Surgery Clerkship

Department of Surgery
MS 311
2020-2021

Clerkship Director: Cullen Carter, MD
Joanne Favuzza, MD
Associate Clerkship Directors: Tejal Brahmbhatt, MD; Patrick O’Neal, MD; Abdul Saied Calvino, MD
Clerkship Coordinator:
Lana Ketlere; Syed Nanna
Surgery Clerkship Syllabus

Table of Contents

Medical Education Program Objectives ........................................................................................................... 5
Contact Information ............................................................................................................................................. 8
Clerkship Description ......................................................................................................................................... 10
Site Information .................................................................................................................................................. 10
Core General Surgery Rotations (4 weeks) ........................................................................................................ 10
  BMC – Colorectal Surgery ............................................................................................................................. 10
  BMC – Mozden (Surgical Oncology) ................................................................................................................ 13
  BMC – Trauma and Acute Care Surgery (TACS) ............................................................................................ 16
  BMC – Minimally Invasive Surgery (MIS) and Bariatric Surgery ................................................................. 19
Roger Williams Medical Center ......................................................................................................................... 21
Berkshire Medical Center .................................................................................................................................... 23
Kaiser Permanente, Santa Clara ......................................................................................................................... 25
MetroWest Medical Center ................................................................................................................................ 27
West Roxbury Veterans Affairs Hospital ........................................................................................................... 29
Subspecialty Rotations (2 Weeks Each) ............................................................................................................ 31
  Anesthesiology - BMC ...................................................................................................................................... 31
  Acute Care - Kaiser Permanente, Santa Clara ................................................................................................ 33
  EGS (Emergency General Surgery) & Trauma Consults – BMC ................................................................. 33
  Ophthalmology – BMC ..................................................................................................................................... 34
  Orthopedic Surgery – Roger Williams ........................................................................................................... 36
  Otolaryngology – BMC ..................................................................................................................................... 37
  Thoracic Surgery – BMC .................................................................................................................................. 38
  Thoracic Surgery - VA ...................................................................................................................................... 40
  Urology – BMC ................................................................................................................................................ 41

2
BUSM Policies ................................................................................................................................................. 58
BU Policies and Student Support Services ........................................................................................................... 58
Appropriate Treatment in Medicine ....................................................................................................................... 58
Needle Sticks and Exposure Procedure ............................................................................................................... 58
Boston University Sexual Misconduct/Title IX Policy .......................................................................................... 58
Boston University Social Media Guidelines .......................................................................................................... 58
Recent Changes to the Clerkship ............................................................................................................................ 58
Learning Strategies and Tools .................................................................................................................................... 59
  Recommended Texts ............................................................................................................................................. 59
eValue Student Resources ...................................................................................................................................... 59
Echo360/Technology ............................................................................................................................................... 59
Tutoring ................................................................................................................................................................... 60
Office of Disability Services ...................................................................................................................................... 60
Session Learning Objectives and Notes .................................................................................................................. 60

Copyright © Trustees of Boston University. Do not copy for distribution. Any unauthorized copies of these materials is a violation of the BUSM Student Disciplinary Code of Academic and Professional Conduct and may be a violation of federal copyright.
<table>
<thead>
<tr>
<th>INSTITUTIONAL LEARNING OBJECTIVE</th>
<th>MEDICAL EDUCATION PROGRAM OBJECTIVE</th>
</tr>
</thead>
</table>
| B - Behaves in a caring, compassionate and sensitive manner toward patients and colleagues of all cultures and backgrounds. (Interpersonal and Professionalism) | B.1 - Apply principles of social-behavioral sciences to provision of patient care; including assessment of the impact of psychosocial and cultural influences on health, disease, care-seeking, care compliance, and barriers to and attitudes toward care. (2.5)  
B.2 - Demonstrate insight and understanding about emotions that allow one to develop and manage interpersonal interactions. (4.7)  
B.3 - Demonstrate compassion, integrity, and respect for others. (5.1)  
B.4 - Demonstrate sensitivity and responsiveness to a diverse patient population, including but not limited to diversity in gender, age, culture, race, religion, disabilities, and sexual orientation. (5.5) |
| U - Uses the science of normal and abnormal states of health to prevent disease, to recognize and diagnose illness and to provide and appropriate level of care. (Medical Knowledge and Patient Care) | U.1 - Perform all medical, diagnostic, and surgical procedures considered essential for the area of practice. (1.1)  
U.2 - Gather essential and accurate information about patients and their conditions through history-taking, physical examination, and the use of laboratory data, imaging and other tests. (1.2p)  
U.3 - Interpret laboratory data, imaging studies, and other tests required for the area of practice. (1.4)  
U.4 - Make informed decisions about diagnostic and therapeutic interventions based on patient information and preferences, up-to-date scientific evidence and clinical judgement. (1.5)  
U.5 - Develop and carry out patient management plans. (1.6)  
U.6 - Provide health care services to patients, families, and communities aimed at preventing health problems or maintaining health. (1.9)  
U.7 - Demonstrate an investigatory and analytic approach to clinical situations. (2.1)  
U.8 - Apply established and emerging bio-physical scientific principles fundamental to health care for patients and populations. (2.2)  
U.9 - Apply established and emerging principles of clinical sciences to health care for patients and populations. (2.3)  
U.10 Recognizes that ambiguity is a part of clinical health care and respond by utilizing appropriate resources in dealing with uncertainty. (8.8) |
| C - Communicates with colleagues and patients to ensure effective interdisciplinary medical care (Interpersonal and Communication Skills; Patient Care) | C.1 - Gather essential and accurate information about patients and their conditions through history-taking, physical examination, and the use of laboratory data, imaging and other tests. (1.2h)  
C.2 - Counsel and educate patients and their families to empower them to participate in their care and enable shared decision making. (1.7)  
C.3 - Participate in the education of patients, families, students, trainees, peers and other health professionals. (3.8)  
C.4 - Communicate effectively with patients, families, and the public, as appropriate, across a broad range of socioeconomic and cultural backgrounds. (4.1)  
C.5 - Communicate effectively with colleagues within one's profession or specialty, other health professionals, and health related agencies (4.2, see also 7.3)  
C.6 - Maintain comprehensive, timely, and legible medical records. (4.5)  
C.7 - Demonstrate sensitivity, honesty, and compassion in difficult conversations, including those about death, end of life, adverse events, bad news, disclosure of errors, and other sensitive topics. (4.6)  
C.8 - Communicate with other health professionals in a responsive and responsible manner that supports the maintenance of health and the treatment of disease in individual patients and populations. (7.3) |
<table>
<thead>
<tr>
<th>INSTITUTIONAL LEARNING OBJECTIVE</th>
<th>MEDICAL EDUCATION PROGRAM OBJECTIVE</th>
</tr>
</thead>
</table>
| A - Acts in accordance with highest ethical standards of medical practice (Professionalism) | A.1 - Demonstrate responsiveness to patient needs that supersedes self-interest. (5.2)  
A.2 - Demonstrate respect for patient privacy and autonomy. (5.3)  
A.3 - Demonstrate accountability to patients, society, and the profession. (5.4)  
A.4 - Demonstrate a commitment to ethical principles pertaining to provision or withholding of care, confidentiality, informed consent, and business practices, including compliance with relevant laws, policies, and regulations. (5.6)  
A.5 - Work with other health professionals to establish and maintain a climate of mutual respect, dignity, diversity, ethical integrity, and trust. (7.1)  
A.6 - Demonstrate trustworthiness that makes colleagues feel secure when one is responsible for the care of patients. (8.5) |
| R - Reviews and critically appraises biomedical literature and evidence for the purpose of ongoing improvement of the practice of medicine. (Practice-Based Learning and Improvement and Medical Knowledge) | R.1 - Apply principles of epidemiological sciences to the identification of health problems, risk factors, treatment strategies, resources, and disease prevention/health promotion efforts for patients and populations. (2.4)  
R.2 - Locate, appraise, and assimilate evidence from scientific studies related to patients’ health problems. (3.6)  
R.3 - Continually identify, analyze, and implement new knowledge, guidelines, standards, technologies, products, or services that have been demonstrated to improve outcomes. (3.10) |
| E - Exhibits commitment and aptitude for life-long learning and continuing improvement (Practice-based Learning) | E.1 - Identify strengths, deficiencies, and limits in one’s knowledge and expertise. (3.1)  
E.2 - Set learning and improvement goals. (3.2)  
E.3 - Identify and perform learning activities that address one’s gaps in knowledge, skills, and/or attitudes. (3.3)  
E.4 - Incorporate feedback into daily practice. (3.5)  
E.5 - Obtain and utilize information about individual patients, populations of patients, or communities from which patients are drawn to improve care. (3.9)  
E.6 - Develop the ability to use self-awareness of knowledge, skills, and emotional limitations to engage in appropriate help-seeking behaviors. (8.1)  
E.7 - Manage conflict between personal and professional responsibilities. (8.3) |
| S - Supports optimal patient care through identifying and using resources of the health care system. (Systems-Based Practice and Patient Care) | S.1 - Provide appropriate referral of patients including ensuring continuity of care throughout transitions between providers or settings, and following up on patient progress and outcomes. (1.8)  
S.2 - Systematically analyze practice using quality-improvement methods and implement changes with the goal of practice improvement. (3.4)  
S.3 - Use information technology to optimize learning. (3.7)  
S.4 - Work effectively with others as a member or leader of a health care team or other professional group. (4.3, see also 7.4)  
S.5 - Work effectively in various health care delivery settings and systems relevant to one’s clinical specialty. (6.1)  
S.6 - Coordinate patient care within the health care system relevant to one’s clinical specialty. (6.2)  
S.7 - Incorporate considerations of cost awareness and risk-benefit analysis in patient and/or population-based care. (6.3)  
S.8 - Advocate for quality patient care and optimal patient care systems. (6.4)  
S.9 - Use the knowledge of one’s own role and the roles of other health professionals to appropriately assess and address the health care needs of the patients and populations served. (7.2)  
S.10 - Participate in different team roles to establish, develop, and continuously enhance interprofessional teams to provide patient- and population-centered care that is safe, timely, efficient, effective, and equitable. (7.4) |
**Third Year Learning Objectives**

During the third-year clerkships, students will

- Demonstrate use of patient-centered interviewing and communication techniques (U.2)
- Take a clinical history that demonstrates both organization and clinical reasoning (U.7)
- Perform accurate and relevant physical exam techniques (U.2)
- Demonstrate an ability to synthesize clinical information and generate a differential diagnosis, assessment and plan (U.3, R2, U.5)
- Demonstrate a compassionate and patient-sensitive approach to history taking and physical examinations (B.3)
- Communicate well organized, accurate and synthesized oral presentations (C.1)
- Counsel and educate patients and families (C.3)
- Demonstrate timely, comprehensive and organized documentation (C.6)
- Demonstrate a fund of knowledge in the clinical discipline and apply this to patient care (U.4)
- Demonstrate an awareness of one’s own learning needs and work to address these gaps (E.1, E.3)
- Show respect and empathy for others (B.3)
- Demonstrate accountability to the responsibilities of the student’s role and expectations of a clinical clerk (S.4)
- Communicate effectively with the interprofessional team (S.9)

**Surgery Clerkship Learning Objectives**

*(Linked to Medical Education Program Objectives in parentheses)*

Upon successful completion of the surgery clerkship, each student will be able to do the following:

- Gather a history and perform a physical for patients presenting with a variety of surgical conditions both in the elective and the emergent setting. (U.2, U.7)
- Formulate a differential diagnosis for patients presenting with a variety of abdominal symptoms (abdominal pain, nausea/vomiting, change in bowel habits, hematemesis/hematochezia) and other surgically treated conditions (U.3, R2, U.5)
- Recommend and interpret diagnostic tests for patients presenting with abdominal symptoms or other surgically treated conditions (U.1, U.2, U.3, U.4)
- Document an encounter in the medical record for patients presenting with surgical disease. (C.6)
- Provide an organized and accurate oral presentation of a patient encounter. (C.1)
- Form clinical questions and retrieve evidence to advance patient care. (U.4, U.7, R.1, R.2, R.3, E.1, E.3)
- Collaborate as a member of an interprofessional team (B.2, B.3, C.5, C.8, A.5, A.6, S.9)
- Perform general procedures expected of physicians, including venipuncture, iv placement, suturing of surgical incisions or lacerations, performing sterile technique, foley catheter placement, basic airway management, arterial blood gas (U.1)
Contact Information

Clerkship Director
Cullen Carter, MD
Telephone: (617) 638-8443
Cell phone: (434) 989-5290
Email: Cullen.Carter@bmc.org
Pager: 2227
Office: Boston Medical Center, Collamore Building, Room 501
Office Hours: Available anytime – please email to set up a time to meet

Clerkship Director
Joanne Favuzza, MD
Telephone: (617) 414-8083
Email: joanne.favuzza@bmc.org
Pager: 3880
Office: Boston Medical Center, FGH Building, 5th floor
Office Hours: Available anytime – please email to set up a time to meet

Associate Clerkship Director
Tejal Brahmbhatt, MD
Telephone: (617) 414-8052
Email: Tejal.Brahmbhatt@bmc.org
Pager: 5683
Office: Boston Medical Center, Dowling Building, 2 South
Office Hours: Available anytime – please email to set up a time to meet

Associate Clerkship Director
Patrick O’Neal, MD
Telephone: (857) 203-6205
Email: Patrick.ONeal2@va.gov
Office: 1400 VFW Parkway, West Roxbury, MA 02132
Office Hours: Available anytime – please email to set up a time to meet

Associate Clerkship Director
Abdul Saied Calvino, MD
Email: Abdul.Saied@CharterCARE.org
Office: 825 Chalkstone Avenue, Providence, RI 02908
Office Hours: Available anytime – please email to set up a time to meet
Associate Clerkship Director
Melanie Gainsbury, MD
Email: Melanie.L.Gainsbury@kp.org
Office: 710 Lawrence Expy, 2nd Floor. Dept 286
Office Hours: Available anytime, please email to set up a time to meet

Clerkship Coordinator
Lana Ketlere
Telephone: (617) 638-8442
Email: Lana.Ketlere@bmc.org
Office: Boston Medical Center, Collamore Building, C515
Office Hours: Monday-Friday, 8:00am – 4:30pm

Surgical Education Support Coordinator
Syed Nanna
Telephone: (617) 638-8443
Email: Syed.Nanna@bmc.org
Office: Boston Medical Center, Collamore Building, C515
Office Hours: Monday-Friday, 8:00am – 4:30pm
**Clerkship Description**

**Focus of clerkship**
The purpose of the 3rd year Surgery Clerkship is to provide instruction in the basic knowledge and skills specific to the field of general surgery, including emergent and non-emergent intraabdominal disease, traumatic injury, and surgically treated malignancies. Students will also have the opportunity to learn about a selection of illnesses treated by surgical subspecialists, including diseases of the head and neck, the genitourinary system, the vascular system, the thorax, and the musculoskeletal system, as well as anesthesiology.

During the time on the surgical service, you will be treated as an integral part of a surgical team including attending surgeons, residents, interns, and advanced practice providers (physician assistants/nurse practitioners), and will have the opportunity to directly impact patient care.

For the 2020-2021 year, you have already completed a robust didactic curriculum covering several core topics in general surgery, as well as a series of interactive cases to get you thinking about patient management. In addition, you have received training in several important skills such as suturing, and have also learned a great deal of practical information. You are “ward-ready,” and we are confident you will be able to make the most of your time on service as a result of this hard work you have already put in! Now you are entering the most critical part of your learning, which will occur through seeing actual patients. Please make it a goal to read about and learn from every patient encounter you experience during the clerkship.

**Pre-requisite knowledge and skills**
Students must have completed their second-year curriculum, attended the 3rd year orientation, and have taken the Step-I exam prior to taking this clerkship. For the 2020-2021 year, as above, students must have completed the 2 week “virtual curriculum” as well.

**Site Information**
Site maps indicating the availability of student resources at our affiliate hospitals can be found under the Clinical Sites section of the Medical Education Office’s Student Resources page at [http://www.bumc.bu.edu/bism/education/medical-education/student-resources/#siteinfo](http://www.bumc.bu.edu/bism/education/medical-education/student-resources/#siteinfo).

