

## <<Sample Letter Sent to ReSPECT Registry Members>>

Dear ReSPECT Registry Member,

Thank you for joining the ReSPECT Registry at Boston University/Boston Medical Center. As a member of the Registry, you will be informed of studies seeking study volunteers on an ongoing basis that may be of interest to you. Your information is kept confidential.

The Registry team has found the following study you may be interested in hearing more about:

### **“Knee Replacement Study”**

Boston University is conducting a research study on how or why people might have difficulties performing home and community activities after their knee replacement.

**Do you live in the greater Boston area?**

**Have you had a knee replacement between 1 and 5 years ago?**

**Are you having any difficulty with activities such as personal care, taking care of your home, or going out to public places since your knee replacement?**

**Are you at least 50 years old and speak English?**

We will ask you to attend one interview or focus group and fill out a survey and will receive \$50 for your time.

**If you are interested** in this study, ***and want to contact the research team yourself***, please contact the study staff at the number or email given below.

To find out more, please call us at 617-358-1638

**If you are interested** in this study ***and would like the research team to contact you*** directly about how to participate, call the ReSPECT Registry at 617-414-1971 or email us at [respect@bu.edu](mailto:respect@bu.edu) to have the Registry staff release your personal information to the study team. Your contact information WILL BE released to the research team by the ReSPECT Registry once we receive your approval.

**If you are NOT interested** in this study, please disregard this letter or call the ReSPECT team at 617-414-1971

If you inform us that “You will contact them” or “No, thanks” or do not respond to this letter, your contact information WILL NOT be released to the research team by the ReSPECT Registry Team.

If you have received this letter in error, please disregard.

Sincerely,  
The ReSPECT Registry

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Boston University  
72 East Concord, Evans Building, Room E710  
Boston, MA 02118  
Phone: 1-617-414-1971    Email: [respect@bu.edu](mailto:respect@bu.edu)

## <<Sample E-Mail Sent to ReSPECT Registry Members>>

Dear Registry Member,

Thank you for joining the **ReSPECT Registry at Boston University/ Boston Medical Center.**

As a member of the Registry, you will be informed of studies that maybe of interest to you and are seeking study volunteers on an ongoing basis. Your information is kept confidential.

The registry team has found the following study you might be interested in hearing more about:

### **“Women’s Health Study”**

Boston University School of Medicine is currently enrolling African American or Black healthy women in a research study to determine if a computer health tool can improve health care for women and babies before pregnancy occurs. This approach is called “preconception care.”

**Are you between the ages of 18-25 and not currently pregnant?**

**Do you identify as African American or Black and speak English?**

**We will ask you to meet with our team in-person and use part of our web-based computer program, and tell us what you think about the program.**

**We will provide you with a \$20 gift card for your time.**

If you **are interested** in this study and would like the Registry to release your information to the research team, please respond to this email with, “Yes, I’m interested”

If you **are interested** in this study and would like to contact the research team yourself, please contact

**Name of Study Contact at (617) 638-XXXX.**

If you have received this message in error, or **if you are not interested in participating in this study, please disregard.**

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The ReSPECT Registry  
Boston University/ Boston Medical Center  
72 East Concord, Evans Building, Room E710  
Boston, MA 02118  
Phone: 1-617-414-1971  
Email: [Respect@bu.edu](mailto:Respect@bu.edu)