

**DIVISION OF GRADUATE MEDICAL SCIENCES
BOSTON UNIVERSITY SCHOOL OF MEDICINE**

2019 GRADUATION CALENDAR

PHD DEGREE CANDIDATES

*Students may not submit dissertation, unless a **diploma application** has been submitted by the appropriate deadline!*

NOTE:

1. A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester.
2. Candidates should adhere to the guidelines as stipulated in the *Guide for Writers of Thesis and Dissertations*, published by the Mugar Memorial Library and available on the GMS website.
3. Students may not submit their dissertation unless a diploma application has been submitted to the GMS Registrar (L 309) by the appropriate deadline.

ALL FORMS can be found on the [GMS Student Forms](#) - GMS website

	<u><i>January 2019 Award</i></u>	<u><i>May 2019 Award</i></u>	<u><i>September 2019 Award</i></u>
Dissertation Prospectus Outline (Dates are flexible over a two week period)	April 11, 2018	October 2, 2018	February 6, 2019
*Diploma Application	October 3, 2018	January 4, 2019	May 20, 2019
Dissertation Abstract (max. 350 words) (Meet with GMS Registrar prior to submitting)	At least three weeks	At least three weeks	At least three weeks
Schedule of Final Oral Examination (to be arranged by Department/Program)	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam
Last date to hold Final Oral Exam.	December 3, 2018	April 2, 2019	August 5, 2019
Dissertation Format Reviewed (Email will be sent with actual dates)	TBA	TBA	TBA
**Format approved and signed Dissertation	December 5, 2018	April 4, 2019	August 7, 2019

All Ph.D. degree requirements are complete only when the final paper work of the dissertation have been certified as meeting the standards of GMS and the Mugar Memorial Library.

M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE ENTERING BUSM III IN SUMMER 2019

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations may vary from the above schedule of deadlines. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in 2018-2019 academic year and anticipate entering BUSM III in the Fall 2019, should follow these rules:

Oral Exam should be scheduled prior to returning to the third year of medical school. The **Transition form** is due prior to the scheduling of the **Final Oral Exam**. Students must stop by the GMS office L 309 to meet with the Registrar regarding completion of degree requirements.

Students should submit the **Ph.D. Dissertation Abstract 3 weeks** prior to the Oral Exam. **Oral Exam** should be scheduled **2 weeks** in advance. Once your Abstract has been approved and you have scheduled your defense date, you will then need to submit a **Final Oral Examination Schedule**. Online form submission: [GMS Student Forms](#)

Submit Final dissertation no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the GMS Office.