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| **GENERAL INSTRUCTIONS** – delete this box from the completed form. Red text represents instructions to you – to be deleted from the final version.**NOTE: This form is designed to be a starting point on a Site Visit Log. Update it as necessary for your specific study.** * The purpose of this log is to provide documentation of any study oversight outside of the internal study team, including monitoring visits.
* This log does *not* serve to document participant visits. Participants should not be signing this form nor should there be any participant information collected on this form.
* This log should be completed by all individuals onsite for any type of visit, monitoring or otherwise. This information and signature should be completed in real-time to ensure completeness and accuracy of the data. If a visit occurs over more than one day, each day should be recorded on a separate line.
* Maintain this log in the Regulatory Binder.
* Additional pages should be printed or rows added as required for study needs.
* Page numbers do not automatically update as it is unknown how many pages will be necessary for the entire study. The page information in the footer should be added when the study is complete and no additional visits are expected to occur.
* Delete the CRRO template version date and add in the study-specific version date of this document.
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| Name | Signature | Purpose of Visit | Date of Visit |
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