Continuation of Voluntary Faculty Appointments
If the faculty member is no longer teaching, the appointment will be terminated.

Volunteer faculty at the Instructor or Assistant Professor level will require departmental review and confirmation of continuation of the appointment annually after the initial appointment. Associate Professors will be reviewed every two years, and Professors every three years with an email list of approvals to the dean's office.

Promotion of voluntary faculty
Promotion to the Associate Professor or Professor level with or without modified titles will be determined by already existing criteria and will not normally occur until five years after the prior appointment. Promotion to associate or full professor levels requires continued annual contribution to the University of 40 hours of professional time. In selected cases, initial appointment at these levels will be considered based on the candidate's regional or national prominence and contributions to the University.

Adjunct Faculty appointments for VA Harvard Medical School Faculty
Harvard Medical School Faculty who teach BUSM students in required courses and clerkships at the VA will be approved for Adjunct BUSM faculty appointments at the same rank as their Harvard appointment, based on a departmental vote and a letter of request from the BUSM Department Chair stating name and Harvard faculty rank, a copy of their CV in Harvard format, and approval by the BUSM Faculty Appointments & Promotions Office, the Executive Committee and the Medical Campus Provost.

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