

Consolidated OSP serves each campus

- Shared mission and vision and coordinated flow of information
- Mission is to provide comprehensive support to members of the Boston University research community
 - One aspect of mission is that faculty and staff may contact OSP for assistance in locating external and internal sources of funding for research.
 - OSP assists investigators in setting up searches and developing search strategies within comprehensive funding databases, such as <u>RefWorks-COS</u> and <u>IRIS</u>.

Who helps to find funding at BUMC

- MED uses COS (fka Community of Science)
 - Funding opportunities database (25,000 records); Expertise database (480,000 first-person profiles); Profile service and Workbench service (all web-based)
 - COS widget and link to keyword searches
 (http://www.bu.edu/osp/funding-information/cos-searches-by-
 - (http://www.bu.edu/osp/funding-information/cos-searches-by
- BMC uses InfoEd SPIN database
- Foundations and Corporate Relations

What you need to know: Searching

- Easiest way to search is to use the Search Wizard but must understand default assumptions*
- Can use COS without making a profile (recognizes BU computers' IP addresses and bu.edu domain)
- Difference between account and profile*
- Weekly Alerts yield new results for the week; may be more useful for an individual PI than for admin support personnel*
- COS is powerful way to create and share tailored searches for your own needs

What you need to know: Shared Searches

- Set up your searches then share and/or track
- Share with yourself or colleagues by email or posting
- Sharing the posting may be more useful from admin point of view
- OSP's shared searches were based on known keywords and affinity groupings within BUMC; URLs were posted to a designated OSP page for convenience
- Each search is unique and when it re-runs, gives results appropriate for that date

You'll always get up-to-date results You'll always get up-to-date results Widget does the search directly from OSP portal even if you don't have a profile or have never used COS When you type your search terms in the widget, you're in OSP but when you get the results, you're in COS Results are very broad; no limitation criteria are set If satisfied with search, save it to your Workbench

- If you want to save a search or record or use the database from off-campus, you need to have an account/profile
- Login leads into your Workbench

Common errors

- Making a search too broad or too narrow...leads to frustration and doesn't really fix the search.
- When someone creates a profile, they're set up with an "intro search" (this is automated by COS)...best to delete it and create your own.
- See Dos and Don'ts list (handout).

Promoting COS use on campus

- Two approaches: do searches for users or train them to do their own
- Some PIs don't have the time and often prefer that admin does it-may be the only way they use the database
 Many PIs do their own, giving better control over output
- Many PIs do their own, giving better control over output
 Doing searches for users requires dedicated personnel who 'think' like a researcher
- Training users requires dedicated training effort and constant attention to promotion
- MED (and CRC) are continuing both approaches: conducting more training and outreach; providing basic 'targeted' searches; providing FOs

Cuidanaa
Guidance
COS website <u>http://www.cos.com/university/</u> (schedule of tutorials, ready-made posters, promotion materials, powerpoints) <u>http://www.cos.com/usertraining/</u> (user training) <u>http://www.cos.com/university/guides/COS_FO_QSG_E</u> <u>nglish.pdf</u> (Quick Start Guide) OSP website <u>http://www.bu.edu/osp/funding-information/</u> <u>http://www.bu.edu/osp/funding-information/</u>
http://www.bu.edu/osp/funding-information/search-for- funding/ http://www.bu.edu/osp/funding-information/cos- searches-by-affinity/

Training March 9

- Searching strategies
- Three sessions including Boston VA
- COS professional Chris Horn
- Contact <u>klevy@bu.edu</u> or 617-638-5431



COS Funding Opportunities Dos and Don'ts

http://fundingopps.cos.com

Boston University subscribes to COS Funding Opportunities so that, whether your work is in the sciences or the arts, COS funding and expertise services can help support and advance your research. The following tips will help you take full advantage of your institution's investment in you and in this essential resource.