The Surgery Clerkship is divided into one of the following Core General Surgery Rotations and one separate Subspecialty Rotation as follows:

**Core General Surgery Rotations (4 weeks)**

**BMC – Colorectal Surgery**
Site Director: Dr. Joanne Favuzza/Dr. Olga Beresneva (starting 9/21/20)
Teaching Faculty: Dr. Jason Hall (Division Chief)
Dr. Joanne Favuzza
Dr. Olga Beresneva
Physician Assistants: Mary Furlong, PA; Monday-Thursday, 6am-2pm
Stephanie Redmond, PA; Wednesday – Friday, 6am-2pm

Residents:
Chief, PGY-3/4, Intern

The colorectal surgery service treats a wide variety of diseases of the colon, rectum, and anus, ranging from colon/rectal cancer, inflammatory bowel disease (Crohn’s/Ulcerative colitis), diverticulitis, and anorectal disease. They also treat a spectrum of general surgery diseases that are seen while on call. This is one of the busiest services in the department, and you will all have a chance to participate in patient care, evaluate new patients, and scrub in on multiple operations. For each of your four weeks on service, you will be assigned to an individual faculty preceptor, and will participate in any clinical activities scheduled for the week. If they have a day with no clinical activities, this is a good opportunity to work with another attending in the group.

**Reporting Instructions for 1st Day:** 5:45 AM, Menino Campus, Room 4176.

**Call/Weekend Schedule:** There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

On the Colorectal service, you will be assigned 2 weekend call shifts during this time. This schedule will be provided at orientation. One shift will be with the “ER/Trauma consult service,” where you will assist the resident in seeing patients presenting to the ER with acute surgical disease. You will evaluate patients on your own when possible, present them to the resident, and help to write a note on any patient you see. Please report to Menino Room 2217 “Trauma Residents Room” at the beginning of your shift to find the “4000” resident. If no one meets you there after 20 minutes, please page 4000 and ask where to meet.

The second call shift will be assigned as well, and will be a “service specific call” with your regular 4-week service. Please note that the Colorectal/MIS/Mozden services combine on weekends and round as a group with one chief/one intern/one attending to allow some to have a weekend off. Thus, you may be working with a new group for your call day. If that is the case, you will be especially helpful as you will know your own patients better than anyone. Please confirm with your team who is rounding on your assigned day and what time, as weekend rounding time is somewhat variable. Please plan to present your patients on rounds. After rounds, participate in any urgent surgeries that happen or help the intern with the service-work (note writing, checking on patients, dressing/wound vac changes, seeing new consults, etc). It is quite busy due to the limited workforce on weekends, and you as the student can be a great help. The length of the day varies based on how busy the day is. Occasionally if it is quiet, you may be dismissed halfway through the day, but if it is busy, you may help until 6PM signout.

If you need the day off for personal reasons on your assigned call days, please make an effort to change with one of your classmates, and be certain that any change will not place you in violation of work hours.

**Weekly Schedule:** Please see the weekly email from Chief Resident for details about any specific week. This is generally sent the weekend before each week

All clinics: Shapiro 6th floor
Mon  AM-Dr. Favuzza clinic  
PM- Dr. Hall Clinic  

Tue  1:00-2:00- Dr. Erica Brotschi Rounds -Virtual for now (possibly changing to Dowling 2S conference rm later in the year)  

Thu  AM/PM- Drs. Favuzza and Hall Clinic  
1:00-2:00- Dr. Erica Brotschi Rounds  

Fri  7:00-9:00- Grand rounds/M&M conference via Zoom (students to round with team beforehand as usual)  

**Student Clinical Duties:** Pre-round on patients you are following, assist interns by updating the list with information on patients you are following, round with team and present your patients on rounds, assist with dressing changes, assist interns/APPs with floor work, write progress notes on your patients, assist in the OR or in-clinic depending on the day, look up and report back on topics assigned by the chief resident/senior resident.

**Expectations on note writing/documentation:** Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- For **INPATIENT** notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For **OUTPATIENT** notes in the clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in the clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving note” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes before leaving the clinic so that the attending can “close” the encounter.

- Please see “Tipsheets” posted on the blackboard for more information on note writing.

**Brief advice on how to succeed:** Please prepare for your cases and clinics ahead of time by reading about the patients and the relevant disease processes. Please be enthusiastic. See every patient encounter as a learning opportunity.

**Recommended reading**

- Colorectal: Devirgilio, Ch. 19-23
- Recommend re-watching “virtual clerkship” lectures on anorectal disease and Dr. Joanne Favuzza’s lecture on colorectal cancer. These are posted on Blackboard

*On alternating Wednesdays and Thursdays, the surgical residents on this service have resident educational conference from 7AM-9AM. On those days, rounds may be rushed, and then the residents will disappear. This*
is a great opportunity to really be of help by either first-assisting in the operating room or helping the APP (PA/NP) staff on the floor.

**BMC – Mozden (Surgical Oncology)**

Site Director: Dr. Teviah Sachs: Teviah.Sachs@bmc.org

Teaching Faculty: Dr. Michael Cassidy, Director, Belkin Breast Center (General Surgical Oncology, Breast Cutaneous)

Dr. Thurston Drake (Endocrine)

Dr. David McAneny, Vice Chair of the Department of Surgery and Division Chief of the Division of General Surgery, Chief of the Section of Surgical Oncology (Endocrine, General, Pancreatobiliary)

Dr. Andrea Merrill (General Surgical Oncology, Breast, Endocrine)

Dr. Teviah Sachs, Associate Program Director and Site Director for the Mozden Surgical Oncology Service (Hepatopancreatobiliary, General Surgical Oncology, Cutaneous)

Dr. Jennifer Tseng, Chair of the Department of Surgery (Hepatopancreatobiliary)

PA/NP: Inpatient: Lauren Hartnett PA

Outpatient: Kayla McDonald PA, Kelsey Burke PA

Outpatient (Breast only): Traci O’Connor RN, Nora Carr NP

Residents: Chief, PGY-3 or PGY-4, 2 Interns

The Mozden Surgical Oncology service treats a broad number of malignant and non-malignant surgical diseases of the Upper Gastrointestinal Tract, Hepato-pancreatobiliary (HPB) system, Endocrine system, as well as those of the Breast and the Skin & Soft Tissues.

Beyond the malignant and non-malignant diseases described above, the Mozden service also serves as a general surgery service, treating common conditions such as those of the gallbladder, hernias and emergent operations.

**Reporting Instructions for 1st Day:** On your 1st day, please report at 5:45 AM, to Menino Campus, Rm 4266.

**Call/Weekend schedule:** There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

On the Mozden service, you will be assigned 2 weekend call shifts during this time. This schedule will be provided at orientation. One shift will be with the “EGS/Trauma consult service,” where you will assist the resident in seeing patients presenting to the ER with acute surgical disease. You will evaluate patients on your own when possible, present them to the resident, and help to write a note on any patient you see. Please report to Menino Room 2217 “Trauma Residents Room” at the beginning of your shift to find the “4000” resident. If no one meets you there after 20 minutes, please page 4000 and ask where to meet.
The second call shift will be assigned as well, and will be a “service specific call” with your regular 4-week service. Please note that the Colorectal/MIS/Mozden services combine on weekends and round as a group with one chief/one intern/one attending to allow some to have a weekend off. Thus, you may be working with a new group for your call day. If that is the case, you will be especially helpful as you will know your own patients better than anyone. Please confirm with your team who is rounding on your assigned day and what time, as weekend rounding time is somewhat variable. Please plan to present your patients on rounds. After rounds, participate in any urgent surgeries that happen or help the intern with the service-work (note writing, checking on patients, dressing/wound vac changes, seeing new consults, etc). It is quite busy due to the limited workforce on weekends, and you as the student can be a great help. The length of the day varies based on how busy the day is. Occasionally if it is quiet, you may be dismissed halfway through the day, but if it is busy, you may help until 6PM signout.

Please note that if you were previously assigned to the “EGS/trauma consult service” for your 2-week rotation, you may be assigned 2 service-specific calls instead of 1 service specific call and 1 EGS trauma consult call - this assignment will be made based on availability.

If you need the day off for personal reasons on your assigned call days, please make an effort to change with one of your classmates, and be certain that any change will not place you in violation of work hours.

**Weekly Schedule:** Please see weekly email from Chief Resident for details about any specific week. This is generally sent the weekend before each week

**Clinics & Conference Locations:**
- Surgical Oncology & Endocrine: Moakley 3rd floor
- Breast Surgery: Moakley Ground Floor – Belkin Breast Clinic
- General Surgery: Shapiro 3rd Floor
- Dr. Brotschi Lectures: via Zoom until further notice.

**Schedule:**

**Mon:**
8:00-4:00: Dr. Drake Clinic – General Surgery

**Tue:**
1:00-2:00: Dr. Brotschi – *Required*  
4:00-5:00: Mozden Conference: TBD each week

**Wed:**
7:30-8:30: GI/HPB tumor board (via Zoom for foreseeable future)  
9:00-12:30: Dr. Sachs – Surgical Oncology  
8:00-4:00: Dr. Cassidy – Breast Surgery  
8:00-4:00: Dr. Drake – Endocrine  
8:00-4:00: Dr. McAneny – Endocrine / Surgical Oncology

**Thu:**
1:00-2:00: Dr. Brotschi – *Required*  
9:00-2:00: Dr. Sachs – Surgical Oncology

**Fri:**
7:00-9:00: Grand Rounds/M&M  
*(Students Round with team beforehand as usual)*

**Expectations:**
• Overall:
  o Please dress professionally at all times. If not in the operating room, you should wear your clean, white coat at all times.
  o Be prepared for all OR cases to which you have been assigned. This includes reading the patient’s chart, understanding the indications for, the risks of and the alternatives to, each operation for which you scrub.
  o You should know your inpatients for rounds, and present them each day, with a formulated plan for that day.
  o You should prepare for clinic patients in advance.
  o You should write notes on your inpatients and also write notes in clinic, the number of which will be decided between you and your clinic attending.
  o You are expected to learn how to tie surgical knots and suture with surgical instruments by the end of your rotation.
  o If a particular topic arises that is of interest to you and the team, you may be asked to present on said topic, to the group.

• Tips:
  o Breast Surgery Clinic: We highly recommend attending the breast surgery clinic for at least one half-day clinic session.
  o On alternating Wednesdays and Thursdays, the surgical residents on this service have resident educational conference from 7AM-9AM. On those days, rounds may be rushed, and then the residents will disappear. This is a great opportunity to really be of help by either first-assisting in the operating room or helping the PA staff on the floor.

Expectations on note writing/documentation: Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

• For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

• For OUTPATIENT notes in the clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in the clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving note” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes before leaving the clinic so that the attending can “close” the encounter.

Recommended Reading:
• Breast: Devirgilio 3,4
• Hepatobiliary: Devirgilio 15-18
• Gastric: Devirgilio 50
• Endocrine: Devirgilio 8-11
• Students may also review the “virtual clerkship” lectures on pancreatic cancer (Dr. Sachs), Thyroid disease (Dr. Drake), and breast cancer (Dr. Cassidy). The video links are posted on blackboard

**Brief Advice on How to Succeed:** This is a learning opportunity for you and so you should always feel free to ask questions. If you find points that are confusing or questions to which you cannot find the answer when preparing for particular patients, write them down and ask to discuss the following day. We want this to be a fantastic experience for you, and one that either will further your understanding and interest in general surgery and surgical oncology.

**BMC – Trauma and Acute Care Surgery (TACS)**

**Site Director:** Dr. Tejal Brahmbhatt, [Tejal.Brahmbhatt@bmc.org](mailto:Tejal.Brahmbhatt@bmc.org)

**Teaching Faculty:**
- Dr. Peter Burke, Division Chief
- Dr. Tracey Dechert, Director of Surgical Critical Care
- Dr. Tejal Brahmbhatt
- Dr. Sabrina Sanchez
- Dr. Aaron Richman
- Dr. Kathryn Van-Orden
- Dr. Pei-Wen Lim
- Dr. Abraham Jaffe
- Dr. Joshua Davies

**Advanced Care Practitioners: (NP):** Patty Harrison, Rose Souza, Jocelyn Beals, Julianne (Jules) Allen, Jami Pollard

**Residents:** Chief-PGY 5 or 7, PGY 4, PGY 3, PGY 1 x 2-3

The experience of the TACS service is truly unique. Given the many new changes that have been made in light of the COVID pandemic and how it has changed clinical medical/surgical education we ask your patience and flexibility as we unroll the new version of this rotation. You will see a wide variety of acute surgical problems needing emergent management, and we hope you will leave the service with an understanding of the management of the “acute abdomen” and the initial management of traumatic injury. We help to care for some of the sickest patients in the hospital, and we hope that you will also take the time to know your patients and also appreciate the major ways that social elements play into their health. You are not to round or see COVID + or PUI patients.

We divide our work into two teams “A and B” and each team takes new consultations on alternating days. Before the rotation, you will receive an email regarding which team you will be assigned to along with a copy of the service-specific manual for medical students. You will be assigned to start on team A or team B.

**Reporting Instructions for 1st Day:** You will be assigned to a particular team for the start of your rotation as indicated above. If assigned to team A, report to Menino Campus, room 3334. Page 6074 if no one there. If assigned to team B, room 3336. Page 6077 if no one there. Arrive by 5:45 on our first day in scrubs and your white coat.

**Weekly Schedule:** The Chief resident will send out a weekly schedule that will reflect the specific schedule for the week with Resident & Attending assignments. It will also reflect any additional changes for the week.
Please ensure the Chief resident has your email address on the first day. After morning resident rounds, “morning report” is held over Zoom, please obtain the web-link from the Chief resident on your first day.

A typical week runs as follows:

<table>
<thead>
<tr>
<th>Day</th>
<th>Activities</th>
</tr>
</thead>
</table>
| Mon  | Morning report at 7am via Zoom  
Operations/Patient care  
Evening sign-out at 5 pm |
| Tue  | Morning Report at 7am via Zoom  
Divisional TACS Morbidity and Mortality Conference 7:30am via Zoom  
Operations/Patient care  
Evening sign-out at 5 pm |
| Tue  | Morning Report at 7am via Zoom  
Operations/Patient care  
1PM- Dr. Brotschi rounds- Required- Via Zoom until further notice  
Evening sign-out at 5 pm |
| Wed  | Morning Report at 7am via Zoom  
Additional educational conferences for the TACS team will be indicted on the weekly schedule. The exact day this will occur will be reflected in the weekly schedule. You are required to attend these conferences if you are not in the operating room and these will be via Zoom.  
Operations/Patient care  
Evening sign-out at 5 pm |
| Thu  | Morning Report at 7am via Zoom  
Additional educational conferences for the TACS team will be indicted on the weekly schedule. The exact day this will occur will be reflected in the weekly schedule. You are required to attend these conferences if you are not in the operating room and these will be via Zoom.  
Operations/Patient care  
1PM- Dr. Brotschi rounds- Required- Via Zoom until further notice  
Evening sign-out at 5 pm |
| Fri  | 7:00-9:00- Grand rounds/M&M via Zoom  
Operations/Patient care  
Evening sign-out at 5 pm |

**Call/Weekend Schedule:** There is no “call” on weeknights, i.e. coming in for a night shift, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call (day or night shift with the consult team) is required and you will be assigned by the clerkship director.

**For weekend attendance:**
As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

On the TACS service, you are expected to take 2 weekend “Call” shifts. The Team A and Team B floor services merge on weekends, and students on these teams should make a weekend schedule amongst yourselves.
deciding who will come in and who will not. Only one student should come in on any given weekend day so as to maximize physical distancing and also to maximize the experience for each student. You might decide to take your call shifts when your team or your senior resident (A or B) is taking call for continuity. You can find out this schedule by asking your residents during the first week. This is up to you, and we leave this flexibility so that you can schedule your call days based on your preferences/personal needs.

Students are asked to come in on Saturday or Sunday morning for each call day as they would for a weekday. Please plan to present your patient on rounds. After rounds, participate in any urgent surgeries that happen or help the intern with the service-work (note writing, checking on patients, dressing/wound vac changes, seeing new consults, etc). It is quite busy due to the limited workforce on weekends, and you as the student can be a great help. The length of the day varies based on how busy the day is. Occasionally if it is quiet, you may be dismissed before the day, but if it is busy, you should help until 6PM signout. Students should not come in on the last weekend before the shelf exam as above.

