Budget Instructions for BU BIRCWH Application

The proposed budget for the BU BIRCWH program must be filled out using the following NIH form. Please download the "**Budget Form**" page.

Please fill out the budget form using the following guidelines:

Personnel

- The salary requested for the BIRCWH must be between $60,00- 75,000 (max). This does not include the fringe rate
- Mentors can not be paid
- Calendar months must be 9.6

Consultant Costs

- List as needed

Equipment Costs

- Can include computers, printers ect..

Supplies

- Can include software, lab testing, office supplies ect..

Travel

- Can include expenses on one meeting per YEAR (2 total for BIRCWH award)

Alterations and Renovations

- Not allowable

Other expenses

- Patient stipends ect

Consortium/Contractual Costs

- Not allowable

The total direct costs for each year should equal $92,000

Leave the Facilities and Administrative Costs section BLANK

Please fill out a separate budget page for Year 1 and Year 2 of your proposed research

An example of a properly completed BIRCWH budget can be found by clicking the **"Budget Example"** link on the previous page