Date: April 1, 2015
Location: Dean’s Conference Room
Time: 6:00pm-7:45pm

Topics Summary:
1. Skit Night – April 11th from 7:00 – 9:00 PM
2. Announcements from Dean Jackson & the Chair
3. Event Updates
4. Gym Signups
5. Discussions for the coming year
6. PCS/CCS Updates

Executive Board Members of SCOMSA:
Chair: Jay Schmakel
Vice-Chair: Jaime Stull
Treasurer: Olivia Rowse
Social Chair: Kate Carey
Secretary: Paul George

Members Present:
Melissa Chua, Mary Louise Fowler, Paul George, Megana Hedni, Kara Montbleau, Anoop Ravilla, Christina Snyder, Kate Carey, Al Nadjarian, Ryan Quinton, Olivia Rowse, Lili Sadri, Jaime Stull, Alejandra Balen, Rani Chudasama, Mita Hoppenfeld, Sara Liu, Rachel Morgan, Jay Schmakel, Nina Farivari, Amanda Fobare, Monica Lee, Terry Hsieh, David Stepien, Yuliang Sun

Members Absent:
Andy Mittleman, Charlie Mackin, Diane Haddad, Louis Yu, Aly Elezaby, Yoonjoo Lee, Andrew Platt, Katie Spina

Organizational Funding Approved (Treasurer Olivia Rowse):
- IMIG & CIG: Internal Medicine Match Panel – 4/7
- BUDS: BUDS End of the Year Field Day – 4/4
- GHEP: Global Health Perspective on Ebola in Liberia – 4/13
- Med Students for Choice: MVA/IUD Workshop – 4/7
- FMIG: Family Medicine Match Panel – 4/10
- PHR: Journal Club: Prisoner’s Rights – 4/6
- SOS: Fourth Year Match Panel: 4/10
- BUSM Surgical Society: Socially Responsible Surgery Journal Club – 4/16
- APAMSA: Hepatitis Lunch Talk – 4/24

Individual Funding Approved (Treasurer Olivia Rowse):
- Nina Farivari: Association for Research in Vision and Ophthalmology – Presenting
- Diane Haddad: 2015 Surgical Education Week – Presenting
- Karen Morgenhtern: American Academy of Neurology Annual Meeting – Presenting
- Jacqueline Birnbaum: Society for Teaching in Family Medicine Annual Spring Conference – Presenting
- Richa Patel: American Academy of Neurology (AAN) Annual Meeting – Presenting
- Francis Kim: Pediatric Academies Societies Annual Meeting – Presenting
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- Kristein Yang: Pediatric Academic Societies Annual Meeting – Presenting
- Matthew Fleming: 2015 Surgical Education Week – Presenting
- Michael Amberson: Society For Pediatrics Research: Pediatric Academic Societies Annual Meeting – Attending
- Katherine Werbaneth: American Academy of Neurology Annual Meeting - Presenting

**National Funding Approved (Treasurer Olivia Rowse):**
- SNMA: Annual Medical Education Conference – 4/3

**Upcoming Events:**
- **Skit Night**
  - April 11, 2015 from 7:00 – 9:00 PM in Bakst. Food will be provided.
- **Sweatshirts**
  - Will be delivered in about 2 weeks. Information regarding distribution of sweatshirts will be provided once they are delivered.

**Other Minutes:**
- **Announcement from Dean Jackson**
  - Dr. Fitzgerald, the point person for medical students seeking support and access to mental health services, is away on leave right now. In her absence, Dr. Sarid-Segal will be covering her responsibilities with medical students. Her contact information is the following:
    - Dr. Ofra Sarid-Segal
    - Direct Line: 617-414-2039
    - Front Desk: 617-414-1990
    - This is the best number to reach; she can always be reached via page through this number.
    - Email: ofra.segal@bmc.org
  - The role of Dr. Fitzgerald (and Dr. Sarid-Segal while filling in) is to provide short term assessment and support for students' mental health issues. She facilitates access to ongoing mental health services when needed. Students who would benefit from ongoing care are referred to other sites for care, as Dr. Fitzgerald’s role is not primary mental health provider for medical students. We highly encourage students to approach her with the expectation that she will be a wonderful resource to help you find the appropriate resources you personally need!
  - We anticipate the opening of a satellite Student Health Services Behavioral Health Clinic here on the medical campus this summer, proving an easily accessible and much needed resource for students on the medical campus.
- **Announcements from the Chair**
  - This year, very few students applied to be Academy representatives, and the Academy reps suggested dissolving the Academies council, and suggested involving SCOMSA in the organization of student events previously planned by the students representing their Academies.
  - SCOMSA wants to clarify that this is separate from the student-lead Wellness Initiative representatives:
    - The Wellness Initiative is working to address a broader issue. Having the Wellness initiative allows students to have a united front about shared concerns across all aspects of student life at BUSM
- **Event Updates**
  - Staff Appreciation Event
Thank you to all who generously donated refreshments and/or cash for the event. Many staff attended and we hope to continue the event with growing support from the student body in future years.

