BOSTON UNIVERSITY

ARRA Award Recipient – Frequently Asked Questions for Reporting

How will BU report on awards received with ARRA funding?
The BU Offices of Sponsored Programs (OSP-MED, OSP-CRC) and Research Accounting will coordinate and submit the reports for these awards to the FederalReporting.gov reporting system, obtaining much of the information from BU databases. Award recipients will only be asked to provide or verify limited information that cannot be obtained electronically.

What data elements must the Principal Investigators (PI) provide/verify?

- Project activity/milestones
- Percent of project completed (Not started; < 50% completed, > 50% completed; completed)
- Description of new jobs created (if any)

When are PIs required to provide/verify these data elements?
PIs must provide/verify data elements to OSP every quarter for each ARRA award.

How will PIs provide/verify the data?
For the first quarterly report, OSP-MED will contact PIs and their departmental administrators via e-mail regarding information to be provided/verified. For future reporting periods, we are developing a web-based tool that PIs can access to provide/verify the data elements.

Do PIs report on the progress each quarter or cumulatively over the life of the award?
Reports are required each quarter but provide cumulative data.

How will data be reported when BU receives a subaward from another institution?
OSP will collect the PI data elements, supplement it with the data from BU databases, and submit the report to FederalReporting.gov or the prime awardee, as required under our subaward agreement.

How will data be reported when the award to BU has outgoing subawards to another institution?
OSP will collect some data elements when the subaward is set up and each quarter will contact the subawardee for data. As part of our prime award report to FederalReporting.gov, BU will submit these data. The PI should communicate to the subawardee PI the importance of timely reporting.

Are there repercussions for not following these requirements?
Yes. The Recovery Act stipulates repercussions for not following the mandates, including:

- Termination of awards
- Return of funds to the sponsor on both an individual and institutional level
- Debarment from receiving future funds, on both an individual and institutional level