**Student Clinical Duties:** Pre-round on patients you are following, assist interns by updating the list with information on patients you are following, round with team and present your patients on rounds, assist with dressing changes, assist interns/PAs with floor work, write progress notes on your patients, assist in the OR or clinic depending on the day, look up and report back on topics assigned by the chief resident/senior resident. Of note, students who are not otherwise occupied may still attend the initial trauma evaluation in the Trauma Bay even if not on the trauma service. Occasionally, if the room becomes too crowded, students and others may be asked to step out of the room out of the need for patient safety. Please be understanding if this happens.

**Expectations on note writing/documentation:** Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For OUTPATIENT notes in the clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in the clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes before leaving the clinic so that the attending can “close” the encounter.

- Please see “Tipsheets” posted on the blackboard for more information on note writing.

**Brief Advice on How to Succeed:** Be flexible! The TACS service is sometimes chaotic given the nature of trauma and acute care surgery. It can be unpredictable, and the daily plan can change based on what comes into the ER. Most importantly, have fun!

**Recommended Reading:** Devirgilio, chapters 1-2, 41-47
On alternating Wednesdays and Thursdays, the surgical residents on this service have resident educational conference from 7AM-9AM. On those days, rounds may be rushed, and then the residents will disappear. This is a great opportunity to get an experience by either first-assisting in the operating room or helping the PA staff on the floor.

**BMC – Minimally Invasive Surgery (MIS) and Bariatric Surgery**

- **Site Director:** Dr. Luise Pernar, Luise.Pernar@bmc.org
- **Teaching Faculty:**
  - Dr. Brian Carmine
  - Dr. Cullen Carter
  - Dr. Donald Hess (Division Chief and Residency Program Director)
  - Dr. Luise Pernar
- **Physician Assistants:** Stephanie Redmond; Sandy Falcon
- **Residents:** Chief, PGY 3 or PGY 4, Intern

The MIS and bariatric surgery service treats a wide variety of diseases, including various types of hernias, biliary disease, and morbid obesity. This is one of the busiest services in the department, and you will all have a chance to participate in patient care, evaluate new patients, and scrub in on multiple operations. For each of your four weeks on service, you will be assigned to an individual faculty preceptor, and will participate in any clinical activities scheduled for the week. An email with details is sent out before the start of the rotation. If your faculty mentor has a day with no clinical activities, take the opportunity to work with another attending in the MIS group. You will have access to the weekly schedule that is sent out by the Chief resident the weekend before each week.

**Reporting Instructions for 1st Day:** 5:45am, Menino Campus, Room 4266. You can also expect an email from the chief resident.

**Call/Weekend Schedule:** There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

On the MIS service, you will be assigned 2 weekend call shifts during this time. This schedule will be provided at orientation. One shift will be with the “EGS/Trauma consult service,” where you will assist the resident in seeing patients presenting to the ER with acute surgical disease. You will evaluate patients on your own when possible, present them to the resident, and help to write a note on any patient you see. Please report to Menino Room 2217 “Trauma Residents Room” at the beginning of your shift to find the “4000” resident. If no one meets you there after 20 minutes, please page 4000 and ask where to meet.

The second call shift will be assigned as well, and will be a “service specific call” with your regular 4-week service. Please note that the Colorectal/MIS/Mozden services combine on weekends and round as a group with one chief/one intern/one attending to allow some to have a weekend off. Thus, you may be working with a new group for your call day. If that is the case, you will be especially helpful as you will know your own patients better than anyone. Please confirm with your team who is rounding on your assigned day and what
time, as weekend rounding time is somewhat variable. Please plan to present your patients on rounds. After rounds, participate in any urgent surgeries that happen or help the intern with the service-work (note writing, checking on patients, dressing/wound vac changes, seeing new consults, etc). It is quite busy due to the limited workforce on weekends, and you as the student can be a great help. The length of the day varies based on how busy the day is. Occasionally if it is quiet, you may be dismissed halfway through the day, but if it is busy, you may help until 6PM signout.

Please note that if you were previously assigned to the “EGS/trauma consult service” for your 2-week rotation, you may be assigned 2 service-specific calls instead of 1 service specific call and 1 EGS trauma consult call- this assignment will be made based on availability.

If you need the day off for personal reasons on your assigned call days, please make an effort to change with one of your classmates, and be certain that any change will not place you in violation of work hours.

**Weekly Schedule:** **Faculty assignments are sent out before the start of the rotation.** Please see weekly email from Chief Resident for details about any specific week. This email is generally sent the weekend before each week.

All clinics, bariatric surgery and general surgery, take place in the General Surgery clinic, 3rd floor, Shapiro building) Clinics now also have a telemedicine component. Ask your faculty mentor when they have telemedicine clinic.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>8:30-12:00</td>
<td>Hess Bariatric Clinic</td>
</tr>
<tr>
<td></td>
<td>8:30-4:30</td>
<td>Carmine Bariatric Clinic</td>
</tr>
<tr>
<td>Tue</td>
<td>1:00-2:00</td>
<td>Dr. Erica Brotshi Rounds (Virtual)</td>
</tr>
<tr>
<td></td>
<td>8:30-4:30</td>
<td>Carter Bariatric Clinic</td>
</tr>
<tr>
<td></td>
<td>9:00-3:30</td>
<td>Pernar Bariatric Clinic</td>
</tr>
<tr>
<td>Wed</td>
<td>8:30-4:30</td>
<td>Carmine Bariatric Clinic</td>
</tr>
<tr>
<td>Th</td>
<td>1:00-2:00</td>
<td>Dr. Erica Brotshi Rounds (Virtual)</td>
</tr>
<tr>
<td></td>
<td>8:30-4:30</td>
<td>Carter General Surgery Clinic</td>
</tr>
<tr>
<td></td>
<td>9:00-4:30</td>
<td>Pernar General Surgery Clinic</td>
</tr>
<tr>
<td></td>
<td>8:30-4:30</td>
<td>Hess Bariatric Clinic</td>
</tr>
<tr>
<td>Fr</td>
<td>7:00-9:00</td>
<td>Grand rounds/M&amp;M via Zoom</td>
</tr>
</tbody>
</table>

On alternating Wednesdays and Thursdays, the surgical residents on this service have resident educational conference from 7AM-9AM. On those days, rounds may be rushed, and then the residents will disappear. This is a great opportunity to really be of help by either first-assisting in the operating room or helping the PA staff on the floor.

**Student Clinical Duties:** Pre-round on patients you are following, assist interns by updating the list with information on patients you are following, round with team and present your patients on rounds, assist with dressing changes, assist interns/PAs with floor work, write progress notes on your patients, assist in the OR or in-clinic depending on the day, look up and report back on topics assigned by the chief resident/senior resident

**Expectations on note writing/documentation:** Students are expected to write notes daily progress notes on patients you are following as well as admission H & P notes as applicable.

- For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with
you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For OUTPATIENT notes in the clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in the clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes before leaving the clinic so that the attending can “close” the encounter.
- Please see “Tipsheets” posted on the blackboard for more information on note writing.

**Brief advice on how to succeed:** Please prepare for your cases and clinics ahead of time by reading about the patients and the relevant disease processes. Please be enthusiastic. See every patient encounter as a learning opportunity.

**Recommended reading**

- General surgery topics: Devirgilio, Ch. 1, 15, 16
- For a primer on bariatric surgery, watch the BMC Bariatric Surgery Patient Education Video at https://www.bmc.org/weight-loss-surgery
- Bariatric light read: https://www.nytimes.com/2016/05/02/health/biggest-loser-weight-loss.html?_r=0
- For introductory information on laparoscopic equipment, please watch the following video, produced by our surgical education research fellow, Dr. Alaina Geary: https://www.youtube.com/watch?v=zb3XLTfJ5xg&feature=youtu.be

Roger Williams Medical Center
825 Chalkstone Avenue, Providence, RI 02908

Site Director: Dr. James Koness, jkoness@chartercare.org
Site Administrator: Susan Saccoccia, ssaccocc@chartercare.org
Teaching Faculty: Dr. James Koness, Student Site Director
Dr. Joseph Espat, Chief of Surgery
Dr. Ponandai Somasundar
Dr. Abdul Saied Calvino, Associate Clerkship Director
Dr. Steven Katz
PA/NP: None currently
Residents/Fellows: 1-2 Residents, 2 Fellows (Senior and Junior Fellow)

Students assigned to Roger Williams Medical Center will experience the variety of general surgery, with a special emphasis on surgical oncology. This is a very hands-on rotation, and students will also participate in conferences, and will have an opportunity to present a topic to the faculty as well in the form of a 20 minute presentation on a surgical topic. The faculty at Roger Williams are extremely committed to your education.
Please note that RW has several clinic locations: Cranston (725 Reservoir Avenue, Suite 101, Cranston, Rhode Island 02910) and a second office is in Cumberland (2138 Mendon Road, Suite 302, Cumberland, Rhode Island 02864).

**Reporting Instructions for 1st Day:** If you have not heard any plan for obtaining keys and first day schedule, please email Nancy Agyapon, who will also provide details on where to present on the first day. She will provide you with keys to the “Red House,” or will arrange for you to pick them up from security if you arrive after hours.

**Call/Weekend Schedule:** There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

During these two weekends, please work with your co-student to make your own schedule during the first week on service. Each student should work 2 weekend days. This can be both days on one weekend, or one day on each weekend. Only one student should be present for each of the 4 available weekend days to maximize coverage and maximize the experience for each of you.

**Weekly Schedule**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Th</th>
<th>Fr</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM: discharge planning meeting (students attend but not expected to present);</td>
<td></td>
<td>4:00 PM: indications conference (students will present some of the patients scheduled for the upcoming week)</td>
<td></td>
<td>9:00 AM: Didactic lectures at BMC</td>
</tr>
</tbody>
</table>

*Didactics with Dr. Espat and Suturing workshops with Dr. Calvino will be arranged regularly on a variable schedule.*

*Ms. Nancy Agyapon will provide a weekly schedule on orientation day. This schedule is not set in stone, but more of a suggestion of how you should spend your time. You can decide amongst yourselves in advance which clinics and OR cases to attend.*

**Student Clinical Duties:** Pre-round on your patients and be ready to round at 7:00 AM. Students are also responsible for creating the list each morning with vital signs/labs for patients on the service who you are following. Please divide this work amongst yourselves. Students also maintain the “census list” which is a document sent to the attendings nightly which gives a brief summary of the hospital course of patients on the service. Students help with dressing changes, pulling tubes/lines, etc. Students keep a basket stocked with dressings to carry on rounds to help rounds run efficiently.

**Expectations on note writing/documentation:** Students write progress notes on patients you are following— at least 2 notes per day. The residents and attending then co-sign these notes and they are part of the patient record.
**Brief Advice on How to Succeed:** Try to spend as much time with Dr. Koness as you can- his clinic days are a great way to do so. This will also satisfy the strong recommendation that students on the clerkship spend time in Breast Surgery Clinic. Also, the 20 minute presentation toward the end of your rotation is a great opportunity to shine. Meet with Dr. Koness early to narrow your presentation down to a very specific topic. He will go over your presentation with you and make suggestions for improvement. The topic is assigned based on the journal club schedule, and you are encouraged to select a few interesting or important topics within your broad topic and discuss these in depth. Please strive to consolidate a large amount of information into a concise presentation. The service can be quite busy, but there are rare slower days as well. Use this time wisely by going to the library (near the cafeteria) to catch up on reading or to work on your presentation.

**Recommended Reading:** You will see a large variety while on service, and we would recommend reading the chapters in the Devirgilio textbook relevant to the cases you see. Students should also focus on the surgical oncology topics in the following chapters:

- Breast: Devirgilio 3,4
- Hepatobiliary: Devirgilio 15-18
- Gastric: Devirgilio 50
- Endocrine: Devirgilio 8-11

---

**Berkshire Medical Center**

725 North Street, Pittsfield, MA 01201

Site Director: Dr. Michael DiSiena, mdisiena@bhs1.org  
Site Administrator: Stephanie Wade, swade@bhs1.org, Paula Downer, pdowner@bhs1.org  
Teaching Faculty: Michael DiSiena, DO, Surgery Residency Program & Clerkship Director  
Marcella Bradway, MD  
Michael Cohn, MD  
Eugene Curletti, MD  
Christian Galvez, MD  
Andrew Lederman, MD  
Clayton Peterson, MD  
Joseph Pfeifer, MD  
Christopher Toloukian, MD  
Elie Seeman, MD  

Nurse Practitioners: Tina Alibozek, Moira Brophy, Christine Korney, Jessica Lotto and Jodi Szczepaniak  
Physician Assistants: Shannon Carey, Carlos Faria, Elena Fyfe, Jennifer LaChance, Gerald Langlois, Marianne Langlois, Marina O’Toole, Laurieann Quirty, Tina Schwindt and Margaret Wink  
Residents (AY19-20): PGY-5: Mark Kryskow, Ross Knowles  
PGY-4: Patrick Craft, Michael Iannamorelli  
PGY-3: Cullen White, Jacques Townsend  
PGY-2: Kelsey Baran, Alyssa Toia  
PGY-1: Tiffany Cheung, Peter Foster

Students who are assigned to Berkshire Medical Center will work on the surgery service under the direction of Michael DiSiena, DO, FACS. Students are able to scrub on multiple surgeries each day if they so choose.
including surgical specialties such as General, Vascular, Thoracic, Urology, ENT, Orthopedics. They can also participate in endoscopic procedures in the main BMC OR or at the Crane Center for Ambulatory Surgery, located directly across the street from BMC.

Reporting Instructions for 1st Day: Approximately one week prior to your rotation separate emails will be sent from Paula Downer and Stephanie Wade with specific, detailed instructions for your rotation, including when and where to report on the first day of your rotation.

Call/Weekend Schedule:
There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

All students are expected to participate in weekend call. Students should work with the chief resident(s) to create an on-call schedule, which puts each student on-call two weekend days during their four-week rotation. Students taking call on the weekends report for morning rounds, and assist with the service’s work including consults and any emergency operative cases. They may leave in the late afternoon once all the work has been completed if there are no emergencies or operative cases. Students who leave the hospital during their on-call assignment must leave a number where they can be reached, and must return to the hospital if called. Students should not take weekend call on the last weekend before the shelf exam- so please arrange the schedule so your call days are completed prior to this.

Weekly Schedule: Several teaching conferences and lectures are scheduled for each week, and a schedule will be provided to each student at the beginning of the rotation. Grand Rounds is held every Friday at 8:00 AM, followed by M&M conference at 9:00 AM.

Breast Surgery Clinic: It is recommended that every student attend one half-day session in the breast surgery clinic in order to gain an understanding of breast disease including breast cancer. This is very important, and is sure to come up on Shelf exams and your future board exams for multiple specialties. Dr. DiSiena’s clinic would be a good clinic to attend.

Student Clinical Duties: Students will pre-round and round each morning with the surgical team. After morning rounds, students will be assigned to assist at surgery, clinic, or help care for floor patients. Students are expected to attend outpatient clinic office hours at least one half-day per week, half of which should be with their preceptor. Students meet with their preceptor or designee a minimum of once per week. Students also give a 10-20 minute PowerPoint presentation during the last week of the rotation.

Expectations on note writing/documentation: Students should write daily progress notes on patients whom they are following.

Brief Advice on How to Succeed: Be proactive. One will get out of this rotation what they are willing to put into it. While there is a fair amount of structure to the rotation, there is also quite a bit of freedom for the individual
student to be able to shape the layout of their day beyond didactics and we wholeheartedly encourage them to do so. Our students who excel the most during their surgery rotations are the ones who scrub in on as many cases as possible, attend office hours in the outpatient clinic, ask questions, and read while on rotation.

**Recommended Reading:** You will see a large variety while on service, and we would recommend reading the chapters in the Devirgilio textbook relevant to the cases you see.