To make the most of COS Funding Opps, DO:

- Do log into your COS Workbench at the beginning of each COS session, so that you can use the personalized features.
- 2. Do track records that are of interest to you, and use tags to organize your tracked records.
- Do use search techniques such a phrase searching, truncated searching, and proximity searching.
- 4. Do use the Search Wizard if you'd like some guidance in setting up a complex search.
- 5. Do use Citation Manager to view multiple records at the same time.
- Do sort your search results in the matter that best suits your needs—by relevance, sponsor, deadline, or amount.
- 7. Do use the faceted searching to refine your search results with a single click.
- Do move your mouse over your search results to get more info about each record without having to click into each record.
- 9. Do share Tracked Records or Saved Searches with current or potential collaborators.
- 10. Do tell your friends, colleagues and research officers about the successes you have with COS!

To avoid common mistakes, DON'T:

- 1. Don't think that COS is only for scientists. It is entirely multidisciplinary.
- 2. Don't think that you know about all of the funding in your field. You might know about most of it, but not all.
- Don't always set up your searches based on discipline or area of study. Run searches based on demographics, as well.
- Don't think that you will remember how to construct a search that you are satisfied with. Save it! You may save up to 40 searches into your account.
- Don't think that you need to be on campus to access COS. Register for a username and password, and then log in to COS for access from anywhere.
- Don't think there is nowhere to go if you need help. Your COS liaison on campus, as well as the COS Help Desk, are available to assist you.
- Don't forget that there are additional search fields available at the bottom of the Advanced Search form. Using these fields is entirely optional.
- 8. Don't overlook sponsors from other countries. Many sponsors fund work for projects all over the world.
- Don't overlook the Internal Coordination Required tag. If you are interested in a record of that type, contact your Sponsored Programs Office.
- Don't forget that you may access your weekly COS Funding Alert results online, if you prefer not to receive an email about it.







INFOED FUNDING OPPORTUNITY SEARCHES

To **search for funding opportunities in InfoEd**, you can either use the **InfoEd SPIN** or **InfoEd SMART** programs. For accessing the InfoEd SPIN/SMART program searches or updates, you will have to log into InfoEd. InfoEd is accessible on any computer with an internet connection. You can access the site directly at <u>https://infoed.bmc.org/</u> or you may go to the Grants Administration web page <u>http://internal.bmc.org/grants/</u> (internal webpage) or <u>http://www.bmc.org/grants.htm</u> (external webpage) and click on the InfoEd link.

Each user within the InfoEd Suite has a profile within the system. A username and password are created for each profile in order to grant access to the system. If you do not have a username or password, please contact <u>kalina.mathurin@bmc.org</u> to obtain them.

Searching for Funding Opportunities with InfoEd SPIN

Click on the SPIN tab on the InfoEd home page, and the following screen will pop up.

BOSTC	eRA Portal Streamlining Electronic Research Administration
Home	🖉 Welcome to the InfoEd eRA Portal for Electronic Grants administration - Microsoft Internet Explorer
» Home	File Edit View Favorites Tools Help 🥂
Login	🕝 Back 👻 🔿 👻 👔 🔥 🚴 Address 🗿 https://infoed.https://infoed
Get Profile	
SPIN	InfoEd International
GENIUS	Patent Appflaatla R&D Software Systems
	Find Funding Locate Experts Funding Alerts My Portal Home Help
	Search Search Advanced Search Database Search Results Match United States
	Patent Search <u>Medline</u> <u>US Geo Search</u> <u>Agricola</u>
	Professional Services About InfoEd Contact Us Powered By infoEd Copyright © 2010 InfoEd International, Inc.
	E Local intranet





To do a basic research funding search on a specific research field, type in the terms you want to search on after "Search SPIN for" (example here = Diabetes), and hit the Search button. You will get the window on the next page

Search SPIN for Diabetes Search Advanced Search

You can search within this window for the opportunities you might be interested in, or start a new search.

