral Examination (to be arranged by Department/Program)	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam
Last date to hold Final Oral Exam.	December 2, 2016	March 31, 2017	August 4, 2017
Dissertation Format Reviewed Email will be sent with actual dates	TBA	TBA	TBA
**Format approved and signed Dissertation	December 5, 2016	April 3, 2017	August 7, 2017

All Ph.D. degree requirements are complete only when the final paper work of the dissertation have been certified as meeting the standards of GMS and the Mugar Memorial Library.

M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE ENTERING BUSM III IN SUMMER 2017

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations may vary from the above schedule of deadlines. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in 2016-2017 academic year and anticipate entering BUSM III in the Summer of 2017, should follow these rules:

Oral Exam should be scheduled prior to returning to the third year of medical school. The **Transition form** is due prior to the scheduling of the **Final Oral Exam**. Students must stop by the GMS office L 309 to meet with the Registrar regarding completion of degree requirements.

Students should submit the **Ph.D. Dissertation Abstract** **3 weeks** prior to the Oral Exam. **Oral Exam** should be scheduled **2 weeks** in advance. Once your Abstract has been approved and you have scheduled your defense date, you will then need to submit a **Final Oral Examination Schedule**. Online form submission: [GMS Student Forms](#)

Submit Final dissertation no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the GMS Office.