

**DIVISION OF GRADUATE MEDICAL SCIENCES  
BOSTON UNIVERSITY SCHOOL OF MEDICINE**

**2012 GRADUATION CALENDAR**

*Students may not submit thesis, unless a diploma application has been submitted by the appropriate deadline!*

A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester. Candidates also must adhere to the guidelines as stipulated in the *Guide for Writers of Thesis and Dissertations*, published by the Mugar Memorial Library. Copies of the *Guide* may be obtained from the Division of Graduate Medical Sciences.

***Ph.D. DEGREE CANDIDATES***

	<u><b>January 2012 Award</b></u>	<u><b>May 2012 Award</b></u>	<u><b>September 2012 Award</b></u>
Dissertation Prospectus due in the Division Office	April 4, 2011	October 3, 2011	February 3, 2012
*Diploma Application Due in the Division Office	November 1, 2011	January 25, 2012	June 22, 2012
<b>Dissertation abstract (max. 350 words) Approved by Department, due in the Division Office for review and approval By the Associate Dean in L-317.</b>	<b>At least three weeks prior to Final Oral Exam</b>	<b>At least three weeks prior to Final Oral Exam</b>	<b>At least three weeks prior to Final Oral Exam</b>
<b>Schedule of Final Oral Examination (to be arranged by Department) due in the Division Office <u>with fourteen</u> copies of the approved abstract</b>	<b>Two weeks prior to the Final Oral Exam</b>	<b>Two weeks prior to the Final Oral Exam</b>	<b>Two weeks prior to the Final Oral Exam</b>
Last date to hold Final Oral Exam. (Note: See below deadline for submission of Dissertation).	December 8, 2011	April 4, 2012	August 2, 2012
Dissertation Format Reviewed Email will be sent with actual dates	Two weeks prior to final deadline	Two weeks prior to final deadline	Two weeks prior to final deadline
**Approved and signed dissertation (2 copies due in the Division Office <u>on or before this date.</u> )	<b>December 8, 2011</b>	<b>April 4, 2012</b> (no exceptions)	<b>August 2, 2012</b>

**\*\*Prior to the dissertation defense, the candidate must submit hard copy of thesis to Ms. Millie Agosto, GMS Registrar, two weeks prior to final submission. For review of the dissertation format. All Ph.D. degree requirements are complete only when both copies of the dissertation have been certified as meeting the standards of the Division of Graduate Medical Sciences and the Mugar Memorial Library.**

***M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE  
ENTERING BUSM III IN SUMMER 2011***

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations may vary from the above schedule of deadlines for Ph.D. only candidates. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in the 2011-2012 academic year and anticipate entering BUSM III in the Summer of 2012, the following rules apply:

**Oral Defenses** should be scheduled prior to returning to the third year. **Dissertation Outline Approval Pages** and transition form are due in the Division Office prior to the scheduling of the Oral Defense.

M.D./Ph.D. students should then submit the **Ph.D. Dissertation Abstract** to the Division Office for review and approval. Once your abstract has been approved and you have scheduled your oral defense, you will need to submit a **Schedule of the Final Oral Examination for the Degree of Doctor of Philosophy**, along with 14 copies of your approved abstracts. **Oral Defenses should be scheduled 2 weeks prior.**

**Approved and signed dissertations** (2 copies) are due in the Division Office no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the Division Office.