



Self-Initiated Evaluations for Students

<u>Self-Initiated Evaluations for Students</u> allows a Student to generate an evaluation to provide and solicit feedback relating to a specific Faculty Member.

1. From the Home page, please click the <u>Evaluations</u> tab as shown in the red outlined box below:

		Home Portfolio Schedules Procedures Evaluations Confe	arences He						
Welcome, Ehab Froehle									
▲ Urgent Tasks	Iasks	New England Journal of Medicine - Current Issue	0.×						
Incomplete Evaluations (4) (4 late)	Change Password	Nonketotic Hyperglycemic Hemichorea							
	Review Records	New England Journal of Medicine, Ahead of Print.							
Personal Calendar O	Update_Contact info New England_Duration New England_Duration New England_Duration Preferences Communication Statistics on the Health Effects of Climate Change								
Thursday, March 16									
(No activities)	View Enrollment	New England Journal of Medicine, Anead of Print.							
(No activities)		Evidence for Step Therapy in Diabetic Macular Edema New England Journal of Medicine, Ahead of Print.							
Saturday, March 18		Aflibercept Monotherapy or Bevacizumab First for Diabetic Macular Edema							
(No activities)	Announcements	New England Journal of Medicine, Ahead of Print.							
Sunday, March 19	(mm momenta)								
(No activities)	(no events)								
Monday, March 20		Reuters - Health News	0.0.×						
(No activities)	Resources/Documents	Sorry, this feed is no longer available. Click the X in the upper-right corner of this box to remove.							
🛗 View myCalendar	Eaculty Directory								

2. After clicking the Evaluations tab, you will be brought to the "Evaluations" page as shown below.

					😤 Home	Portfolio	Schedules	Procedures	Evaluations	Conferences	Hel
Evaluations											
Incomplete Evaluations	Performance Ev	aluations	Aggregate Evaluations								
Evaluation Requests								🛛 Evaluate a	Faculty Member		
Evaluation	Date	Rotation	Service	Expiration Date	Returned Date	S1	atus	🖬 initiate Per	formance Evaluation (Faculty)	
(no requests)								Review Comple	eted Evaluations		
Note: if you were delivered	l an evaluation in en	ror, you can r	remove it by clicking the link	(above) and then clicking the "Ins	sufficient contact to evaluate" link at th	e top of the form	1.				
medhub				Home Portfolio Converight & 2002-202	Schedules Evaluations Conferences Prov 3 Medicing Inc All Dichts Deserved Jacuary	educes Help					

3. Immediately, direct your attention to the options shown in the red outlined box above.

OPTION	ACTION						
	Clicking on this option will allow you to use the Faculty Member drop-down to select the Faculty Member you would like to evaluate then click: Submit Clicking Submit will promot you to submit feedback about the selected Faculty						
O Fucluate a Faculty Mamber	2.	Member. After entering all applicable answers, you have the following options:					
Evaluate a Faculty Member		Reset Form	Save and Finish Later	Submit Completed Evaluation			
		will remove all responses and reset the evaluation form	will save the form as partially complete so you can complete at a later time	will permanently save the evaluation information and you will receive the following confirmation: Evaluation information saved			
	 Clicking on this option will allow you to use the Faculty drop-down to select the Faculty Member you would like to solicit feedback from. 						
Initiate Performance Evaluation (Faculty)	2. You also have the option of sending a message to the Faculty Member then click: Submit						
	3.	 Clicking Submit will send an email notification to the selected Faculty member prompting the Faculty Member to provide feedback about you and then you will receive the following confirmation: Performance evaluation initiated 					