

# How to submit a Deviation Report in INSPIR II



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Login into INSPIR II, then click on "My Studies"

Worklist Filter: All Move to Complete

4 result(s) found... 1 - 4

Open	Task Type	Received	Tasks
<input checked="" type="checkbox"/>	Reviewer Assignment	01/11/2012 09:46 AM EST	<b>Khaled Khattar, BA has been assigned as the Primary Reviewer for an Expedited Review on the Continuing Review Submission Form</b> Study Title: Testing Principal: Administrator Investigator: Submission Type: Continuing Review Submission Form Reference Number: 393815 IRB Number: H-31000
<input type="checkbox"/>	Waiting Submission	10/19/2011 11:28 AM EST	<b>Continuing Review Submission Form is waiting to be submitted</b> Study Title: TESING EMAILS Principal: Khaled Khattar, BA Investigator: Submission Type: Continuing Review Submission Form Reference Number: 382595 IRB Number: H-29420 IRB Expiration: 02/28/2011

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Display my studies by:  Filter my studies by study status:  All  Most Recently Used

Find by IRB Number:  Find

Find by Study Nickname:  Find

31 result(s) found...

1 - 31

Click to open	Study Status	IRB Number	IRB Expiration	Principal Investigator	Study Title/ Study Nickname	Copy Study Copy	Delete Study
Open					29042	Copy	
Open	Exempt	H-26637		CRUZ, RICARDO	IS THERE A CORRELATION BETWEEN HUMAN SUBJECTS RESEARCH TRAINING AND SATISFACTION WITH THE IRB?	Copy	
Open	Inactive - Administratively Closed	H-24881		Khattar, Khaled, BA	DISPLAYING SOME OF THE COMPARE FUNCTION CAPABILITIES	Copy	
Open	Inactive - Administratively Closed	H-24609			DRM	Copy	
Open	Expeited					Copy	
Open	Draft	H-23592				Copy	
Open	Draft			Khattar, Khaled, BA	Hi Khaled, Ooops! I submitted this by mistake. Sorry for the	Copy	
					10-12-11		
					TEST PROTOCOL SPD		

Locate the study that you want to submit the deviation for. And click on the Open icon next to it.

Hi Khaled,  
Ooops! I submitted this by mistake. Sorry for the



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IRB Number: **H-25004**  
 PI: Khattar, Khaled, BA

Click on the "Protocol Deviation/Violation Form" link.

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Study Status: **Approved**  
**Expedited**  
 Expiration Date: 12/25/20...

Submissions Study Management

Protocol Items	Submission Forms	Outstanding Submission(s)											
<ul style="list-style-type: none"> <li>Application</li> <li>Informed Consent</li> <li>Other Study Documents</li> <li>Miscellaneous</li> <li>Study Correspondence</li> <li>Submissions History</li> <li>Study Notebook</li> <li>Forms</li> <li>Recruitment Materials</li> <li>Sample Collection</li> </ul>	<ul style="list-style-type: none"> <li>Adverse Event Form</li> <li>Change Request / Amendments</li> <li>Continuing Review Submission Form</li> <li>Final/Closure Report Form</li> <li>Initial Review Submission Form</li> <li>Internal Staff / Personnel Changes</li> <li>Protocol Deviation/Violation Form</li> <li>Protocol Exception Form</li> </ul>	<table border="1"> <thead> <tr> <th>Track Location</th> <th>Ref Number</th> <th>Request Type</th> <th>Process Submission</th> </tr> </thead> <tbody> <tr> <td>Routing In Process</td> <td>410275</td> <td>Click on the hyperlink to edit/view the submission. Final/Closure Report Form</td> <td>Retract Submission</td> </tr> </tbody> </table>	Track Location	Ref Number	Request Type	Process Submission	Routing In Process	410275	Click on the hyperlink to edit/view the submission. Final/Closure Report Form	Retract Submission			
Track Location	Ref Number	Request Type	Process Submission										
Routing In Process	410275	Click on the hyperlink to edit/view the submission. Final/Closure Report Form	Retract Submission										