- **Formal Survey Responses**
  - Majority liked having both the band and the DJ
  - Majority liked having the opportunity to mingle with faculty
  - Majority liked that it started at 7:30
  - Major criticisms included food selections and end time, so we will take this into account when planning the formal event next year.

- **Skit Night**
  - Will be hosted on April 7th from 7:00 – 9:00 PM in Bakst. Food will be provided (Blue Ribbon BBQ!).

- **Spring Volunteer Event**
  - We are debating between raising money for Relay For Life vs. holding a drive for a charity. More info will be sent out once we have made a decision.

- **Gym Sign-ups**
  - 32 new members were able to register at BSC with the discounted price. This number was much lower than we had anticipated as over 100 students signed the Google document indicating interest, but only 32 people signed up to join the gym.
  - The BSC is no longer offering this specific discount, and we’re sorry that we couldn’t offer it to current members. We will work to renegotiate another option for students in the new school year.

- **Huntington Avenue YMCA**
  - Ongoing enrollment with free registration.
  - Cost for BUSM students is $34/month (includes classes).
  - 1 block walk from the BU shuttle stop on Huntington Ave.
  - You may visit the Y for a free 3 day trial.

- **Discussions regarding the coming year:**
  - **Events to continue/remove/add:**
    - Potential mixer early in year with faculty to provide students and faculty more time to interact to build the BUSM community.
    - Fall BBQ will be kept on the SCOMSA budget, but we will make decisions in the next meeting in the fall on potentially adjusting the format.
    - Spring BBQ, due to earlier ending of year will no longer be hosted by SCOMSA.
    - Staff Appreciation Day will be a SCOMSA-funded event in future.
    - Match Day evening celebration will be a SCOMSA event. SCOMSA voted to provide $500 funding.
  - **Endowment fund:**
    - SCOMSA will be starting an endowment fund at the end of this year.
    - Up to 4% (interest) will be added back to the fund.
    - Any money remaining in the SCOMSA account at the end of an academic year will be rolled into the endowment fund.
    - The fund’s goal is to work towards covering student fees in the future.
  - **Bylaws:**
    - Rising 3rd and 4th year students will help rework the SCOMSA bylaws to better reflect our goals and responsibilities as student leaders.
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- **CCS Updates**
  - Passed new form for time-off policy
    - This new form adjusted the wording to make it clearer.
    - This form also allows tracking of attendance (missed & made up days).
      Making up a missed day ensures that “miss” is not counted towards the 5 total “off” days over course of year.
  - Comprehensive analysis of student E-value reviews compared each clerkship, and discussions between faculty asked how to improve feedback to 3rd year students.

- **PCS Updates**
  - ICM-2 was reviewed and suggestions for improvement were discussed. These suggestions included the following:
    - Fix the timing for the 2015-2016 year.
    - Create active links within the syllabus PDF so that students can directly access resources on Blackboard
    - Increase monetary funding so students can have male GU exam practice and more clinical sites in reasonable locations.
  - The failed exam policy was discussed and the following recommendations were made:
    - We need one consistent policy across the board for every course/module.
    - Create a time frame by which the course director and student talk with one another.
    - It is professional (and necessary) for students to respond to a course director’s email regarding the failed exam, but a meeting is not required.
    - Course Director will email students after a failed exam and offer them the opportunity to meet to discuss strategies for improving for the next exam.
  - Due to the size of the PA class and the larger size of Bakst, in 2015-2016, M1s will be taught in Keefer, and M2s will be taught in Bakst. To ease this change of venue, AV will be standardized in both auditoriums, and the AV staff will follow their respective classes.

- **MEC/OCS/ECS/ATM/Student Services/Executive Committee updates**
  - See link below to view MEC minutes

**Next SCOMSA Meeting:** If you have any questions, please email us at scomsa@bu.edu. We look forward to hearing from you.

This was the last SCOMSA meeting of the year.

Please submit funding requests to scomsa@bu.edu at least one month before your event through the months of April to July.

**MEC Meeting Minutes:**
If you are interested in reading the MEC minutes please visit their website: http://www.bumc.bu.edu/mec/mec/ and follow the link for the minutes: http://www.bumc.bu.edu/mec/mecminutes/
You must be on campus or logged in through off-campus VPN to access them.

Minutes submitted by Paul George