**Kaiser Permanente, Santa Clara**

700 Lawrence Expwy, Santa Clara, CA 95051

Site Director: Dr. Melanie Gainsbury, Melanie.L.Gainsbury@kp.org
Dr. Elliot Brill, Elliot.R.Brill@kp.org

Site Administrator: Jesenia Fulton, Jesenia.M.Fulton@kp.org

Teaching Faculty:
Dr. Nancy Bitar
Dr. Elliott Brill
Dr. Maighan Kavanagh
Dr. Amid Keshavarzi
Dr. Enrico Danzer
Dr. Shay Mansoor
Dr. Maris Jones
Dr. John Stevenson
Dr. JP Lu
Dr. Maureen Tedesco, Chair of Department of Surgery
Dr. Judy Keddington
Dr. Maureen Tedesco
Dr. Justin Choi
Dr. Lucy Kim
Dr. Ron Ilano
Dr. Kerry Sullivan
Dr. Alex Moskovitz
Dr. Nayan Sivamurthy
Dr. Rishad Faruqi
Dr. Bharat Pancholy (Thoracic Surgery)
Dr. Hon Lee (Cardiac Surgery)

PA/NP: Chad Ith, Courtney Hori, Daniela Goldenberg, Eliza Villa (proctology)

Residents: Stanford General Surgery: PGY 5, 4, 3, 2

Students will have a two-week subspecialty block which consists of either “Acute Care Surgery” or “Cardiac surgery.” This will be followed by 4 weeks of General Surgery, which includes time on Acute Care Surgery, General Surgery, Surgical Oncology, Pediatric Surgery, Thoracic Surgery, and Vascular Surgery. All students will be assigned to spend one full week in the surgery clinics to ensure you have the chance to see patients in the outpatient setting and learn appropriate diagnostic and physical exam skills. Prior students have enjoyed the variety of cases seen as well as the hands-on nature of the service.

**Reporting Instructions for 1st Day:** Please present to Jesenia Fulton, Dept. 286 at Kaiser Permanente in Santa Clara
Call/Weekend Schedule:
As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no weekend call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

Students will be assigned to two-weekend calls per rotation (Saturday or Sunday) which will be scheduled during the first or second weekend of the 4-week general surgery block, and up to one weeknight/week. A calendar will be given to you at the start of the rotation. Students should not take a weekend call on the last weekend before the shelf exam.

Weekly Schedule

<table>
<thead>
<tr>
<th>Mon:</th>
<th>Tue: AM: Opportunity to “First Assist” in cases while residents are off-site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed: 7:00 AM</td>
<td>Vascular Conference</td>
</tr>
<tr>
<td>Thu: 8:00 AM</td>
<td>General Surgery Conference</td>
</tr>
<tr>
<td></td>
<td>4:00 PM - Weekly teaching</td>
</tr>
<tr>
<td>Fri:</td>
<td></td>
</tr>
</tbody>
</table>

*Students will prepare a 20-22 minute presentation on a case-related topic, and will present to an audience of residents, attendings, and students at a lunchtime session. This schedule will be set at the beginning of the rotation. You may also be asked to present at Vascular Conference.*

Breast Clinic: During your time in the clinics, please make sure you attend the Breast Surgery Clinic session to gain an understanding of multidisciplinary breast cancer care. This is critically important and is sure to come upon Shelf exams and your future board exams for multiple specialties.

Student Clinical Duties: The general surgery service is divided into 5 educational parts: Operating room, Wards, Clinic, Call, Teaching/conferences/presentations

Expectations on note writing/documentation:
- Inpatient: Students write progress notes on patients you are following. These are co-signed by the resident and attending. You also will write H&P and consult notes when you are on the hospitalist/consult service.
- Outpatient: Students are generally not expected to write notes.

Brief Advice on How to Succeed: The successful student will prepare for OR cases, will take ownership of patients, and directly participate in their care, will help the surgical team, and will show interest.

Recommended Reading: You will see a large variety while on service, and we would recommend reading the chapters in the Devirgilio textbook relevant to the cases you see.
MetroWest Medical Center
115 Lincoln St, Framingham, MA 01702

MetroWest Medical Center has a rich history involving medical student education. There is direct interaction with the attending surgeons as a second assistant on all surgeries, including General Surgery and Vascular Surgery as well as other subspecialties (Thoracic, Plastic, ENT, and Urology) when time allows. The student is expected to prepare for surgeries by reading the day before and to follow the inpatient surgery patients postoperatively. There is ample opportunity to see patients in the clinic setting on the Framingham campus.

Site Director: Dr. Yagnik Pandya, Yagnik.pandya@mwmc.com
Site Administrator: Rose Doherty, rose.doherty@mwmc.com
Teaching Faculty: (Students will be primarily assigned to the primary teaching faculty in bold below)
   Dr. Steven Yood (Department Chair)
   Dr. Yagnik Pandya (Student Site Director)
   Dr. Bankole Samuel
   Dr. Andy Lee
   Dr. Brian Whitehouse
   Dr. Robert Canning
   Dr. Salwa Fam
   Dr. William Conners
   Dr. Raul Landa
   Dr. Timothy Anderson
   Dr. Christopher Cua
   Dr. Katherine Hein
   Dr. Shawn Liu
   Dr. Ravi Kacker
   Dr. Krishna Nirmel
   Dr. Stanley Kraus
   Dr. Michael Donovan
   Dr. Rita Sadowski
   Dr. Jean Lukanich

PAs: Melissa Bowman, PA (Chief PA); Rachel Russ, PA; Victoria Aharon, PA; Jackie Gordon, PA; Johanna Geoghegan, PA; Ashley Clinger, PA; Katina Katides, PA; Joshua Lopes, PA; Moses Tran, PA

Residents: None

Reporting instructions for 1st day: You will receive details in an email before arrival from Ms. Rose Doherty

Call/Weekend Schedule:
There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.
Regarding the call during these first two weekends, the students are responsible for making the call schedule. Each student should schedule 2 separate weekend calls per rotation if at MetroWest. Students should not take weekend calls on the last weekend before the shelf exam- so please arrange the schedule so your call days are completed before this.

**Weekly Schedule:**

<table>
<thead>
<tr>
<th>Day</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>Rounds, OR +/- Clinic</td>
</tr>
<tr>
<td>Tue</td>
<td>Rounds, OR +/- Clinic</td>
</tr>
<tr>
<td>Wed</td>
<td>Rounds, Teaching Conference (7:30a or 12p), OR +/- Clinic</td>
</tr>
<tr>
<td>Thu</td>
<td>Rounds, OR +/- Clinic</td>
</tr>
<tr>
<td>Fri</td>
<td></td>
</tr>
</tbody>
</table>

**Attending-specific schedule**

**Dr. Steven Yood** has clinics at FUH on Tuesday afternoon (1p-4p), Wednesday morning (9a-12p), Wednesday afternoon (1p-4p), and Friday mornings (9a-12).

**Dr. Bankole Samuel** has clinics at FUH on Monday morning (9a-12p), Monday afternoon (1p-4p), Tuesday mornings (9a-12p) and Thursday afternoons (1p-4p).

**Dr. Andy Lee** has clinics at FUH on Monday morning (9a-12p), Monday afternoon (1p-2p), Thursday mornings (9a-12p) and Thursday afternoons (1p-4p).

**Dr. Yagnik Pandya** has clinic at:

- **LMH:** Monday morning (9a-12p) and Monday afternoon (1p-4p) and the 2nd and 4th Friday of each month (9a-12p) and (1p-4p).
- **FUH:** 2nd and 4th Thursday of the month (9a-12p)

**Student Clinical Duties:** The students should be professionally dressed (no scrubs) during rounds and in the office. Students should pre-round on patients whose care they have participated in. Students will then either help with work rounds or go to the operating room or the outpatient office. Students are responsible for writing at least 1 complete H&P per week and daily progress notes. The student should give a 10-minute case review presentation at least 2 times per rotation.

**Responsibilities in AM:**

- Pre-round on your patients
- Round with staff (exact time may vary)
- Go to the OR/Clinic

**Responsibilities in PM:**

- Finish your progress notes
- Look up planned OR cases for the following day and read about indications, review anatomy, etc.

**End of Rotation Presentation:** You will present an interesting “General Surgery” case to the Surgery Department during week 3 or 4 of your rotation. The presentation should be in a PowerPoint format and be approximately 15-30 minutes in length. A Clinical Presentation Outline is provided for a guideline/helpful information should you need it.
**Brief Advice on How to Succeed:** Show enthusiasm, be prepared for your cases, and be helpful to the surgical team.

**Recommended Reading:** Recommended Reading: You will see a large variety while on service, and we would recommend reading the chapters in the DeVirgilio textbook relevant to what you are seeing clinically.

**Evaluations:** Per agreement with the MetroWest faculty, students will print an abbreviated version of the CSEF (posted on the Blackboard site under MetroWest information), and give a physical copy to the primary teaching faculty (listed in Bold above) with whom you have worked most closely. Only faculty with whom you have worked most closely (a minimum of 3-4 days) should perform an evaluation. The faculty member will either complete it at that time and give it back to you so you can bring it to Ms. Rose Doherty. Alternatively, the faculty may keep it and send it to Ms. Doherty or Dr. Pandya. There is no need to give a paper copy to Dr. Pandya- his evaluations will be completed online.

---

**West Roxbury Veterans Affairs Hospital**  
1400 VFW Parkway, West Roxbury, MA 02132  
Site Director: Dr. Patrick O’Neal, (857) 203-6205, [Patrick.Oneal2@va.gov](mailto:Patrick.Oneal2@va.gov)  
Site Administrator: Tonita Mitchell [VHABHSurgicalServiceCredentialing@va.gov](mailto:VHABHSurgicalServiceCredentialing@va.gov)  
Martine Janvier [Martine.janvier@va.gov](mailto:Martine.janvier@va.gov)  
Teaching Faculty:  
**General Surgery**  
Dr. Kamal Itani (Chief of Surgery)  
Dr. Patrick O’Neal (Student Site Director and Associate Clerkship Director)  
Dr. Jason Gold  
Dr. Gentian Kristo  
Dr. Vivian Sanchez  
Dr. Ann Debord Smith  
Dr. Edward Whang  

**Vascular Surgery**  
Dr. Joseph Raffetto (Chief of Vascular Surgery)  
Dr. Sarah Carlson  
Dr. Michelle Martin  
Dr. James McPhee  

**Thoracic Surgery**  
Dr. Daniel Wiener (Chief of Thoracic Surgery)  
Dr. Margaret Marshall  

**PA/NP:**  
Patricia Soonthornprapuet (inpatient)  
Michael Morrison (inpatient)  
Jennifer Moseley (outpatient)  
Chizoba Nwosu (outpatient)  

**Residents/Fellows:**  
Thoracic Fellow, Vascular Fellow, PGY-5, PGY-4, PGY-2x3, PGY-1x5 (All rotating from BMC or BWH)
As students on the surgery rotation at the West Roxbury VA hospital, you will be exposed to a wide variety of cases in the OR, in the clinic, on the floor, and in the ER. The veterans have traditionally viewed students as a part of the surgical team, and are happy to have you participate in their care. Please take that responsibility seriously, and rise to their expectations. You will spend the entire six-week surgery rotation at the VA serving on the general surgery, vascular surgery, and thoracic surgery services in increments as assigned by your home institution. All of you will have completed the Boston University Core Didactic Curriculum virtually already. While on rotation at the VA, you will also participate in individual lectures and case discussions from the VA faculty. There is a strong tradition of excellence in education at the West Roxbury VA, and you will undoubtedly enjoy your experience.

**Reporting Instructions for 1st Day:** Report to the surgery resident workroom (Room A332 – erroneously the sign says SICU Storage) at 6:00 AM on the third floor of Building 2 which is the part of the building farthest to the right as you face the front of the hospital. Given entry restrictions during the COVID pandemic, it is likely that you will have to enter the complex at the main entrance to building 3 which is the part of the building farthest to the left as you face the front of the hospital. Please note: Buildings 1, 2, and 3 are all contiguous with Building 3 on the left, Building 1 in the middle, and Building 2 on the left.

**Call/Weekend Schedule:**
There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.

Regarding those two weekends, you are expected to take calls for 2 weekend days (one entire weekend or two separate weekend days) while on general surgery. Please arrange the call schedule with you colleague as there will be generally two students on general surgery at the VA. For those two weekends, all days will be covered and both of you should not be present on the same day. On your call days, you should arrive at 6:00 AM to round with the resident team and assist with the daily duties. While on call, you should see surgical consults and cover any operative cases. You may leave the hospital when the day’s work is done but must leave a contact number with the residents so that you are prompted to return to assist with new consults or OR cases. Students should not take calls on the weekend before a shelf exam.

**Weekly Schedule:** This schedule is quite fluid given ongoing adjustments related to COVID. You will participate in many of these conferences through “Zoom-like” media rather than in the actual conference rooms. Didactic times/locations may vary by week, but will be sent in advance.

| Mon:       | 7AM           | Morning Report – Khuri Conference Room |
|           | 8AM           | Didactic Session – Khuri Conference Room |
|           | 1PM           | Vascular Surgery Clinic |
|           | 3PM/4PM       | Dr. O’Neal / Dr. Itani Lecture – Khuri Conference Room |

| Tue:      | 7AM           | Morning Report – Khuri Conference Room |
|          | 8:15AM        | General Surgery Clinic |
|          | 9AM           | Thoracic Surgery Clinic |
2:30PM  Resident Core Curriculum vs Walk Rounds – Khuri Conference Room
3:30PM  Thoracic Surgery Indications Conference – Khuri Conference Room

**Wed:**
7AM     Morning Report – Khuri Conference Room
4PM     M&M Conference – Khuri Conference Room

**Thu:**
7AM     Morning report – Khuri Conference Room (When no didactic session scheduled)
7AM     Didactic Session – Surgical Resident Workroom
8AM     Didactic Session – Khuri Conference Room
9AM     Vascular Surgery Clinic
4PM     Tumor Board 1st & 3rd Thursdays of the month

**Fri:**
7AM     Grand Rounds – Barsamian Auditorium
8AM     Morning Report – Khuri Conference Room
12PM    General Surgery Indications Conference – Khuri Conference Room

**Student Clinical Duties:** Pre-round on patients you are following, round with team and present your patients, assist with dressing changes, assist interns/PAs with floor work, write progress notes on your patients, assist in the OR, see patients in the ER with consult resident, see patients on your own in the clinic and present to the attendings, present at conferences as assigned.

**Expectations on note writing/documentation:** You will write full History and Physical notes when in the clinic. These will be addended/cosigned by the attending surgeons. Different surgeons prefer to have these submitted in different ways. So, please ask about preferences before completing them. You should write progress notes on the inpatients that you are following. You should do this in the presence of our P.A., Ms. Patricia Soonthornprapuet, or one of the interns so that you can get real-time feedback on your documentation. Please ask them to cosign the notes at that time.

**Brief Advice on How to Succeed:** Read and prepare for operative cases and didactic sessions before participating, and use each clinical case as a learning opportunity. Get to know your patients and participate actively in their care.

**Recommended Reading:** We recommend reading the chapters in the Devirgilio textbook relevant to the cases you see. You will also be exposed to multiple adjunct resources while on service.

**Subspecialty Rotations (2 Weeks Each)**

**Anesthesiology - BMC**
Rotation Director: Eva Litvak, MD [Eva.Litvak@bmc.org](mailto:Eva.Litvak@bmc.org)
Site Administrator: Elizabeth Colston, [Elizabeth.colston@bmc.org](mailto:Elizabeth.colston@bmc.org)
Educational Coordinator: Jared Ericksen, [jared.ericksen@bmc.org](mailto:jared.ericksen@bmc.org); 617-638-6981
Teaching Faculty: Too numerous to list here!
Residents: You will work with CA-PGY-1, PGY-2, PGY-3
The primary objective of the clerkship in anesthesiology is to provide students with an insight into the principles of anesthesia. Learning will primarily occur in the Boston University Medical Center operating rooms, where medical students will be paired with residents and attending faculty. The experience will involve the perioperative evaluation and care of the surgical patient. Students will be participate in the management of patients undergoing general surgery, head and neck surgery, neurosurgery, thoracic and cardiac surgery, obstetrics and gynecology procedures, orthopedic surgery, pediatric surgery, urologic procedures, and vascular surgery. Additional educational sites include the East Newton Pavilion Surgical ICU, the Pain Clinic, Pre-admission Testing, and the Endoscopy Suite.

On the first day, students will receive an orientation from the clerkship director. While on rotation, medical students will attend the series of lectures and case conferences. These will serve to enhance their knowledge, skills, and understanding of the field. Students will also attend Departmental Grand Rounds, held most Fridays.

**Reporting Instructions for 1st Day:** Dr. Litvak will email you with orientation materials and instructions before the start of the rotation to confirm the time and place for orientation.