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IRB Number: **H-25004** Study Nickname: 25004  
PI: Khattar, Khaled, BA

### Protocol Deviation/Violation Form

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Study Status: **Approved / Open - Expedited**

Study Title: COMPARE FUNCTION CAPABILITIES

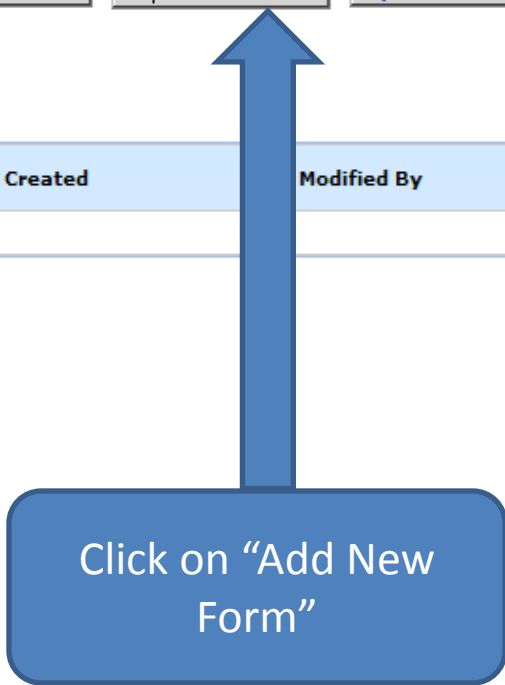
Expiration Date: 12/25/2012

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List of records associated with form: Protocol Deviation/Violation Form.  
To view previous versions click on the folder icon.

0 result(s) found...

<input type="checkbox"/>	Show Rev	Edit/View	Created By	Date Created	Modified By	Date Modified
No records have been created.						



Click on "Add New Form"

This is the Deviation Form. Complete this form. Use the scroll bar (yellow arrow) to scroll down and fill out the rest of the form.

IRB Number: **H-25004** Study Nickname: 25004  
PI: Khattar, Khaled, BA

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Printer Friendly Refresh Constant Fields Save and Continue to the Next Section

Section view of the Form  
1.0 Protocol Deviation Information

Entire view of the Form

**1.0 Protocol Deviation Information**

**1.1 Study Information:**

IRB Number:  
H-25004

Study Title:  
COMPARE FUNCTION CAPABILITIES

Principal Investigator:  
Khaled Khattar, BA

**1.2 Date deviation occurred:**

**1.3 Describe the protocol deviation and your plan of correction to avoid a reoccurrence:**

When you're done . Click on "Save and Continue..."



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IRB Number: **H-25004** Study Nickname: 25004  
PI: Khattar, Khaled, BA

## Protocol Deviation/Violation Form

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Printer Friendly Signoff and Submit

Section view of the Form

Entire view of the Form

1.0 Protocol Deviation Information

**Form has been Completed!**

To exit this form and submit the deviation in a later time. click on "Exit Form" to

Exit Form  
Signoff and Submit

If you're ready to submit, click on "Signoff and Submit" to proceed to the signoff page.



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IRB Number: **H-25004** Study Nickname: 25004  
PI: Khattar, Khaled, BA

## Protocol Deviation/Violation Form

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Please Wait ...



Your submission is being routed through the workflow.  
This operation may take several minutes.

You will get this screen which will last for a few seconds before proceeding to the next screen.



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## Submission Signoff Sheet

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[Save Signoff](#)

**Study Title:** COMPARE FUNCTION CAPABILITIES

**Submission Reference Number:** 418535

**Submission Form(s):**

Open	Type	Document
	Submission Form	Protocol

Submission Attachments below:

No Attachment found:

**Khaled Khattar, BA as Principal Investigator**  
do you Approve or Deny this submission?

**Approve**  
 **Deny**

This form requires your electronic signature.  
Please enter your User ID & Password:

User ID:

Password:

[Save Signoff](#)

Click on the "Approve" button, and then key in your username and kerberos password. Then click on "Save Signoff" to signoff and submit to the IRB.

Note: Any personnel can submit and signoff on the Deviation form. No other signatures are required.