# **BUSM Filming Policy**

Non-Educational Filming, Photography and Recording

Approved by: Communications Office Approved: Sept. 13, 2017

## **Purpose**

To define the Boston University School of Medicine's policy regarding filming, photographing and recording at BUSM for non-educational purposes.

### **Statement**

Any filming, photography or recording at BUSM must respect the privacy of our students, faculty and staff, and must not interfere with classes, active research or clinical education experiences.

## **Application**

This policy applies to all students, faculty, staff, visitors (which include members of the media or film production crews)

## **Definitions**

<u>Filming</u>: Filming is defined as any recording by photographic, video, electronic or audio media.

#### Procedure

All individuals who want to film on campus at BUSM must receive approval from the Communications Office.

## Consent to film

Written authorization is required from all students who will be identified in the filming, photography or recording, per FERPA. Verbal consent must be obtained from any faculty, staff or administrator prior to filming.