Precepting with Zoom



- Start your Zoom meeting
- Host assigns co-preceptor as "co-host". If there are more than 2 preceptors, the host preceptor assigns all preceptors the co-host role

	Zoom Meeting ID: 651-243-504			– 🗆 X								
, р.,	(i) 🔒			😁 Speaker View []								
0												
2												
y												
	Scott Pilgrim (Resident)		% Pablo Buitron de la Vega									
-												
ALC: NO	Jonathan Berz											
and a state of the		X										
	Unmute Start Video Invite	▲ 3 ↑ Manage Participants Share Screen	Chat Record Breakout	Cooms Reactions								

- Host Click "Breakout Room" icon (at bottom of Zoom screen)
- Host creates individual chat rooms for each resident and each preceptor (creates # of rooms equal to # of residents + copreceptors)
- Click "Create Rooms"

a –	Zoom						_	\times
šp.,								
æ		🕒 Breakout Rooms - No	Started			×		
		 Breakout Room 1 	🖍 Repame	× Delete		1		
ha		Jonathan Berz						
2		Breakout Room 2				1		
		Scott Pilgrim (Reside	nt)					
y 5		 Breakout Room 3 			Assi	gn		
	Scott Pilgrim (Resident)							
								and the second se
and a state of the		Recreate 🖌 🖸	ptions 🗸 (Add a Room	Open All Roon	ns		
	ten tanını							

- Rename the room for each resident
- Assign each room to the respective resident
- In Breakout Room "options", Host must select " allow participants to return to the main session at any time"
- Click "Open All Rooms"



If you are the Host:

 You will be able to enter and exit any breakout room from the main conference and switch between rooms from within Breakout rooms

If you are Co-Host:

 - <u>First enter</u> your own assigned room and, <u>from</u> <u>there</u>, you can switch to any other room

* Of note: the co-hosts only have "permission" to enter the <u>last</u> breakout room they were. For example if you were last in resident A breakout room, you must first enter resident A room and then you can switch into another resident room from there. <u>This is a key point and may be confusing at first.</u>

 Once you are finished precepting with that resident, we recommend all returning to the main conference room to maintain the sense of community/give opportunity for people to ask questions and everyone hear answers, etc. similar to the resident precepting room experience on site at BMC