**Call/Weekend Schedule:** There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

**Weekly Schedule**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Schedule varies, students will be assigned each day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue</td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td></td>
</tr>
<tr>
<td>Th</td>
<td></td>
</tr>
<tr>
<td>Fri</td>
<td>6:30 AM: Anesthesia Lecture and Grand Rounds (most Fridays).</td>
</tr>
</tbody>
</table>

**Evaluations:** Students must request evaluations from residents and faculty with whom they believe a meaningful interaction has occurred. Three evaluations are required for all students completing a two-week rotation. One of these evaluations must be from a faculty member. Instructions on the steps to request evaluations can be found in the orientation materials distributed prior to the start of the rotation. Please read these carefully. Responsibility for requesting evaluations rests with the medical student.

**Student Clinical Duties:** All students are expected to participate in all learning activities. Students should attend morning lectures when offered. They should make every effort to arrive as early as possible to the preoperative area to meet and interview their patients, take every opportunity to get involved in the synthesis of plans to care for patients, and develop the technical skills of airway management, iv placement, and laryngoscopy.

**Expectations on note writing/documentation:** Students are not expected to write notes while on service.

**Brief Advice on How to Succeed:** You will interact with different faculty every day. Be sure to get involved early and establish yourself as a part of the team. A good way to do this is to introduce yourself to the anesthesia attending and resident as early as possible, prepare well for your assigned cases, showcase your reading and preparation, and determine topics you wish to discuss every day. You should offer to present the case and include an anesthesia plan to the attending as time allows.
**Recommended Reading:** Clinical Anesthesia Fundamentals (1st Ed). The Department of Anesthesia will distribute a copy of the textbook to each student on rotation. These are on loan for the rotation and are expected to be returned once the two-week rotation is complete. Each textbook is accompanied by multimedia material that enhances the written chapter material. The password for this access is found on the cover of each textbook. An additional useful resource is the Anesthesia Survival Guide: a Case-Based Approach, available through the E-Books link on the BU Alumni Medical Library webpage. In addition, please take some time to review Dr. Litvak’s lecture “Introduction to Anesthesiology.” The link to the Zoom video can be found on the Blackboard site under “virtual clerkship.”

**Acute Care - Kaiser Permanente, Santa Clara**
Please see the above section on Kaiser, Santa Clara, which covers the relevant 2-week subspecialty rotations at Kaiser.

**EGS (Emergency General Surgery) & Trauma Consults – BMC**

**Site Director:** Dr. Tejal Brahmbhatt, Tejal.Brahmbhatt@bmc.org
**Teaching Faculty:**
- Dr. Peter Burke, Division Chief
- Dr. Tracey Dechert
- Dr. Aaron Richman
- Dr. Tejal Brahmbhatt, Site Director
- Dr. Sabrina Sanchez
- Dr. Kathryn Twomey
- Dr. Pei-Wen Lim
- Dr. Abraham Jaffe
- Dr. Joshua Davies

**Residents:** 3rd Year Residents and occasionally Interns

This 2 week experience provides an introductory exposure to the various pathologies and complexities of an emergency general surgery and trauma surgical consultations. This role is assigned traditionally to a third year surgical resident whose pager number is 4000. The "4000" consult resident sees all consultations under this discipline, which will be the experience that you will all have on this rotation. The rotation is also unique in that you will work very closely with 1-2 particular residents in a very busy role. This will be a unique opportunity to refine your history taking and exam skills, and particularly to learn to recognize problems that require urgent or emergent intervention. This rotation promises to allow you to both learn and contribute greatly to patient care. Given the many new changes that have been made in light of the COVID pandemic and how it has changed clinical medical/surgical education we ask your patience and flexibility as we unroll the new version of this rotation and please email the site director if any issues or questions arise.

**Reporting instructions:** The student will be expected to report to the Menino Room 2217 at the beginning of your shift to find the “4000” resident. This resident is called the “4000” resident because that is the pager # for trauma and emergency general surgery consultations. If no one meets you there after 20 minutes, please page 4000 and ask where to meet.

**Schedule:** The two week experience is one week of days and one week of a night experience (traditionally the busier of the two).
**Night week experience:** Monday night-Thursday night (6PM-6AM)

*Exceptions:*

- Occasionally the clerkship starts on a Tuesday due to Holidays, etc., in which case this rotation will start on a Tuesday.
- On Fridays, after night shift you are free to attend M&M and Grand Rounds (if there is grand rounds) which will be via ZOOM.
- On the week of the MEDICINE shelf exam, the daytime student will work Monday-Thursday. IF you are assigned to work NIGHTs the week of the medicine shelf examination, you are expected to work Monday and Tuesday nights, but NOT Wednesday or Thursday nights.

**Day week experience:** Begins Monday morning at 6am where the student will round with the consult resident on the consult inpatients and then the shift will end at 6pm. Students will be excused for all Zoom related educational activities.

**Student clinical duties:** See consults with your resident and ideally see consult patients on your own, report to your resident, and help with note-writing.

**Call/Weekend Schedule:** As students on the EGS/Trauma Consults service already take night call during the week, they will not be required to take any additional weekend call on either this or their other assigned 2-week rotation.

**Expectations on note writing/documentation:**

Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- We request that you complete a minimum of one H&P or consult note per shift, ideally more. Please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

**Advice on how to succeed:** Be enthusiastic, eager to learn, and helpful to your resident. Offer to scope out new consults, to help write notes, and to communicate with the ER teams. On this service, you will be able to contribute more to patient care than on any other service, and will learn so much. Do the best you can, and learn what you can. There will likely be some down time, especially in the morning, so please use this time wisely to read.

**Recommended Reading:** Devirgilio, chapters 1-2, 41-47

---

**Ophthalmology – BMC**

**Site Director:** Dr. Hyunjoo Lee, Hyunjoo.Lee@bmc.org

**Site Administrator:** Valerie Worrell, (617) 638-4552, Valerie.Worrell@bmc.org

**Teaching Faculty:**
- Dr. Xuejing Chen (retina)
- Dr. Stephen Christiansen (pediatrics, strabismus)
- Dr. Manishi Desai (glaucoma)
- Dr. Alberto Distefano (oculoplastics)
- Dr. Babak Eliassi-Rad (glaucoma)
Dr. Haben Kefella (glaucoma)
Dr. Kara C. Lamattina (uveitis, pediatrics)
Dr. Hyunjoo Lee (cornea)
Dr. Kambiz Negahban (cornea)
Dr. Steven Ness (retina)
Dr. Crandall Peeler (neuro-ophthalmology, comprehensive)
Dr. Tony Pira (comprehensive)
Dr. Jean Ramsey (pediatrics)
Dr. Susannah Rowe (comprehensive)
Dr. Nicole Siegel (retina, uveitis)
Dr. Manju Subramanian (retina)
Dr. Gi Yoon-Huang (pediatrics, strabismus)
Fellows
Residents

While on the ophthalmology service, you will experience a mix of clinic, consult and operating room time. The goal is to leave the rotation with a fundamental basic knowledge about diseases of the eye and orbit, and develop basic eye exam skills

**Reporting Instructions for 1st Day:** Please report at 8am to the ophthalmology clinic (Yawkey ACC, 3rd floor). Detailed information and a welcome packet will also be emailed by Ms. Valerie Worrell prior to your rotation.

**Schedule:** All students will receive a schedule for their time on ophthalmology which details the clinic and OR assignments. If there is particular interest in tailoring the experience to an individual student’s interests, this can be arranged with the site director.

**Call/Weekend Schedule:** There is no call or weekend duties.

**Student Clinical Duties:** During triage and consult services, learn all aspects of the eye exam, take histories and physical exams, and report to the triage or consult resident. During other assigned clinics, seek opportunities to interview and examine patients, and report your findings to the attending when time and space allows, but be respectful of clinic flow. Your primary focus in attending clinics will be to learn to recognize various eye pathologies and how they are treated. There will be a checklist of different topics and exam skills to have practiced or reviewed by the end of your rotation.

**Expectations on note writing/documentation:** You will get access to Kaleidescope, which is specific to ophthalmology notes. You will be expected to document your findings (HPI, ROS, exam) to the extent possible for patients you have seen independently.

**Brief Advice on How to Succeed:** Be thorough and prepared when coming to an OR case- research conditions and procedures beforehand. Utilize the residents, and ask them questions about physicians and how to best work with all staff members throughout the day. Strive to be a helpful, friendly addition to the team. Utilize every chance you get to practice the eye exam.

**Required Reading:** Basic Ophthalmology Essentials for Medical Students, American Academy of Ophthalmology, chapters 1-5, 7, 9; all other chapters are suggested reading. Eyewiki.org is a website
sponsored by the American Academy of Ophthalmology that provides good background on multiple conditions.

**Evaluations:** Please give at least 2 evaluations forms to residents, fellows or attendings that you work with during the rotation, and return these to the site director by the end of the rotation. Please consider nominating up to 3 residents (in rank order) for a teaching award, which we give out at the end of each academic year. There will be a nomination form in your packet.

**Wrap-up session:** At the end of your rotation, you will meet with the site director for about 15 minutes, during which time you will be asked to verbally present a case you were involved with during your rotation, including a brief discussion about the condition encountered. There will also be a brief quiz, and you will receive details about this in your handout at the beginning of the rotation. During this session, please be prepared to turn in your checklist, and any evaluation forms you may have received from your evaluators.

---

**Orthopedic Surgery – Roger Williams**

**Site Director:** Dr. Braidy Shambaugh, bshambau@gmail.com

**Site Administrator:** Maria Cabral, maria@orthodoc.necoxmail.com

**Teaching Faculty:**
- Dr. Braidy Shambaugh, Site Director
- Dr. Gregory J. Austin
- Dr. Michael P. Mariorenzi
- Dr. Louis J. Mariorenzi
- Dr. Peter Pizzarello
- Dr. Kenneth R. Catallozzi
- Dr. Ira J. Singer
- Dr. Travis Blood
- Dr. Brian Cohen

**PA:**
- Tracy Evans PA-C
- Abbigail Boomhover PA-C

**Residents:** None

The orthopedic surgery service treats disorders of the musculoskeletal system. Different areas of orthopedic surgery include hand surgery, shoulder/elbow surgery, joint reconstruction, pediatric orthopedic surgery, foot and ankle surgery, orthopedic oncology, and surgical sports medicine. Students on service will have the opportunity to participate in the operating room as well as the clinic/office and will be able to choose areas that interest them.

**Reporting Instructions for 1st Day:** Email Dr. Shambaugh before the start of rotation (bshambau@gmail.com) for a weekly schedule and reporting instructions.

**Call/Weekend Schedule:**
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

**Weekly Schedule**
Mon: 7:30 am to 5:00 pm  
Tue: 7:30 am to 5:00 pm  
Wed: 7:30 am to 5:00 pm  
Thu: 7:30 am to 5:00 pm  
Fri: 7:30 am to 5:00 pm

**Student Clinical Duties:** See patients in clinic/office, participate in OR cases, round on hospital patients

**Expectations on note writing/documentation:** Students are not expected to write notes while on service.

**Brief Advice on How to Succeed:** Try to spend some consecutive time (clinic and OR) with a single attending to have some continuity.

**Recommended Reading:** Devirgilio Ch. 26-29. [https://www.orthobullets.com/](https://www.orthobullets.com/) is a good reference for looking up conditions and procedures quickly to review before cases. Please also review the relevant musculoskeletal exam techniques (Mosby’s Guide to Physical Examination) before attending the clinic.

**Otolaryngology – BMC**

**Site Director:** Dr. Jessica Levi, [Jessica.Levi@bmc.org](mailto:Jessica.Levi@bmc.org)  
**Site Administrator:** Janine Lipsky, (617) 638-7066, [Janine.Lipsky@bmc.org](mailto:Janine.Lipsky@bmc.org)  
**Teaching Faculty:** Dr. Avner Aliphas  
Dr. Chris Brook  
Dr. Michael Cohen  
Dr. Anand Devaiah  
Dr. Heather Edwards  
Dr. Waleed Ezzat  
Dr. Daniel Faden  
Dr. Gregory Grillone  
Dr. Kenneth Grundfast  
Dr. Jessica Levi  
Dr. Pieter Noordzij  
Dr. Michael Platt  
Dr. Jeffrey Spiegel  
Dr. Lauren Tracy  
Dr. Peter Weber  

**Residents:** All levels of BMC Residents

While on the otolaryngology service, you will experience a mix of clinic and operating room time, and will be assigned to work in several settings. The goal is to leave the rotation with a fundamental basic knowledge about diseases of the head and neck, and develop excellent physical exam skills. The faculty of the otolaryngology department take medical student education very seriously, and you will no doubt enjoy your time on service.

**Reporting Instructions for 1st Day:** You will be contacted by Ms. Janine Lipsky before your first day on service with reporting instructions.
**Call/Weekend Schedule:**
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

**Weekly Schedule:** All students will receive a schedule for their time on otolaryngology that details the clinic and OR assignments. On Friday mornings, students should round with the resident team as usual, and then attend the otolaryngology conferences before leaving for didactics at 9:00 AM.

**Student Clinical Duties:** Round with the resident team in the morning, attend the clinic and OR as assigned as an active participant. Use the OSCAR card as a tool to stimulate your learning and seek feedback from faculty.

**Expectations on note writing/documentation:**
- **INPATIENT notes** - Students are not expected to write inpatient notes while on service.
- **OUTPATIENT notes** in the clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in the clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes before leaving the clinic so that the attending can “close” the encounter.

Please see “Tip sheets” posted on the blackboard for more information on note writing.

**Brief Advice on How to Succeed:** Be thorough and prepared when coming to an OR case - research conditions and procedures beforehand. Utilize the residents and ask them questions about physicians and how to best work with all staff members throughout the day. Most importantly, make a good impression and be a helpful, friendly addition to the team.

---

**Thoracic Surgery – BMC**

**Site Director:** Dr. Kei Suzuki, Kei.Suzuki@bmc.org

**Teaching Faculty:** Dr. Virginia Litle, Division Chief
Dr. Kei Suzuki

**PA/NP:** Amanda Meister, PA (inpatient); Nancy Paull, NP (outpatient); Jan-Marie Ring, NP (outpatient)

**Residents:** PGY-4, Intern

While on the thoracic service, you will see patients with benign and malignant conditions of the lung, esophagus, and mediastinum. Typical procedures performed are resection for lung cancer, including wedge resection and lobectomy. You may have the opportunity to participate in an esophagectomy surgery, one of the largest procedures done, or a thymectomy or mediastinal mass removal. You will also learn about pneumothorax, and will leave the service with a solid understanding of the workings of chest tubes. For those interested in robotic surgery, the residents will get exposure to bedside assisting during cases as well as simulation training over the weekend.
Reporting Instructions for 1st Day: 5:45 AM; Menino Campus, room 3314

Call/Weekend Schedule:
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

Weekly Schedule: Please do not forget to excuse yourselves for Brotschi’s rounds on Tuesdays and Thursdays at 1:00 PM.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>OR cases</td>
<td></td>
</tr>
<tr>
<td>Tues</td>
<td>OR cases</td>
<td></td>
</tr>
<tr>
<td>Wed</td>
<td>OR cases</td>
<td></td>
</tr>
<tr>
<td>Thu</td>
<td>OR cases and clinic 1-5PM (alternating each week)</td>
<td></td>
</tr>
<tr>
<td>Fri</td>
<td>7:00-9:00 AM: grand rounds, M&amp;M</td>
<td>Thoracic clinic after M&amp;M</td>
</tr>
</tbody>
</table>

Student Clinical Duties: Pre-round on the patients you are following. On rounds, assist with dressing changes, chest tube management, performing physical exams, and communicating with RN as needed. Assist the thoracic PA and intern with floor work as needed- this is a great opportunity to learn to remove chest tubes and to read chest x-rays to identify pneumothorax. Assist with seeing inpatient and ER consults. Assist in the operating room. Look up and report back on topics assigned by the senior resident. Check on your patient again at least once before the end of the day and provide patient and family education to your patient, especially regarding ambulation and incentive spirometry.

Expectations on note writing/documentation: Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For OUTPATIENT notes in clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes prior to leaving clinic so that the attending is able to “close” the encounter.

- Please see “Tip sheets” posted on blackboard for more information on note writing.

