BOSTON UNIVERSITY SCHOOL OF MEDICINE
MEDICAL STUDENT PROFESSIONALISM CONCERN REPORT

Directions:
Please complete all fields. Report will be submitted to the designated faculty dean (if applicable) and will be visible to the student, the course/clerkship director or faculty dean completing the form.

______________________________________________________________________________
Student (Please print)                                      Clerkship/Block #

______________________________________________________________________________
Name & Title of Individual Completing Form (Please print)       Date

Which of the following unprofessional behaviors has the student exhibited? Check all that apply.

1) Professional Ethic (These behaviors get reported directly to the OSA Dean)
   □ Behaves in a dishonest manner
   □ Uses illicit substances OR Uses alcohol, non-prescription drugs or prescription drugs in a manner that compromises ability to contribute to patient care
   □ Misrepresents self, others, or members of the team to others
   □ Breaches patient confidentiality
   □ Acts in disregard for patient welfare (e.g. willfully reports incomplete or inaccurate patient information)
   □ Takes credit for the work of others
   □ Unauthorized sharing of Kerberos-protected materials
   □ Misuses cadavers or other scientific specimens

2) Reliability and Responsibility
   □ Consistently arrives late to scheduled events
   □ Student has unexcused absences OR fails to notify appropriate staff in a timely manner of absences
   □ Student does not respond to communications (e-mail, pages, phone calls, etc.) in a timely or professional manner
   □ Fails to complete required tasks or requires constant reminders from staff/faculty

3) Professional Relationships & Responsibilities
   □ Has inappropriate demeanor (raises voice, disrespects authority, rude, condescending etc.) or appearance (dirty white coat, wrinkled clothes, un-bathed, etc.) in the classroom or in the health care setting
   □ Fails to accept responsibility for own errors
   □ Fails to recognize limitations and seeking help
   □ Does not accept constructive feedback OR does not incorporate feedback to modify behavior
   □ Engages in relationships with patients or any other member of the healthcare team which are disruptive to learning and patient care
   □ Acts disrespectfully toward others
   □ Engages in disruptive behavior in class or with health care team (situational dependent)

Adapted from Pritzker School of Medicine University of Chicago and UCSF 5/1/12
4) Patient, Faculty, Resident, Administrative Staff, and Other Team Member Interactions

- Is unable to establish rapport
- Is not sensitive to patient needs
- Is disrespectful of the diversity or race, gender, religion, sexual orientation, age, disability or socio-economic status
- Struggles with establishing and maintaining appropriate boundaries in work and learning situations
- Contributes to an atmosphere that is not conducive to learning
- Relating well to other students in a learning environment
- Relating well to staff in a learning environment
- Relating well to faculty in a learning environment

Describe in detail the incident which prompted the completion of this form (attach additional pages if needed).

Action Plan and Follow-up Timeline

Student Signature: ______________________________ Date: _______________

I acknowledge that I have reviewed this evaluation with the course/clerkship director and have the following additional comments:

Student comments
Clerkship Course Director/Faculty Comments

Director/Faculty Signature: ______________________________  Date: __________

Designated Faculty Dean’s Notes (if applicable)

OSA Dean’s Signature: ______________________________  Date: __________