

Stacey Hess Pino, MS, MS Chobanian & Avedisian School of Medicine

Assistant Professor, Dept. of Med Sci & Educ Graduate Medical Sciences

Boston University Chobanian & Avedisian School of Medicine **MS in Clinical Research**

Graduate Medical Sciences

Assistant Director, MS in Clinical Research Program

Director, Online Graduate Certificate Program in Clinical Research

Boston University Chobanian & Avedisian School of Medicine

Graduate Medical Sciences

 72 East Concord St, L217A

Boston, MA 02118

Phone: 617-358-9528

Email: [sahess@bu.edu](mailto:sahess@bu.edu)

December 5, 2022

Re: Student Name, BUID

To Whom It May Concern:

This letter is to confirm that Student Name is on track to complete the MS in Clinical Research Program in one year, including the two 2023 Summer sessions. In order to complete the requirements for an August 2023 graduation, Name must complete the practicum in clinical research during the Spring 2023 semester.

Details regarding Name practicum are as follows:

* Dates of the internship:
* The name of your supervisor:
* Whether it’s full or part-time: **Part-time**
* Any compensation: **No compensation**
* The address where the internship will be taking place:
* A brief description of the intern’s duties: **clinical research planning, protocol preparation, interaction with Institutional Review Boards, regulatory requirements, selection of subjects/consent process, data collection, and study monitoring.**

If you have any questions please do not hesitate to contact me.

Sincerely,



Stacey Hess Pino