



**Boston University School of Medicine  
Application for Extramural Electives**

**Student Requirements:**

- This form must be completed prior to the beginning of any electives outside of BUSM (i.e. extramural electives).
- You must provide an evaluation of the elective upon your return.
- A completed assessment of your performance is required for credit on your transcript.

Before the start of any extramural electives you should: 1) consult your Field Specific Advisor (FSA) to help guide you in your educational goals, and 2) ensure the Safety and Oversight Precepts (SOP) below (as appropriate) are met for your electives:

- The level and quality of your supervision at all of the extramural elective sites
- Potential challenges to the BUSM code of medical ethics that you may face during the elective.
- The availability of emergency care, should you need it, while participating in the extramural elective.
- Potential risks to the health and safety of patients, students, and the community at all of the extramural elective sites where you will be working.
- The possibility of natural disasters, political instability, and exposure to disease while participating in the extramural elective.
- The need for additional preparation prior to, support during, and follow-up after the elective. If additional support is needed, you must contact the Chair of the BUSM Electives Curriculum Subcommittee to discuss appropriate plans.
- The site's care and treatment after an occupational exposure. If you have questions about post exposure prophylaxis, contact the BUSM Office of Student Affairs for guidance.

The following will be helpful to you and your FSA as you consider your elective options and the SOP:

- 1) LCME accredited schools will generally have already addressed the SOP listed above and provide information for your review on their website.
- 2) Elective opportunities at non-LCME accredited locations may not have information about the SOP readily available. If you have questions about any of aspects of an elective, information should be obtained from the elective's administrator or Course Director.
- 3) All international electives must be arranged through the Office of Student Enrichment, where you should also review the SOP information.
- 4) The Chair of the Electives Curriculum Subcommittee and the Registrar's Office are available to assist you with any questions, including help in obtaining information about your planned elective's SOP.
- 5) Note that any elective that raises concerns about one or more of the above SOP will not be approved by BUSM.

*I have reviewed and agree with the items above. I am aware of the people and resources available at the BUSM who can help me successfully add appropriate electives to my schedule. I agree not to add any electives where SOP are not satisfied.*

Student's initials: \_\_\_\_\_

**TO BE COMPLETED BY THE BUSM STUDENT**

<b>1. Student information</b>	
Name:	
Cell phone number:	Email address:
<b>2. Host Institution information</b>	
Title of Elective:	
Start Date:	End Date:
Supervisor's Name:	Supervisor's email:
Department:	Telephone number:
Hospital:	
Mailing Address (City, State, Zip Code)	
<b>STUDENT SIGNATURE:</b>	
<b>Date:</b>	

**REGISTRAR'S OFFICE USE ONLY**

Signature:	Date:
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