**Chobanian & Avedisian SOM Clerkship Curriculum Subcommittee Meeting**

**May 14, 2023**

**4:30-6:00 pm**

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| **Agenda Item** | **Time** | **Person Responsible** |
| **Minutes/Announcements**   * [GME orientation sign up](https://bushare.sharepoint.com/:w:/r/sites/GRP-BUSM-MEO/Shared%20Documents/Clerkships/GME%20-%20Intern%20Orientation%20Sign%20Up%202024.docx?d=w4604d6da17f44987a9357064f3594dce&csf=1&web=1&e=aL1pVj) * Grade Deadlines & Notification Reminders * 24-25 meeting dates sent | 4:30-4:40 | **Sonia Ananthakrishnan, MD** |
| **Discussion of “Pass” grade rates** | 4:40-4:50 | **Sonia Ananthakrishnan, MD; Priya Garg, MD; CCS members** |
| **Clerkship delays for Step 1**   * What challenges did you and your clerkship face? | 4:50-5:05 | **CD discussion** |
| **AME updates**   * AME small groups with CD’s * New clerkship-coach communication process | 5:05-5:20 | **Molly Cohen-Osher, MD** |
| **Letter of concern to student - draft review** | 5:20-5:30 | **Priya Garg, MD** |
| **How do we feed forward to sub-I directors?** | 5:30-5:45 | **CD discussion** |
| **Appeals grades process - to centralize or not?** | 5:45-6:00 | **CD discussion** |