Brief Advice on How to Succeed: Know your patients well. Come to the OR prepared and with questions to ask the resident and attending. Take ownership of your patients. Know the tubes, lines and drains placed in the patients you are following. Review the thoracic anatomy, especially the bronchial tree, the mediastinal lymph
nodes, the large vessels in the chest, and the relevant nerves (recurrent laryngeal, phrenic, vagus, etc.). If time allows, ask the resident for access to simulation center and do the bronchoscopy simulation. You will get to perform bronchoscopy during the rotation. Learn as much about this field as you possibly can because it will become relevant in almost any field of medicine you choose!

**Recommended Reading:** There are no thoracic topic chapters in the assigned textbook, but reading any text chapter or up-to-date chapters on lung cancer, pneumothorax, Barrett’s esophagus, and esophageal cancer would be a great start. If there is a particular topic of interest, please let the residents know. On the alternating non-OR Tuesday or Thursday, we can have a lecture on topic of interest. There is a Thoracic Handbook on the shared folder that the residents may share with you.

*On alternating Wednesdays and Thursdays, the surgical residents on this service have resident educational conference from 7AM-9AM. On those days, rounds may be rushed, and then the residents will disappear. This is a great opportunity to really be of help by either first-assisting in the operating room or helping the PA staff on the floor.*

**Thoracic Surgery - VA**

**Site Director:** Dr. Daniel Wiener, Daniel.Wiener@va.gov, office: 857-203-6155 cell 857-404-3338

**Teaching Faculty:**
- Dr. Daniel Wiener, Division Chief
- Dr. Avi Lebenthal (until 9/30/20)
- Dr. Blair Marshall
- Dr. Hassan Khalil (starting 10/1/20)
- Dr. John Young (starting 10/1/20)

**Fellow:** Thoracic Fellows from Brigham and Women’s rotate for 2 months at a time

**PA/NP:** Clemence St. Cyr, Sharon Larose

**Intern:** Rotating Intern

**Reporting instructions for 1st day:** 6:00 AM, third floor of the “Spinal Cord Injury” (also called building 2) building, which is the building farthest to the right as you face the front entrance to the hospital. Take the elevator to the third floor, turn left and go to the resident’s workroom which is directly ahead. Knock on the door and someone will let you in. They will connect you with the thoracic team.

**Call/Weekend Schedule:**
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

**Weekly Schedule** *(lecture times vary by week, but will be sent in advance)*

**Mon:**
- 7AM Morning Report – Khuri Conference Rm
- 8AM Didactic Session – Khuri Conference Rm
- All Day OR Cases- Dr. Lebenthal / Marshall
- 3PM/4PM Dr. O’Neal/Itani Lecture – Khuri Conference Rm

**Tue:**
- 7AM Morning Report – Khuri Conference Rm
- 7:30 AM Multidisciplinary pulmonary conference (radiology reading room)
- 9AM-2PM Thoracic Clinic (Dr. Wiener / Dr. Marshall)
3 pm  Thoracic Management and Indications Conference (TMIC) – Khuri Conference Room

**Wed:**  
7AM  Morning Report – Khuri Conference Rm
10AM-2PM  Thoracic Clinic (West Roxbury - Dr. Lebenthal)
3PM  Tumor Board (1st, 3rd, 5th of each month - JP campus)
4PM  M&M Conference – Khuri Conference Rm

**Thu:**  
7AM  Morning report – Khuri Conference Rm (When no didactics)
7AM  Didactic Session – Surgical Resident Workroom
8AM  Didactic Session – Khuri Conference Room
All Day:  OR Cases- Dr. Wiener

**Fri:**  
7AM  Grand Rounds vs Morning Report
9AM  BU Didactic Sessions

**Student Clinical Duties:** Pre-round on the patients you are following. On rounds, assist with dressing changes, chest tube management, performing physical exams, and communicating with RN as needed. Assist the thoracic PA and intern with floor work as needed - this is a great opportunity to learn to remove chest tubes and to read chest X-rays to identify pneumothorax. Assist with seeing inpatient and ER consults. Assist in the operating room. Look up and report back on topics assigned by the senior resident/fellow. Check on your patient again at least once before the end of the day and provide patient and family education to your patient, especially regarding ambulation and incentive spirometry.

**Expectations on note writing/documentation:** Students are expected to write daily progress notes on patients you are following as well as clinic notes and admission H&P notes as applicable.

**Brief Advice on How to Succeed:** Know your patients well. Come to the OR prepared and with questions to ask the resident and attending. Take ownership of your patients. Know the tubes, lines, and drains placed in the patients you are following. Review the thoracic anatomy, especially the bronchial tree, the mediastinal lymph nodes, the large vessels in the chest, and the relevant nerves (recurrent laryngeal, vagus, etc.). Learn as much about this field as you possibly can because it will become relevant in almost any field of medicine you choose!

**Recommended Reading:** There are no thoracic topic chapters in the assigned textbook, but reading any text chapter or up-to-date chapters on lung cancer, pneumothorax, Barrett's esophagus, and esophageal cancer would be a great start.

**Urology – BMC**
**Site Director:**  Dr. Shaun Wason, Shaun.Wason@bmc.org
**Site Administrator:**  Karen Clements, Karen.Clements@bmc.org
**Teaching Faculty:**  Dr. Chai (Department Chair)
Dr. Babayan (Emeritus Professor, Former Department Chair, Past President of the AUA)
Dr. Oates
Dr. Ng (Program Director)
Dr. Katz (4th year Clerkship Director)
Dr. Munarriz
Dr. Wang

**Residents (8):**  Varies by time of year
A Urologist is a physician who specializes in diseases of the urinary tract and the male reproductive system. This can include diseases affecting the bladder, urethra, ureters, kidneys, and adrenal glands, along with the epididymis, penis, prostate, seminal vesicles and testes. Some examples of the diseases and subspecialties that our department addresses include: benign prostatic hyperplasia (BPH), kidney stones (shock wave and laser lithotripsy), endourology (including laparoscopy and robotic surgery), erectile dysfunction (ED), female urology and pelvic medicine, female sexual dysfunction, incontinence, male reproductive medicine & surgery, neurogenic bladder dysfunction, neuro-urology and urodynamics, prostate disease and urologic oncology (cancer of kidneys, ureters, bladder, prostate, urethra, testicles, adrenal glands).

Reporting Instructions for 1st Day: We will send you a preliminary schedule for the first week (cases/clinic assignments) the week prior to your start. Please let us know if there are any expected absences or conflicts with the schedule. Please plan to meet on Monday morning at 6:30am in the Colorectal/Urology workroom on 4W. (rm 4176). Page #9000 if any questions or need help finding us that morning.

Call/Weekend Schedule:
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

Weekly Schedule
- **Mon:** (each day varies based on individual schedule)
- **Tue:** (Tumor board Conference, every other week @ 4pm)
- **Wed:**
- **Thu:**
- **Fri:** Grand Rounds Conference - 7:00-8:00. No preparation necessary unless specified by resident team.
  - Resident Education 8:00-9:00 AM
  - Students are usually excused after morning rounds.

Student Clinical Duties: Pre-round on patients you are following, round with team, assist with dressing changes, assist intern or with floor work and readying the list in the morning, assist in the operating room, look up and report back on topics assigned by chief resident/senior resident. Prepare for operating room (by looking of the patient’s information, the case – such as relevant anatomy, techniques).

Expectations on note writing/documentation: Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For OUTPATIENT notes in clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in
the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes prior to leaving clinic so that the attending is able to “close” the encounter. Please spend at least one half-day in the office with Dr. Wason during your rotation

- Please see “Tip sheets” posted on blackboard for more information on note writing.
- Please review the AUA Medical Student Core Curriculum during your rotation. These 11 topics were felt to be at a minimum of what all graduating medical students should know about urology. There are also 8 uroradiology cases that urologist encounter on a frequent basis you should become familiar with. You can even download the app (with cases) onto your smartphone for easy reference during your two weeks. Dr. Wason will plan to meet with each of you towards the end of the rotation and will select one 'topic' and one 'uroradiology' case to go over with you in mock oral board format. Hopefully, you will find this is a good framework to direct your studying.

American Urological Association - Medical Student Curriculum

www.auanet.org

Through this innovative, standardized curriculum, it is the hope of this society that all students will learn the core principles and practices in urology that are important for every practicing physician to know and apply throughout their medical careers, regardless of their career path.

**Brief Advice on How to Succeed:**
- We do ask that rotators prepare an informal 10-minute PowerPoint to present to the residents (usually given the last few days on service) on a topic of interest to you in Urology (either something random or something inspired by an experience you had on rotation). Please be sure to include some degree of literature review. You will either be presenting to Dr. Wason directly or the residents and then sending him a copy of the presentation.
- Very important to read up for cases - know the patient, relevant anatomy, the disease, the surgery, etc.
- You can wear scrubs if in the OR and you should wear clinic clothes if you are assigned clinic. Please always wear your white coat.
- Observe in the OR and try to engage – how do resident’s set up for cases, how does the team prepare patient on the OR table for the case, etc.
- ASK QUESTIONS!
- Try to put in at least 5 Foley catheters during your rotation.
- Please let me know if you have any questions. Page #9000 on Thursday or Friday before your Monday start if there is any confusion.
Recommended Reading: See above regarding the AUA student curriculum, which is available as an app on your phone. To find this search for “Student Curriculum” and the AUA app will come up as the 5th option in white and blue. There are multiple helpful videos and several brief chapters on key topics under “Core Content.”

Vascular Surgery (Smithwick Service) – BMC
Site Director: Dr. Elizabeth King
Teaching Faculty: Dr. Alik Farber, Division Chief
Dr. Jeffrey Kalish
Dr. Jeffrey Siracuse
Dr. Elizabeth King
Transplant Surgery Staff
PA/NP: Inpatient: Jen Gonzalez, Jeanne Russo, Athena Drosos
Outpatient: Colin Flynn, Jessica Fernandes
Fellows: Daniel Alfson (Senior Fellow)
Katie Shean (Junior Fellow)
Residents: PGY-3, PGY-1x2

The vascular surgery service treats patients with emergent and elective vascular conditions. Common conditions treated include aortic aneurysmal disease (open and endovascular, elective and emergent), peripheral vascular disease, carotid disease, venous disease, and many other diseases. We also perform AV fistula operations for patients requiring dialysis. In addition, we also perform many endovascular procedures including angioplasty and stenting of vessels as well as diagnostic angiograms. Students may also have the opportunity to care for renal transplant patients as they are cared for by the vascular surgery service.

Reporting Instructions for 1st Day: 5:30 AM, Menino Campus, room 4255 (Smithwick workroom). This is next to the nursing station. Please introduce yourself to the team and ask the fellow and PA’s to kindly add you to the email lists as well as the appropriate EPIC lists.

Call/Weekend Schedule:
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

Weekly Schedule:

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 pm didactic / academic vascular conference</td>
<td>Dr. Farber Clinic (8AM-12PM)</td>
<td>Dr. Kalish Clinic (8AM-4PM)</td>
<td>Dr. King Clinic (8AM-4PM)</td>
<td>7:00-9:00 AM: grand rounds, M&amp;M,</td>
</tr>
<tr>
<td>5 pm case presentations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student Clinical Duties: pre-round on patients you are following, round with team and present your patients, assist with dressing changes, pulse examination, assist intern or Pas with floor work, assist in the operating room, look up and report back on topics assigned by Fellow/senior resident. Please go to clinic at least one day
per week. Also, if you round with the “on call” attending, please speak up and ask to present your patients when you get to them.

**Expectations on note writing/documentation:** Students are expected to write notes daily progress notes on patients you are following as well as admission H&P notes as applicable.

- For INPATIENT notes, please write notes via the “Medical Student Note” section in EPIC. There is a medical student note template, or you can ask your intern/resident/PA/NP to share a template with you on the first day. When you have completed your note, please sign your name at the bottom, and hit the “PEND” button at the bottom. This will allow one of the intern/resident/PA/NP’s to review and edit your note, and they will forward to the attending who will then attest the note.

- For OUTPATIENT notes in clinic, you will likely be working directly with your attending. Whether or not you write notes, how many notes, and in what format will be left to your attending’s discretion. Please clarify with her/him at the beginning of the day. Please make sure when you log into EPIC, you are in the “OUTPATIENT” setting for the medical student outpatient note system to function properly. Also, when you write notes in clinic, you will add the attending as “cosigner” in the box at the top of the note. When finished, select “Sign on saving not” from the dropdown at the bottom of the note, and then click “Accept.” Your note will be routed to the attending for attestation and cosign. It is important to sign all notes prior to leaving clinic so that the attending is able to “close” the encounter.

- Please see “Tip sheets” posted on blackboard for more information on note writing.

**Brief Advice on How to Succeed:** In order to be successful in the vascular surgery service it is very important to pay attention to details, specifically pulse exam (either Doppler signals or palpable pulses), very important to review vascular anatomy. The service also involves frequent dressing changes during rounds, so be especially prepared with dressings, tape, etc. As a student, it is very important to learn your patients’ medical history and previous vascular intervention as well as current medications, etc.

Further advice from the vascular service

- **ROUNDS:** Pick up 1 patient at first and make sure to cover patients whose surgeries you see. You should pre-round. You should arrive no earlier than 5am but you have to be back into the workroom by 6 am.
- You will do a focused history (overnight complaints, pain control) and physical exam (including pulses/motor/sensory/lungs/heart/surgical sites) and present them on rounds. You should know EVERYTHING about your 1-2 patients.
  - **PRESENTATION FORMAT:** **One liner, 24h events, subjective, objective, A&P**
    - **One liner:** Age, sex, and why we are seeing them (post-op day #1 vs consult for CLI)
    - **24h events:** changes in clinical status (febrile, delirious, pain issues) and treatment (if any). Also mention hand-off TO DO Items and if completed.
    - **Subjective:** Ask patient about complaints. Ex: *pain control, dizziness, chest pain, SOB, n/v, fevers, chills, neurological or sensory/motor deficits in extremities*
    - **Objective:** Relevant Vitals, Labs (i.e. potassium >5.5 or WBC trend), Imaging/studies
      - **PE:** Always check pulses, motor/sensory exam, heart/lungs, surgical/angio sites
Assessment and Plans: What are the next steps for the patient? Rec med changes?
  o Remember SICU patients must be SYSTEMS based plans. Neuro, CV, Resp, GI, GU, Endo, ID, IVF/Diet

• Your job on group rounds is to help move things along. Take the BATMAN backpack and hand things for dressing changes, Doppler etc. Watch what comes off wound (we usually redress the same)!
  o Make sure your patient has appropriate dressing supplies in the room.
  o Please ask resident or PA before rounding if you’re not sure a dressing should be taken down. As a general rule of thumb, most dressings can be taken down POD#2 (most major amputation dressings are taken down POD#3)

• You should round in the afternoon on your patients, follow up on tasks supposed to be done, read all consulting services recs and update the list.
  o BONUS: You can pend/save orders on patients and ask a resident or PA to review and sign.
• Afternoon rounds is at ~6pm for official sign-out. You should be present for running the list.

• At end of the day you should know:
  1. What cases you will be in the next day so you can look them up
  2. Who you are following/presenting on the next morning (1-2 patients, maybe 3 on your second week)
  3. Which ½ day of clinic you will be going to for the week

Recommended Reading: Devirgilio textbook, Chapters 55-58

Vascular Surgery – VA
Site Director: Dr. James McPhee, James.McPhee@va.gov
Site Administrator: Tonita Mitchell VHABHSurgicalServiceCredentialing@va.gov
Teaching Faculty: Dr. Joseph Raffetto, Division Chief
                   Dr. James McPhee
                   Dr. Michelle Martin
                   Dr. Sarah Carlson
Residents: Fellow from BMC (half of year); PGY-4 or PGY-5; PGY-3; PGY-1

Reporting Instructions for 1st Day: 6:00 AM, third floor of the “Spinal Cord Injury” (also called building 2) building, which is the building farthest to the right as you face the front entrance to the hospital.

Call/Weekend Schedule:
There will be no call or weekend work during this 2-week rotation, especially as we know for the 2020-2021 academic year, student will be studying for the medicine shelf during the 2-week surgical subspecialty rotations.

