

Faculty Resources and Support: Next Steps for Faculty Receiving Discontinuation Letters

Salary & Benefits

- [BU Human Resources](#)
 - Healthcare benefits
 - Accessing unemployment benefits
 - Impact on tuition remission
- You may be able to maintain your faculty appointment after your funding runs out, in order to continue to apply for grants. Ask your Department Chair or Section Chief if you are interested in this option

Resources for Submitting Grants

- [BU Office of Sponsored Programs](#) (sign up for regular updates)
- [BUMC Research Resources](#)
- [Clinical Research Resources Office](#) at BUMC
- [Grant Proposal Writing Training](#) for BUSM faculty
- [Office of Proposal Development](#) at BUSM
- [First Step](#) to Peer Reviewed Funding – feedback on Specific Aims - for faculty in the Department of Medicine

Alternate Career Planning

- **On-campus, free [career advice](#) available to GMS faculty with career consultant, Lauren Celano**
 - Resume and cover letter review
 - Interviewing skills and mock interviews
 - Negotiating a job offer
 - Identifying career goals
 - Networking tips
- **Job Search Resources**
 - On campus [professional networking events](#) for valuable connections and industry insight
 - [Propel Careers](#)
 - Boston-based life sciences and career development firm
 - [MassBioEd](#)
 - Support science and biotechnology education in Massachusetts through educational programs, workforce development, and lifelong learning
 - [BU Alumni](#)
 - Connect with BUSM and GMS alumni working throughout the world
 - Tips on how to have a successful job interview
 - [Harvard Business Review Tips on Interviews](#)
 - [Managing and Creating an Image in the Interview: The Role of Interviewee Initial Impressions](#)
 - [AAMC Academic Physician & Scientist, “First Interview”](#)
- **Preparing your C.V., Executive Summary, and Cover Letter**
 - [Resume Boot Camp](#) – Slides on suggestions for C.Vs.
 - For Department of Medicine Faculty, CV Review by [Faculty Development & Diversity](#) Office
Email [Robina Bhasin](#), EdM, Director of Faculty Development & Diversity to schedule an appointment for one-on-one CV review with [Emelia Benjamin](#), MD, ScM
 - [AAMC CV Template](#)
 - [Cover letter](#)
 - Purdue Online Writing Lab: [Cover letter writing tips and samples](#)
 - [Biographical Sketches, Statements, and Executive Summaries](#)
 - AAMC: How to use the [Executive summary](#) when applying for positions

Additional Resources

- If you are still a full time faculty member, you may want to take a course at BU and expand your skill set through the [Tuition Remission](#) benefit
- [BU Profiles](#)
 - Enter your research interests to find other BU laboratories doing related work to potentially contact for transfer.
 - Locate researchers by subject matter keyword or by First or Last Name, Institution, Department, Division, Faculty Type, etc.
 - Provides information on publications, grants, co-author networks, self-described expertise and research interests for individual researchers
- [Faculty Staff Assistance Office](#)
 - Assistance in coping with the emotional impact of the upcoming changes
 - Confidential counseling for you and your family members provided free of charge
 - The Medical Campus office is located in the Solomon Carter Fuller Mental Health Center, M-809. The phone number is 617-638-5381 and email address is fsao@bu.edu
- If you would like to discuss the terms of your discontinuance, please contact:
 - [BUMC Human Resources](#), [Ben Celado](#)
 - The BUMC Human Resources office is located in the Crosstown building, 801 Massachusetts Ave, Suite 400. The phone number is 617-638-4610
 - [University Ombuds](#), [Francine Montemurro, JD](#)
 - The Medical Campus office is located in the Solomon Carter Fuller building, Suite 957E. Phone number is 617-638-7645