10	24 3 0	Patent Application				1		
X		R		in the	R&D Soft	ware System		
Find Fundin	ng Locate Exp	erts <u>Fu</u>	nding Alerts	My Portal	Home	Help		
	All	Search Add	anced Search	O Search Within ⊙ New Search	Existing Results			
Results 1-5	50 of 144 for Diabete	s]	Next >>		
					1	Include in report		
Academic	Research Enhancem	ent Award (R15)	(record #03013)					
Sponsor	National Institutes of He	alth/DHHS						
Synopsis	The sponsors provide support to stimulate research in educational institutions that provide baccalaureate or advanced training for a significant number of the nation's research scientists but that							
Objectives	and regeneration of dental, oral and craniofacial structures. NATIONAL INSTITUTE OF DIABETES AND DIGESTIVE AND KIDNEY DISEASES supports a broad range of fundamental and clinical investigation							
•	AND DIGESTIVE AND KID investigation	NEY DISEASES suppo	rts a broad range	of fundamental and	dinical			
ADA-ASP	AND DIGESTIVE AND KIDI investigation Young Investigator Inr	ney diseases suppo	rts a broad range Geriatric Endo	OCTINOLOGY (record	#70968)			
ADA-ASP Sponsor	AND DIGESTIVE AND KIDI investigation Young Investigator Ini American Diabetes Assoc	NEY DISEASES suppo novation Award in clation, Inc.	rts a broad range Geriatric Endo	OCTINOLOGY (record	#70968)			
ADA-ASP Sponsor Synopsis	AND DIGESTIVE AND KIDI investigation Young Investigator Ini American Diabetes Assoc Award in Geriatric End- novel research by integri	NEY DISEASES suppo novation Award in clation, Inc. ocrinology supports er sting geriatrics and ba	Geriatric Endo try-level faculty, v	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degre	#70968) research.			
ADA-ASP Sponsor Synopsis Objectives	AND DIGESTIVE AND KIDI investigation Young Investigator Ini American Diabetes Assoc Award in Geriatric End- novel research by integra may lack preliminary of diabetes in an aging p	NEY DISEASES support novation Award in ciation, Inc. ocrinology supports er ating geriatrics and ba data, but offer conside population. The main	rts a broad range Geriatric Endo try-level faculty, v sic, clinical, or hea arable promise for focus for the appl	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degree with sciences diabetes the cure, prevention icant is to 1) pursue a	#70968) ee, to conduct research. , or treatment a basic,			
ADA-ASP Sponsor Synopsis Objectives Advanced	AND DIGESTIVE AND KIDI investigation Young Investigator Ini American Diabetes Assoc Award in Geriatric End- novel research by integra may lack preliminary of diabetes in an aging in Postdoctoral Fellows	NEY DISEASES support novation Award in clation, Inc. ocrinology supports er ating geriatrics and ba data, but offer consid- population. The main hips (record #97121	rts a broad range Geriatric Endo try-level faculty, v sic, clinical, or hea arable promise for focus for the appl	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degre lith sciences diabetes the cure, prevention icant is to 1) pursue a	#70968) #70968) research. , or treatment a basic,	-		
ADA-ASP Sponsor Synopsis Objectives Advanced	AND DIGESTIVE AND KIDI investigation Young Investigator Ini American Diabetes Assoc Award in Geriatric End- novel research by integra may lack preliminary of diabetes in an aging i Postdoctoral Fellows Juvenile Diabetes Found	NEY DISEASES support novation Award in clation, Inc. ocrinology supports er ating geriatrics and ba data, but offer consid- population. The main hips (record #97121 ation intern	rts a broad range Geriatric Endo try-level faculty, v sic, clinical, or hea arable promise for focus for the appl	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degre lith sciences diabetes the cure, prevention icant is to 1) pursue a	#70968) #70968) research. , or treatment a basic,			
ADA-ASP Sponsor Synopsis Objectives Advanced Sponsor Synopsis	AND DIGESTIVE AND KIDI investigation Young Investigator Int American Diabetes Assoc Award in Geriatric End- novel research by integra- may lack preliminary of diabetes in an aging I Postdoctoral Fellows Juvenile Diabetes Found The sponsor provides fel provide an opportunity to	NEY DISEASES support novation Award in clation, Inc. ocrinology supports er ating geriatrics and ba data, but offer consid- population. The main hips (record #97121 ation intern lowships de o receive fu Dates	rts a broad range Geriatric Endo try-level faculty, v sic, clinical, or hea erable promise for focus for the appl p postdoctoral Fellowships	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degre lith sciences diabetes the cure, prevention icant is to 1) pursue a i (record = 97121)	#70968) #70968) research. , or treatment a basic,	E-Mail Program] Create Pro		
ADA-ASP Sponsor Synopsis Objectives Advanced Synopsis	AND DIGESTIVE AND KIDI investigation Young Investigator Inr American Diabetes Assoc Award in Geriatric End novel research by integra may lack preliminary of diabetes in an aging i Postdoctoral Fellows Juvenile Diabetes Found The sponsor provides fel provide an opportunity to	NEY DISEASES support novation Award in clation, Inc. orrinology supports er ating geriatrics and ba data, but offer consid- population. The main hips (recort #97121 ation interr lowships de o receive fu Dates Established Latablished Latablished Latablished Latablished	Ceriatric Endo try-level faculty, v sic, clinical, or hea arable promise for focus for the appl postdoctoral Fellowships 14-May-2008 27-0d-2009 01-Jun-2010	of fundamental and <u>OCTINOLOGY</u> (record with a MD or DO degreat with sciences diabetes of the cure, prevention icant is to 1) pursue a (record = 97121)	#70968) ee, to conduct research. , or treatment a basic,	E:Mail Program		
ADA-ASP Sponsor Synopsis Objectives Advanced Sponsor Synopsis	AND DIGESTIVE AND KIDI investigation Young Investigator Inr American Diabetes Assoc Award in Geriatric End- novel research by integra may lack preliminary of diabetes in an aging in Postdoctoral Fellows Juvenile Diabetes Found The sponsor provides fellows provide an opportunity to on the Opportunity	NEY DISEASES support novation Award in clation, Inc. ocrinology supports er ating geriatrics and ba data, but offer consid- population. The main hips (record #97121 ation inter lowships de preceive fu Dates Established Last Updates Follow-up	Ceriatric Endo try-level faculty, v sic, clinical, or hea erable promise for focus for the appl 20 20 20 21 24 24 27-0d-2008 01-Jun-2010	OCTINOLOGY (record with a MD or DO degre with sciences diabetes the cure, prevention icant is to 1) pursue a (record = 97121)	#70968) ee, to conduct research. , or treatment a basic,	E-Mail Program] Create Pro		