Weekly Schedule: Lecture times vary by week, but will be sent in advance

| Mon | 7AM | Morning Report – Khuri Conference Rm |
|     | 8AM | Didactic Session – Khuri Conference Rm |
|     | 1PM | Vascular Clinic |
|     | 3PM/4PM | Dr. O’Neal/Itani Lecture – Khuri Conference Rm |
Tue 7AM  Morning Report – Khuri Conference Rm
Wed 7AM  Morning Report – Khuri Conference Rm
        4PM  M&M Conference – Khuri Conference Rm
Th  7AM  Morning report – Khuri Conference Rm (When no didactic session scheduled)
     7AM  Didactic Session – Surgical Resident Workroom
     8AM  Didactic Session – Khuri Conference Room
     9AM  Vascular Clinic
     3pm  Vascular Teaching Rounds
Fr  7AM  Grand Rounds vs Morning Report

**Student Clinical Duties:** Pre-round on patients you are following, round with team, assist with dressing changes, pulse examination, assist intern or Pas with floor work, assist in the operating room, look up and report back on topics assigned by Fellow/senior resident.

**Expectations on note writing/documentation:** Students are expected to write daily progress notes on patients you are following as well as clinic notes and admission H&P notes as applicable.

**Brief Advice on How to Succeed:** In order to be successful in the vascular surgery service it is very important to pay attention to details, specifically pulse exam (either Doppler signals or palpable pulses), very important to review vascular anatomy and become familiarized with procedures. As a student, it is very important to learn the patient’s medical history and previous vascular intervention as well as current medication reconciliation status. Last, it would be advisable to spend a day at the vascular lab on your second week of rotation to learn how we perform noninvasive studies and correlate that with our patients’ presentation and subsequent interventions.

**Recommended Reading:** Devirgilio textbook, Chapters 55-58

Brief vascular surgery guide for students is also available on Blackboard (see course information, hospital specific documents, West Roxbury VA)

**Clerkship Schedules**

**Block Schedule**
Block schedule dates for all clerkships can be located on the Medical Education website: 

**Call Schedule**
There is no call on weeknights, but students are permitted to stay later for late surgeries or emergency surgeries as long you abide by work hours. Weekend call is required. As will be discussed at orientation, there are limited weekends available for call during the 2020-2021 academic year due to the NBME shelf exam scheduling. Please know that we are being very cautious to preserve some time for rest and studying prior to the Medicine and Surgery shelf examinations. Thus, you will have no call during the 2-week subspecialty block which happens prior to the Medicine shelf exam, and you will take call only during the weekends after week 1 and week 2 of the 4-week general surgery block.
During the 4-week general surgery block, students will take a total of 2 weekend call shifts. These should happen during the weekends after week 1 and week 2 of the 4-week block, as the weekend after week 3 is reserved as a reading weekend prior to the shelf exam. See your individual 4-week service above for further details.

**Holidays**
Intercession: Thu, Dec 24, 2020 – Sun, Jan 3, 2021
Spring Break: Sat, Mar 6, 2021 – Sun, Mar 14, 2021

Other holidays that occur during specific blocks will be communicated by the clerkship director.

Holidays by Clerkship can be viewed on the Medical Education website at: 
http://www.bumc.bu.edu/busm/education/medical-education/academic-calendars/#clerkhols

**Assessment and Grading**

**Clerkship Grading Policy**

<table>
<thead>
<tr>
<th>HOW MUCH EACH PART OF YOUR GRADE IS WORTH:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Virtual Clerkship</td>
<td>P/F</td>
</tr>
<tr>
<td>Clinical Grade Percentage</td>
<td>65%</td>
</tr>
<tr>
<td>Shelf/Exam Percentage</td>
<td>25%</td>
</tr>
<tr>
<td>“Other” Components Percentage</td>
<td>10%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOW YOUR FINAL WORD GRADE IS CALCULATED:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Honors</td>
<td>87-100</td>
</tr>
<tr>
<td>High Pass</td>
<td>77-86.99</td>
</tr>
<tr>
<td>Pass</td>
<td>60-76.99 or between 1.5-2.49 in any domain on the final CSEF</td>
</tr>
<tr>
<td>Fail</td>
<td>&lt;60 or &lt;1.5 on any domain on the final CSEF or &lt;2 averaged on the final CSEF (Clinical Fail)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOW YOUR CLINICAL GRADE IS CALCULATED WITH THE CSEF:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Honors</td>
<td>&gt;4.5</td>
</tr>
<tr>
<td>Clinical High Pass</td>
<td>3.5-4.49</td>
</tr>
<tr>
<td>Clinical Pass</td>
<td>2-3.49</td>
</tr>
<tr>
<td>Clinical Fail</td>
<td>&lt;2</td>
</tr>
</tbody>
</table>

**SHELF/EXAM GRADING**
Exam minimum passing (using 2018-2019 academic year norms- for first quarter of academic year; these being the most recent published by NBME as of 8/2020)  
5th percentile/58

**What is “Other” and what percentage is it worth?**
Virtual OSCE 10%

**Other components that need to be completed in order to pass the clerkship**
Patient log/Procedure log/Required physical exam
2 FOCuS Forms – 1 Interview Technique, 1 Physical Exam
Duty Hour logs

**Standard Clerkship Clinical Grade Procedures/Policies**
Preceptors will provide clinical evaluations that contain the “raw data” on the student’s clinical performance. Preceptors DO NOT determine the final “word” grade. You are encouraged to regularly ask for specific behaviorally-based feedback on your clinical skills from your preceptors. However, do not ask them what word grade you will get, as that is a multifactorial process of which the clinical evaluation is one component.

The CSEF form will be used to numerically calculate your clinical grade: 1 to 5 points (depending on which box is checked) for each domain which will be averaged to give you a final score out of 5. Categories: Needs intensive remediation (1); Needs directed coaching (2); Approaching competency (3); Competent (4) or Achieving behaviors beyond the 3rd year competency criteria (5) to get a final number in each domain. This can be rounded to the nearest number using standard rounding for the CSEF domain and this is the box that should be checked (e.g. if an average of 2.4 then the student should have needs directed coaching (2) checked off). Each CSEF will be weighted based on how long the student worked with each evaluator.

CSEF Clinical Grade Calculations should be made using the 0.1 decimal point in each domain (though the rounded number will be checked off on the final CSEF) to give a final number. Any average of <1.5 in any domain = an automatic fail for the clerkship Any average of < 2.5 in any domain = an automatic pass for the clerkship and a meeting with the MEO for clinical coaching >2.5 in all domains, standard rounding will be used <2 = Clinical fail which will = a fail for the clerkship 2-3.49 = Clinical pass 3.5-4.49= Clinical high pass >4.5=Clinical honors The clinical grade will be reported in the CSEF final narrative

Primary preceptors at sites with multiple preceptors will collect evaluation data from the other clinicians with whom the student works. The primary preceptor will collate this data, and submit the final clinical evaluation.

Clerkship Specific Clinical Grade Procedures/Policies

- The clinical grade will be worth 65% of the final grade of the clerkship and will be calculated out of a 5-point scale from the CSEF
- The shelf is worth 25% of the final grade of the clerkship. The 2-digit score will be used to calculate the numeric score out of 100.
- For the Surgery Clerkship, the 2-week subspecialty portion of the clinical grade will be a “group evaluation” via a single CSEF submitted by the primary preceptor/director, who will solicit input from all faculty/residents/team members with whom a student worked. Thus, the student does not need to identify whom they worked with, or otherwise submit anything to E-Value for the 2-week subspecialty portion. Although this 2-week subspecialty rotation is 33% of the time spent on the clerkship, it is worth 25% of the clinical portion of the grade (thus about 16% of your final grade). We believe this gives students an advantage as clinical performance generally improves during the clerkship, and also because the upcoming medicine shelf exam during this 2-week period may create a distraction that will be absent during the subsequent 4-week general surgery block
- For the 4-week general surgery portion of the clerkship, the clinical grade will be calculated using a weighted average of the submitted CSEF scores that are requested through E-Value by the student. This weighted average will be worth the remaining 75% of the clinical portion of your grade (thus, about 49% of your final grade).

Professionalism

Evaluation of a medical student's performance while on a clinical clerkship includes all expectations outlined in the syllabus and clerkship orientation as well as the student's professional conduct, ethical behavior, academic integrity, and interpersonal relationships with medical colleagues, department administrators, patients, and patients' families. If a clerkship director determines that a student does not meet the professionalism expectations of the clerkship (professionalism comportment section below), after providing the student with feedback, a student will fail the clerkship. If there are multiple professionalism concerns throughout a clerkship, the student will not be eligible to
receive honors on the clerkship. Any professionalism lapses resulting in either a clerkship fail or ineligibility to receive honors will require narrative comments by the clerkship director in the professionalism comment section of the final evaluation and the student will be given feedback in advance of the final grade form submission.

**Clerkship-Specific Failure and Remediation Policies/Procedures**

**BUSM Grade Review Policy**
BUSM’s Grade Reconsideration Policy is located in section 2.2 of the Policies and Procedures for Evaluation, Grading and Promotion of Boston University School of Medicine MD Students: [http://www.bumc.bu.edu/busm/faculty/evaluation-grading-and-promotion-of-students/](http://www.bumc.bu.edu/busm/faculty/evaluation-grading-and-promotion-of-students/)

---

### Formative Assessments

The purpose of formative assessment is to improve student learning by providing feedback on how well they are learning skills and content during the clerkship. Formative assessments are not included in the calculations of students’ final grades. Each clerkship has required **FOCuS** (Feedback based on Observation of Clinical UME Student) forms which must be completed by the mid/end of the clerkship. These forms will provide formative assessment through direct observation of CSEF behaviors. Each student is required to complete one interviewing technique and one physical exam FOCuS form on each clerkship.

Students on the surgery clerkship must complete a minimum of 2 focus forms (interview technique and physical exam). These may be completed by any team member ranging from intern to chief resident to attending to APP (NP/PA). Students may complete more than the minimum required, and this is encouraged if students find this a useful way to solicit feedback.

**Formative Assessment and Feedback Policy**

Boston University School of Medicine (BUSM) ensures that each medical student is provided with formative assessment early enough during each required course or clerkship to allow sufficient time for remediation. Formative assessment occurs at least at the midpoint of each required course or clerkship four or more weeks in length.


**Mid-Clerkship Review**

You and your clerkship director, site director or primary preceptor will complete the **BUSM Mid-clerkship Evaluation form** at the mid clerkship point.

The purpose of this evaluation is to give the student a chance to understand both their strengths as well as opportunities to improve. The feedback received at the mid-clerkship review is intended to allow the student to improve their clinical skills in real time.

**Final Summative Assessments**

The final summative assessment will be based on the clerkship grading policy and include a clinical performance grade with the CSEF (Clinical Student Evaluation Form), a NBME performance grade, and other assessments depending on the clerkship.

**NBME Subject Examination**

Students will take the Surgery NBME Subject Examination on the last Friday of the clerkship (unless otherwise communicated by the Medical Education Office). Students are given a reading day the day before the exam.
Students do not report to their clerkship site on the reading day or the day of the exam. Students will be given 2 hours and 45 minutes to complete this exam. Shelf exam dates can be found in the 3rd year google calendar.

**Shelf Exam Laptop Certification Process**
Students must certify their laptops one week before the NBME Subject Exam and again on the day before the exam. Instructions are provided on the Alumni Medical Library website at: http://www.bumc.bu.edu/medlib/services/computing/nbme/

**Exam Policies**
http://www.bumc.bu.edu/bsm/education/medical-education/policies/exam-policies-for-medical-students/

**Testing Center Policies**
http://www.bumc.bu.edu/bsm/education/medical-education/policies/l-11-testing-center/

**Make-Up Exams**
Students needing to make up the exam or remediate only the exam portion of the clerkship must contact the Clerkship Coordinator to arrange for a make-up/remediation date. **Students may not take a make-up or remediation exam during any block they currently have a scheduled rotation.** Make-ups and remediation exams will typically be scheduled at the end of the third year blocks between mid-May and early June.

**Roles and Responsibilities**

**Clerkship Director**
- Oversee the design, implementation, and administration of the curriculum for the clerkship
- Create and maintain an appropriate learning environment, modeling respectful and professional behaviors for and toward students
- Ensure student and faculty access to appropriate resources for medical student education
- Orient students to the clerkship, including defining the levels of student responsibility necessary for required diagnoses and procedures
- Oversee teaching methods (e.g. lectures, small groups, workshops, clinical skills sessions, and distance learning)
- Develop faculty involved in the clerkship
- Evaluate and grade students
  - Develop and monitor assessment materials
  - Use required methods for evaluation and grading
  - Assure mid-clerkship meetings and discussion with students
  - Ensure students are provided with feedback on their performance
  - Submit final evaluations for students via eValue
- Evaluate faculty and programs via peer review and reports from the Medical Education Office and national reports
- Support each student’s academic success and professional growth and development, including working with students experiencing difficulties
- Participate in the BUSM clerkship peer review process
- Ensure LCME accreditation preparation and adherence
- Adhere to the AAMC-developed guidelines regarding Teacher-Learner Expectations
Clerkship Coordinator
- Support the clerkship director in the responsibilities provided above
- Create and maintain an appropriate learning environment, modeling respectful and professional behaviors for and toward students
- Maintain student rosters and clinical schedules
- Coordinate orientations and didactic sessions
- Liaise with site directors and administrators to coordinate student experiences across all sites
- Verify completion of clerkship midpoint and final evaluations for each student
- Monitor students’ reported work hours and report any work hours violations to the clerkship director
- Coordinate and proctor clerkship exams

Site Directors
- Create and maintain an appropriate learning environment, modeling respectful and professional behaviors for and toward students
- Orient students to the clinical site
- Sets student expectations for clinical encounters and discusses student role and responsibilities
- Supervises students by observing history taking, physical exam skills and clerkship specific required observations.
- Ensures formative feedback in an appropriate and timely fashion
- Delegates increasing levels of responsibility
- Meets with the student for the Mid-clerkship review
- Meets with the student for the final exit meeting
- Recognize students who have academic or professional difficulties and communicate this to clerkship leadership
- Collects feedback and evaluation data from all physicians who work with the student
- Evaluates students fairly, objectively and consistently following medical school and department rubrics and guidelines
- Ensure student and faculty access to appropriate resources for medical student education
- Adhere to the AAMC-developed guidelines regarding Teacher-Learner Expectations

Primary Clinical Faculty/Preceptors/Trainees
- Set and clearly communicate expectations to students
- Supervise students by observing history taking and physical exam skills, and document it on the FOCuS form
- Delegate increasing levels of responsibility to the student within clerkship expectations
- Maintain appropriate levels of supervision for students at site.
- Create and maintain an appropriate learning environment, modeling respectful and professional behaviors for and toward students
- Recognize student learning or professional difficulties and communicate to clerkship director directly in real time in person or via email or phone
- Give students appropriate and timely formative feedback
- Assess students objectively using the CSEF form
- Adhere to the AAMC-developed guidelines regarding Teacher-Learner Expectations
**Supervision**

Initially, the primary clinical faculty members should designate time to observe you performing: history taking, focused physical exam, clinical problem-solving and interaction with patients and patient education. Once the supervisor establishes the student’s level of confidence and competency, the student should be delegated increasing levels of responsibility in patient care, as appropriate. Although students may initiate a particular patient encounter on their own and without direct supervision, the faculty must at some point review the encounter with the student and inform the patient in-person that the student’s assessment and management plan has been reviewed and approved by the faculty. The faculty is ultimately responsible for the evaluation, treatment, management, and documentation of patient care. If students have concerns regarding their clinical supervision, the site director and clerkship director should be immediately notified.

**Supervision and Delegating Increasing Levels of Responsibility**

It is expected that the level of student responsibility and supervision will be commensurate with student’s competency and level of confidence. When the student arrives to a new setting, a faculty may wish to observe you for the first session. Thereafter, you should begin to see patients on your own. In the outpatient setting, the student should initially perform 4-5 focused visits per day in the first week, increasing to 6-12 thereafter. In the inpatient setting, the student should initially follow 1-2 patients and increased to 3-4 thereafter. When a student feels that he or she is being asked to perform beyond his or her level of confidence or competency, it is the responsibility of the student to promptly inform the preceptor. It is then the preceptor’s responsibility to constructively address the student’s concerns and appropriately restructure the teaching encounter to address the student’s learning needs.

**Under no circumstances should the following occur:**

- Patient leaves the office/hospital with never having had a direct face-to-face encounter with clinical faculty/supervising resident.
- Primary faculty gives “prior approval” for student to perform intervention (order labs, prescribe meds) without satisfactory review.
- Patient leaves office/hospital without being informed that assessment/management plan has been directly reviewed and approved by the faculty.
- Learning in which a student is expected to perform an intervention or encounter without the prerequisite training and/or adequate supervision.
- Student note provides the only record of the visit. Although all faculty see all patients, faculty must document that they were actually the person responsible for seeing and examining the patient.

