



I am writing to confirm my support for ----- application that you intend to submit this fall. One important aim of your program will be to mentor early career faculty members in pre- and postdoctoral training. In my capacity as Vice Chair for Faculty Development and Diversity, I work with the Faculty Development and Diversity Committee to support the professional advancement of early career faculty members in the Department of Medicine.

This support includes:

- Convening a community of K grant and fellow-to-faculty awardees from across campus to offer research guidance
- Administering a quarterly grant program that provides funds to attend leadership and skills training courses
- Sponsoring a monthly lunchtime seminar series on issues of career planning and improving workplace efficiency
- Coordinating a writing course to offer faculty support for finishing manuscripts.
- Hosting a five-session grant writing workshop in advance of NIH deadlines.
- Updating a dynamic website with links to articles, slides, and key campus resources for faculty  
<http://www.bumc.bu.edu/facdev-medicine/>
- Maintaining a lending library of materials related to professional development and diversity
- Providing a structured, longitudinal mentoring program for early career faculty to receive guidance on scholarly projects
- Providing subsidized emergency childcare
- Coordinating LGBT and minority faculty interest groups

In addition to the work of the committee, the Department of Medicine has hired a full-time Director of Faculty Development and Diversity. Peter S. Cahn, Ph.D. works individually with faculty members to prepare materials for promotion, alert them to opportunities for funding, and edit manuscript drafts.

I look forward to working with you and the entire BU faculty to assist in faculty development and mentoring.