- would like to pursue (in this example = <u>Advanced Postdoctoral</u> <u>Fellowships</u>), you will get the **Program Synopsis Window**
- If the funding opportunity is the one that can be sent "system to system" in InfoEd (example, the sponsor is NIH, CDC or AHRQ),

click on the **Create Proposal** button on the top of the page, and it will take you directly to the *Proposal Development* "Steps" (See Part I – Proposal Development)







- If the opportunity is one you can only submit to Grants.gov as an Adobe forms package, example HRSA grants, then click on the Program URL to obtain the required application, and use the Generic Sponsor option in InfoEd.
- To do an <u>Advanced Search</u> on a specific research field, type in the terms you want to search on after "Search SPIN for" (example here = Diabetes), and hit the <u>Advanced Search</u> link.

earch SPIN for Diabetes	Search Adv	vanced Search	
You will get the window below.			
DTOED International Clinited States Patent Application		R&D Softwa	are Systems
Find Funding Locate Experts Funding Alerts	My Portal	Home	Help
<u>Delete Items Clear Run Load Save Edit Profile</u>			
(hide) My Funding Opportunity Interests			-
 Keywords (list 1) AND - Keywords (list 2) Applicant Types 			
O O Award Types			
O O Citizenship O O Concernable Recthistions			
Target Groups			
(show) Funding Opportunity Text Search			
(show) Funding Opportunity Sponsor Search			
(show) Additional Funding Opportunity Information			_
Primary Sort Secondary Sort Return Results Program Number Program Title 25			
Change my Security Settings			
Delete Items Clear Run Load Save Edit Profile			
		Local i	intranet

In this Window, you can narrow down your search by selecting specific criteria for your field of expertise. Once you pick the fields you want, hit the button. You will get a list of opportunities—see previous page for example windows.





Funding Opportunity Updates through InfoEd SMARTS

 Notifications of Funding Opportunities can be sent to your e-mail account by using InfoEd SMARTS windows under My Profile and selecting SMARTS







Other Funding Opportunity Websites

- Grants.gov: <u>http://www.grants.gov/applicants/find_grant_opportunities.jsp</u>
- NIH Guide: http://grants.nih.gov/grants/guide/index.html
- Foundation Center: <u>http://foundationcenter.org/</u>
- GrantsNet: <u>http://sciencecareers.sciencemag.org/funding</u>