**Physical Exam Demonstrations**

The demonstration of the physical examination on students should not be done by any supervisor of students including residents and attending faculty. Practicing the physical examination on students places them in a position where they may feel pressure to consent to something they may not feel comfortable with.

**Third Year Student**

- Prepare for and attend all required lectures and teaching sessions
- Prepare for clinical activities such as operating room cases and surgical clinics
- Complete documentation for required activities including Required Encounters Required Procedures, FOCuS Forms, required observed physical exams, duty hours logs, and seeking feedback
- Maintain an appropriate learning environment by modeling respectful and professional behaviors toward colleagues, patients, residents, faculty, and staff
Professional Comportment

Students are expected to adhere to the AAMC-developed guidelines regarding Teacher-Learner Expectations, located on the Policies page, under “Academic Policies and Information” (http://www.bumc.bu.edu/butm/files/2015/05/AAMC-Teacher-Learner-Expectations.pdf)

Students are expected to be aware of and follow the site expectations on professional comportment, including, but not limited to, dress code and the use of phones, pagers, and laptops. Students must arrive on time at their site and for any scheduled sessions. Any missed sessions and absences must adhere to the Attendance & Time Off Policy.

Further, below are expectations for student professionalism in the core clerkship curriculum. These include, but are not limited to:

- Treating the clerkship team in a professional and respectful manner
- Engaging in the core curriculum and participating respectfully at all times
- Arriving at clerkship didactic sessions on time
- Requesting faculty and resident evaluations in a timely manner
- Reviewing and responding to e-mail requests in a timely manner.
- Returning borrowed clerkship materials on time
- Handing in all assignments on time
- Completing all logs and FOCuS forms by the clerkship specific deadline
- Informing clerkship leadership and supervising faculty/residents of absences

Professionalism will be reviewed at the mid-clerkship feedback session and will be given feedback when professionalism concerns are identified on the clerkship. If students are not meeting professionalism expectations of the clerkship or there are significant professionalism concerns, students will be made aware of the concerns noted by the clerkship directors, clerkship coordinator, faculty or residents.

Ethical Behavior for Examinations and Mandatory Sessions

- Refrain from any conversation with your peers during exams and as you leave the L-11 testing space, including within the vending room and elevator waiting area, until you are on the elevator.
- Don’t seek or receive copies of the examinations
- Signing in classmates, or signing in yourself and not staying, for mandatory sessions is considered cheating and violations will be referred to Medical Student Disciplinary Committee
- If you are aware of any violations of the ethical standards listed above, within the Student Disciplinary Code of Academic and Professional Conduct, or otherwise, report it to the Clerkship Director

Student Evaluation of the Clerkship

Student feedback is a highly valued, critical resource for helping us continually improve our curriculum. Evaluation of learning experiences is a requirement of the Liaison Committee on Medical Education. To ensure that we have a representative amount of data on our courses and clerkships, all students are expected to complete an evaluation via eValue (www.e-value.net) for each of the courses/modules and their instructors. All evaluations are anonymous and aggregate data is only released to clerkship directors after grades have been submitted for the blocks. Please comment freely and honestly about your experience.
Blackboard
Students will have access to a Blackboard site for the clerkship. The site is listed under “My Courses” as MS 311 Third Year Surgical Clerkship 20-21 on your Blackboard landing page.

The surgery blackboard site contains a wealth of information regarding your clinical sites and rotations, as well as learning resource to assist with preparing for your clinical work, the didactic lecture series, and the SHELF exam.

Students who have questions about the Blackboard site or find that they do not have access to the site should contact the Clerkship Coordinator for assistance.

Blackboard Learn: https://learn.bu.edu/

Assignments
VIRTUAL OSCE: You will be assigned a time to complete a Virtual OSCE (Objective Standardized Clinical Examination) during the last week of the clerkship. This is a chance to work through a case with a faculty member in a realistic “simulated encounter” where the faculty member will present you with a patient and you will work through exactly what you would do if presented with such a patient in the emergency department. While you will not know the diagnosis going into the exercise, the diagnosis will be one that was covered during the virtual clerkship in detail. Here are some tips on how to perform well:

1. You will be presented with a brief statement about the patient- for example, “a 17yo man presents for evaluation of RLQ abdominal pain, what do you want to know?”
2. Start by taking a history of the pain- timing, what it feels like, severity, radiation, etc. Ask whatever you think is relevant
3. Ask the PMH/PSH/Meds/All/SH/FH, but don’t dwell on this extensively in the interest of time. For example, a brief social history asking about smoking/drinking/drugs is adequate for an exercise like this, and an extensive social history, while important in some situations, is not going to be revealing here. Try to complete your entire history in under 5 minutes so you don’t run out of time.
4. Move on to state that you want to do a physical exam after the first 5 minutes. For an exam, we recommend asking about the vital signs, the general exam (“attitude in bed”), heart/lungs, abdomen (observe, percuss, palpate, test for peritonitis somehow), and anything else you think may be relevant
5. The attending will then ask you to form a differential- try to think of at least 5 items on the differential- it’s OK to keep the differential broad
6. You will then recommend a plan for workup- think about labs, imaging, iv fluids, diet order
7. Your attending will then ask you about your clinical reasoning- you will be given the results of the labs/imaging, and asked what you think and what needs to be done next. The attending may give you a few different scenarios. Just act like it’s a real patient. It’s OK if you are not sure, but we want you to put your money down- this is how you will learn!
8. At the end of the exercise, you will receive verbal feedback from the attending. You will not receive the evaluation form as this needs to be kept out of public view for future use.

To study for this OSCE, it would be a good idea to go back to the virtual clerkship material and review either your notes or the materials/videos for:

1. Introduction to abdominal pain
2. Case #1- appendicitis
3. Case #2- biliary
4. Case #3- diverticulitis
5. Case #4- small bowel obstruction
6. Case #5- Acute mesenteric ischemia
7. Case #6- Blunt abdominal trauma

**Patient Encounters/Case Logs**
Across the third year, there are required patient encounters and procedures that must be logged whenever they are seen. To log the patient encounter, students must have participated in the history, physical exam, assessment and plan development of the patient.

**Required Patient Encounters (BUSM Core)**
[http://www.bumc.bu.edu/busm/education/medical-education/faculty-resources/](http://www.bumc.bu.edu/busm/education/medical-education/faculty-resources/)
Students should log every time they see any patient with the required patient encounter and continue to log throughout all clerkships.

Below is the list of required encounters/diagnoses that must be logged during the surgery clerkship:
1. Breast lump
2. The hospitalized patient with abdominal/pelvic pain
3. Vomiting
4. Blood in stool
5. Groin pain/swelling
6. Extremity pain/swelling
7. The preoperative patient
8. The postoperative patient

**Alternative Patient Encounters**
If a student has not been able to experience all patient encounters required for the clerkship, students must address any gaps in their patient encounters through an alternative experience. In this clerkship, the alternative experiences can be completed by completing a case from completing a relavant case from the “Case Files” book from the Alumni Medical Library website. To access this book, go to the library website, click on “E Books,” choose “Access Surgery,” then choose the “Clerkship” selection and select “Case files.” This will be reviewed at orientation as well. Below are the appropriate cases which would fulfill the requirement and allow you to log a “simulated” case as an alternative encounter:

1. Breast lump- Not every student will see a patient with a breast lump, but it is critically important to understand the workup and management of breast cancer. Alternative experience:
   a. Case Files- “Breast Cancer”
2. The hospitalized patient with abdominal/pelvic pain- it would be impossible not to see this while on the clerkship!
3. Vomiting- again, impossible not to see a patient with vomiting!
4. Blood in stool- Alternative experience
   a. Case Files- “anorectal diseases”
   b. Case Files- “colorectal cancer and polyps”
5. Groin pain/swelling- Alternative experience:
   a. Case Files- “Hernias”
6. Extremity pain/swelling- Alternative experience:
   a. Case Files- “Diabetic Foot Complications”
   b. Case Files- “Lower Extremity Arterial Occlusive Disease”
   c. Case Files- “Venous Thromboembolism”
7. The preoperative patient- it would be impossible not to see this clinically
8. The postoperative patient- again- impossible not to see this clinically

**Patient Encounter Log**
Students are expected to log their patient encounters in eValue (www.e-value.net). Patient logs help the clerkship ensure that each student is seeing a diagnostically diverse patient population, an adequate number of patients, and performing a sufficient number of required procedures and diagnoses. The directions on how to log patient encounters can be found on the eValue help page http://www.bumc.bu.edu/evalue/students/. Students must bring a printed copy of their patient encounter and procedure log to their mid rotation feedback meeting.

**Policies and Procedures for Evaluation, Grading and Promotion of Boston University School of Medicine MD Students**
http://www.bumc.bu.edu/busm/faculty/evaluation-grading-and-promotion-of-students/

**Collaborative Student Assessment System**

**Student Disciplinary Code of Academic and Professional Conduct**
http://www.bumc.bu.edu/busm/faculty/medical-student-disciplinary-code/

**Attendance Policies**
On-site hours must be limited to 80 hours per week, averaged over a two-week period. Violations should be reported directly to the clerkship director or to an Associate Dean (Medical Education or Student Affairs). Time off requests must comply with the Attendance & Time Off Policy.

  - 3rd Year Excused Absence Form: https://wwwapp.bumc.bu.edu/MedPersonalDays/home/Index
- Work Hours: http://www.bumc.bu.edu/busm/education/medical-education/policies/work-hours/

**Personal Day Policies**
http://www.bumc.bu.edu/busm/education/medical-education/policies/personal-days-policy/

**Clerkship Specific Blackout Dates**
- The First day at any site or new service (2 or 4 week) cannot be requested as a personal day.
- Any day during the 2-week portion of the clerkship as a significant amount of time is already missed due to orientation or the Medicine Shelf
- Students may not take a personal day the last week of the clerkship as all students will have the Thursday (day before the Shelf) off as a reading day to study for the Shelf.
Scrubs Policy
http://www.bumc.bu.edu/busm/education/medical-education/policies/scrubs-policy/

BUSM Policies
In addition to the expectations listed above, all students are expected to adhere to BUSM and Boston University policies.
http://www.bumc.bu.edu/busm/education/medical-education/policies/

BU Policies and Student Support Services

Appropriate Treatment in Medicine
Boston University School of Medicine (BUSM) is committed to providing a work and educational environment that is conducive to teaching and learning, research, the practice of medicine and patient care. This includes a shared commitment among all members of the BUSM community to respect each person’s worth and dignity, and to contribute to a positive learning environment where medical students are enabled and encouraged to excel.

BUSM has a **ZERO** tolerance policy for medical student mistreatment.

Students who have experienced or witnessed mistreatment are encouraged to report it using one of the following methods:

- Contact the chair of the Appropriate Treatment in Medicine Committee (ATM), Dr. Robert Vinci, MD, directly by email (bob.vinci@bmc.org)
- Submit an online Incident Report Form through the online reporting system https://www.bumc.bu.edu/busm/student-affairs/atm/report-an-incident-to-atm/

These reports are sent to the ATM chair directly. Complaints will be kept confidential and addressed quickly.

Appropriate Treatment in Medicine website: http://www.bumc.bu.edu/busm/student-affairs/atm/

Needle Sticks and Exposure Procedure
http://www.bumc.bu.edu/busm/student-affairs/additional-student-resources/needle-stickexposure/

Boston University Sexual Misconduct/Title IX Policy

Boston University Social Media Guidelines
http://www.bu.edu/policies/information-security-home/social-media-guidelines/

Recent Changes to the Clerkship
The clerkship didactic schedule was completely revamped for the virtual clerkship. The highest yield topics were chosen, and multiple lectures on important topics were converted to case-based lectures. Sessions were
also added on practical skills and knowledge, including suturing skills, surgical materials used on rounds, basic wound management, tubes/lines/drains, etc.
The grading/evaluation policy was changed based on student feedback as above, to allow for individual evaluations during the 4-week portion of the clerkship rather than group evaluations.

Learning Strategies and Tools

Recommended Texts
Multiple sources are available to match different learning styles. Based on input from students during prior academic years, we recommend the following books or resources:

- **Surgery: A Case Based Clinical Review.** De Virgilio, 2020 (second ed.). Available through Surgery Blackboard site (Please note that only an older version is available through the library, so it’s best to download from blackboard). This is an excellent and comprehensive textbook that is geared toward medical students, and comes with questions for each chapter at the end of the textbook. Some students do try to read most of the textbook and have found this an effective studying strategy. This may not be realistic for everyone, but we highly recommend reading as much of this book as is feasible, prioritizing those chapters relevant to what you are seeing clinically on your service.

- **Surgery: PreTest Self-Assessment and Review.** Kao, Lee, 13th Ed. This is a collection of 500 questions arranged by subcategories. This is available through the BU Alumni Medical Library under an electronic format. You can sign up for an account for free, and this will make tests for you and track your progress. To find this book, choose “e-books”→ “Access Surgery”→ “Clerkship” (from the bar at the top).

- **Case Files: Surgery.** Toy, 5th ed. A collection of common cases. This is a less comprehensive alternative to the de Virgilio textbook above. You can also access this through the BU Alumni Medical Library by following the same steps as above for “PreTest.”

- **Dr. Pestana's Surgery Notes.** Pestana, 3rd ed (2017). This is a very short review book that is highly recommended by students as a SHELF preparation tool. It also comes with 180 high yield questions at the end of the book. Available on Amazon.

Other Resources:

- NBME practice tests: [https://nsas.nbme.org/home](https://nsas.nbme.org/home). The NBME offers 4 practice tests (40 questions each), and will provide you with a score which others have said is highly predictive of your shelf score. Students have also said they encountered multiple questions on the actual shelf which were quite similar to practice questions. We highly recommend taking all four practice tests at intervals throughout the clerkship. To access these, go to the above website, and log in or create a new account. Then, from the drop-down menu choose “Clinical Science Mastery Series.” There is a fee for this service, each exam costing $20.

**eValue Student Resources**
[http://www.bumc.bu.edu/evalue/students/](http://www.bumc.bu.edu/evalue/students/)

**Echo360/Technology**
Echo360 may only be used for streaming captured lecture videos; the videos may not be downloaded. Taking smartphone or digital pictures or videos of any part of the lecture in class, or at home, is similar to downloading
and is not allowed. There are a number of reasons for this, including that students and/or the University may be liable for violations of federal copyright and privacy laws as a result of the use of copied material.

If you experience any technical problems, please report the issue in one of the following ways to generate an IT ticket:

- **Echo360 Related Issues**: Create a ticket on the Ed Media site ([http://www.bumc.bu.edu/bumc-emc/instructional-services/echo360/](http://www.bumc.bu.edu/bumc-emc/instructional-services/echo360/)): sign in and provide pertinent information that will enable an effective response. Have a link to the problematic video ready to copy/paste into this form.

- **Educational Technology Related Issues**: For assistance with technology supported by BUMC's Educational Media (e.g. ExamSoft), tickets can be created via their website at: [http://www.bumc.bu.edu/bumc-emc/instructional-services/report-an-educational-technology-issue/](http://www.bumc.bu.edu/bumc-emc/instructional-services/report-an-educational-technology-issue/)

- **Other Technology Related Issues**: For assistance with BU-wide technology, such as Blackboard, email an example (e.g. picture or very brief phone video) to ithelp@bu.edu with a descriptive subject line and give as many details as possible on the what, where, how you are using the service and what type of computer, browser, etc. along with type of student (i.e. BUSM III). Always include link(s) to or screen shots of where the issue is occurring.


**Tutoring**

**Office of Disability Services**
Boston University is committed to providing equal and integrated access for individuals with disabilities. The Office of Disability Services provides services and support to ensure that students are able to access and participate in the opportunities available at Boston University. [http://www.bu.edu/disability/policies-procedures/academic-accommodations/](http://www.bu.edu/disability/policies-procedures/academic-accommodations/)

**Session Learning Objectives and Notes**
All didactic sessions were completed during the Virtual Clerkship. The list of these sessions, complete with Learning Objectives, Powerpoint Slides, and Zoom Video links, is posted on the blackboard site.