

Demystifying the Promotions Process
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1. Where can I find information?

Office of the Dean – BUSM guidelines

<http://www.bumc.bu.edu/Dept/Content.aspx?DepartmentID=287&PageID=12614>

Office of the Provost – forms (CV format)

<http://www.bumc.bu.edu/provost/ap/appforms/>

Department of Medicine Faculty Development and Diversity Resources – DOM guidelines

<http://www.bumc.bu.edu/medicine/facultyresources/appointments-and-promotions>

Section administrator and/or chief

2. Brief summary of promotions criteria

Clinician Educator

- **Educational scholarship:**
 - New or substantially revised courses/curricula**
 - Innovative teaching materials or strategies**
- **Clinical practice applications:**
 - Organizational innovations**
 - Patient education materials**
 - Clinical reviews**
- **Dissemination through presentations and publications**

Researcher

- **Well-focused area of scientific innovation**
 - Published in peer-reviewed journals**
- **Extramural funding from federal and private institutions**
- **Training of pre- and postdoctoral trainees**