



### Log a New Case – Patient Encounters/Procedures

Logging a New Case allows you to enter Patient Encounters and/or Procedures into E\*Value.

<u>\*\*PLEASE NOTE\*\*</u> In order to enter Patient Encounters and Procedures into E\*Value, you must be logged into the "<u>BU, School of Medicine</u>" program as shown below:

### **Program Selection**

You are associated with more than one program within E\*Value. Please select the program you wish to work with at this time:

BU, Emergency Medicine Courses (1 pending evaluations) BU, Enrichment Courses	-
BU, Family Medicine Courses (8 pending evaluations)	
BU, Geriatrics Courses (1 pending evaluations)	
BU, Medicine 2: Ambulatory Medicine Courses	
BU, Medicine Courses (3 pending evaluations)	
BU, Neurology Courses	
BU, Obstetrics/Gynecology Courses (1 pending evaluations)	
BU, Pediatrics Courses	
BU, Physician Assistant Program	
BU, Psychiatry Courses (2 pending evaluations)	
BU, Radiology Courses (2 pending evaluations)	
BU, School of Medicine	
BU, SOM Year 1	
BU, SOM Year 2	
BU, SOM Year 4	
BU, Surgery Courses	-

Continue Login -->

# 1. From the Home page the <u>Log New Case</u> tool is located under the <u>Tasks</u> section as shown in the red outlined box below:

Home Evaluations Case Logs	Reports		
Home Page Other Tasks			
Welcome to E*Value			
My Information	A Urgent Tasks	Appropriate Treatment in Medicine Initiative	(New)
E*Value has the following information recorded about you. If any of this information is incorrect or missing,	No Urgent Tasks	Please use this link to learn more about the policy and procedure(s) of reportion in appropriate or unprofessional event that occurred during a course or clerkstering a course or clerkstering and the second secon	ng an nip.
please contact your administrator,			
E*Value Administrator (main) at <u>evalue@bu.edu</u> .	Tasks	Institutional Learning Objectives	(New)
Email: irezende@bu.edu	Log New Case		
Rank: MS4			
Roles: Student Medical School Trainee		E*Value Help Desk and Concern Reporting	(New)
		Please use this link if you feel your picture is not an accurate portrayal of your that your level of access is not appropriate for your role as a student or educa describe your E*Va <u>More</u>	self or itor. Also,

- 2. After clicking the Log New Case tool, you will be brought to the "Log New Case" page as shown below:
  - a. Required fields are marked with a red asterisk  $\star$

### Log New Case

Main Patie	nt Encounters	Procedures	Review
Date *			
6/1/2018	<b>m</b>		
Setting *			
Outpatient/ER	•		
Clinical Rotatio	n *		
Family Medicin	ne Clerkship	•	
Next>			

Date*: Enter the interaction date of the Patient Encounter
and/or Procedure you wish to enter
Setting*: Select the setting involved in this interaction
Clinical Rotation*: Select the clinical rotation that you are
rotating on at the time of this interaction

After completing the Main TAB, click Next->

#### 3. You will then be brought to the

Patient Encounters TAB:

Main Patient Encounters	Procedures Review			
Group: All Groups	• 7			
Patient Encounters: *		Filt	ter:	
Abdominal/Pelvic Pain - Ambu Abdominal/Pelvic Pain - Hosp Abnormal uterine bleeding Alteration of thought/behavior Alteration of thought/behavior Alteration of thought/behavior Alteration of thought/behavior Altered Mental Status Amenorrhea	ulatory Patient italized Patient r - Aggression r - Mania r - Psychosis r - Suicidal ideation			•
Achieved by: *	•			
Add Patient Encounter				
Primacy	Patient Encounters	Your Role	Remove	Move
Next> Save Record	Cancel			

Group: You may filter the list of Patient Encounters by
selecting a group. The Patient Encounter groups are made up
of the required Patient Encounters associated with each
clerkship that requires Patient Encounters.
Patient Encounters*: Select the Patient Encounter or Patient
Encounters from the <b>multi-select list</b> . You can enter all or part
of the Patient Encounter name in the <b>Filter</b> text field to filter the
list. You can select multiple Patient Encounters by holding the
"CTRL" button while you select your Patient Encounters.
Achieved by*: Select how you achieved this Patient
Encounter

Add Patient Encounter

button to commit your selected

# After making all appropriate selections, click the Patient Encounter(s).

The interaction will be added to the table below.

Primacy	Patient Encounters	Your Role	Remove	Mo	ve
1	Abnormal uterine bleeding	Caring for a patient with this condition (Hx, PE, A/P)	٢	Î	Ť
2	Alteration of thought/behavior - Mania	Caring for a patient with this condition (Hx, PE, A/P)	٢	Î	1
3	Alteration of thought/behavior - Suicidal ideation	Caring for a patient with this condition (Hx, PE, A/P)	٢	Î	Ť
4	Constipation	Caring for a patient with this condition (Hx, PE, A/P)	٢	Î	Ļ
5	Depressed/Sad	Caring for a patient with this condition (Hx, PE, A/P)	٢	Î	1



e 💶 icon to delete the interaction.

TAB, click

After completing the Patient Encounters





4. You will then the	be brought to the	TAB:		
Main Patient Encounters P	rocedures Review			
Group: All Groups	. 7			
Procedure: *			Filter:	
Bag valve mask ventilation D&C observation EEG observation EDG observation Epidural/Spinal observation Female urinary catheterization ntubation V insertion LP Exelect your role in the procedure: *				× H
Primacy	Procedure	Your Role	Remove	
Next> Save Record Cance	<b>Group:</b> You may filter th	ne list of Procedures by sele	ecting a	

group. The Procedure groups are made up of the required Procedures associated with each clerkship that requires Procedures. Procedure\*: Select the Procedure or Procedures from the multi-select list. You can enter all or part of the Procedure name in the **Filter** text field to filter the list. You can select multiple Procedures by holding the "CTRL" button while you select your procedures. Select your role in the procedure\*: Select role

Add Procedure

After making all appropriate selections, click the button to commit your selected Procedure(s).

The interaction will be added to the table below.

Primacy	Procedure	Your Role	Remove	Mo	ove
1	D&C observation	Observed	0	î	Ļ
2	EMG observation	Observed	٢	î	Ļ
3	Epidural/Spinal observation	Observed	٢	î	Ļ
4	Female urinary catheterization	Observed	٢	î	Ļ
5	Intubation	Observed	٢	î	۰.



٢ icon to delete the interaction.

Procedures TAB. click After completing the

Move

#### Review TAB: 5. You will then be brought to the

Main Patient Encounters Procedures Review

ate *	6/1/2018					
etting *	Outpatient/E	R				
nical Rotation *	Family Medi	cine Clerkship				
tient Encounter	Primacy		Patient Encounters		Your Rol	e
	1	Abnormal uter	ine bleeding		Caring for a patient with this condition (H	Hx, PE, A/P)
	2	Alteration of th	nought/behavior - Mania		Caring for a patient with this condition (H	Hx, PE, A/P)
3 Alteration of th		bught/behavior - Suicidal ideation Caring for a patient with this condition (Hx, PE		Hx, PE, A/P)		
	4 Cc	Constipation			Caring for a patient with this condition (Hx, PE, A/P)	
	5	Depressed/Sa	d		Caring for a patient with this condition (H	Hx, PE, A/P)
			1			1
ocedures	Pr	imacy	F	Procedure		Your Role
	1		D&C observation			Observed
	2		EMG observation			Observed
	3		Epidural/Spinal observation			Observed
	4		Female urinary catheterization			Observed
	5		Intubation			Observed

After reviewing and making sure all of the entered Patient Encounter(s) and/or Procedure(s) are correct, click

Save Record button to save this defined interaction(s).



Save as Template

Save as Template button to save your selections for use when logging future interactions. The template will be Click available at the very bottom of the "Log New Case" page.

Any questions/concerns related to E\*Value can be directed to the E\*Value Help Desk